

TOWN OF PLATTSBURGH
TOWN BOARD 09/12/2011 MEETING
Work Session

The meeting was called to order at 6:30 p.m. by the presiding officer at the Town Hall on the Banker Road.

	<u>Present</u>	<u>Absent</u>
MEMBERS: Bernard C. Bassett, Supervisor	X	
Thomas E. Wood, Councilor	X	
Gerard A. Renadette, Councilor		X
Martin D. Mannix , Councilor	X	
Paul D. Lamoy, Councilor	X	
Rickey J. Collins, Town Clerk	X	
James J. Coffey, Town Attorney	X	

PUBLIC RECOGNITION

Present: Nila Bacon , Deborah Blake , Winslow Moore [Edge Design]

Comments:

Resolution No.011-281

Approve Minutes of the Previous Meeting

RESOLVED, that the minutes of August 15, and August 22, 2011 be approved and the reading of the minutes be dispensed with.

Motion by: Martin D. Mannix

Motion to Table: Thomas E. Wood

Seconded by: Paul D. Lamoy

Seconded by: Martin D. Mannix

Discussion:

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>
Thomas E. Wood	X		
Martin D. Mannix	X		
Paul D. Lamoy	X		
Gerard A. Renadette			X
Bernard C. Bassett	X		
Motion Carried	<u>Yes</u>	<u>No</u>	<u>Tabled</u>
			X

Resolution No. 011-289

**Authorization to Make Application to the
Justice Court Assistance Program (JCAP)**

WHEREAS, discussions with Town of Plattsburgh Justices and Clerks identified issues of concern for safety in Town Courts that has led to a number of new safety measures and improvements; and

WHEREAS, court security was discussed in meetings with Town Board members, a corrections officer trained in security, the Clinton County Sheriff and Under Sheriff as well as the NYS Police to identify appropriate action that might be taken to make improvements; therefore, be it

RESOLVED that the Supervisor is authorized to apply for funding from the Justice Court Assistance Program (JCAP) requesting funds to improve court security by expanding the video surveillance system, and purchasing file cabinets with locks, shredder and furniture; and, it is further

RESOLVED, that a copy of this Resolution be given to the Budget Officer and the Bookkeeper.

Motion: Paul D. Lamoy

Seconded by: Martin D. Mannix

Discussion:

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>
Thomas E. Wood	X		
Martin D. Mannix	X		
Paul D. Lamoy	X		
Gerard A. Renadette			X
Bernard C. Bassett	X		

Motion Carried:	<u>(Yes)</u>	<u>No</u>	<u>Tabled</u>
	X		

Resolution No. 011-290

Emergency Call-Out Dog Removal/

Transportation Services

WHEREAS, from time to time the part-time Dog Control Officer is not available to immediately attend to certain responsibilities of said position; and

WHEREAS, Becky Duquette, as an independent contractor, is willing to contract with the Town of Plattsburgh for the purpose of sharing such responsibility on an as needed or emergency basis when the Dog Control Officer is not available; now therefore be it

RESOLVED, that the Supervisor enter into the attached Agreement between the Town of Plattsburgh, a municipal corporation existing pursuant to the Laws of the State of New York, having its principal office and place of business at 151 Banker Road, Plattsburgh, Clinton County, New York, herein after the "Town", and Ms. Duquette herein after the "Contractor"; and, be it further

RESOLVED, in consideration of the mutual promises herein contained, the Town does engage the Contractor to furnish emergency dog control services to the Town commencing September 7, 2011 and ending December 31, 2011, as in the attached Agreement; and, be it further

RESOLVED, that after the Town Attorney's review, the Supervisor be authorized to sign said Agreement between Ms. Duquette and the Town of Plattsburgh to follow the provisions of Article 7 of the Agriculture and Markets Law and any rules and regulation promulgated pursuant thereto in relation to the seizure, holding, care, redemption and disposition of seized dogs, in the Town,; and be it further

RESOLVED, that a copy of this Resolution be given to the Dog Control Officer, Town Clerk and Budget Officer.

Motion by: Paul D. Lamoy

Seconded by: Martin D. Mannix

Discussion:

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>
Thomas E. Wood	X		
Gerard A. Renadette			X
Martin D. Mannix	X		
Paul D. Lamoy	X		
Bernard C. Bassett	X		
Motion Carried	Yes	No	Tabled
	X		

Resolution No. 011-291

Appointment of Deputy Town Clerk and Registrar of Vital Statistics Elizabeth Manor

WHEREAS, the resignation of Meg Lefevre as Deputy Town Clerk left a vacancy needing to be filled; and

WHEREAS, Town Clerk Rickey Collins has submitted a letter dated September 8, 2011 Appointing Elizabeth Manor as Deputy Town Clerk, and Deputy Registrar of Vital Statistics for the Town of Plattsburgh to serve at the pleasure of the Town Clerk; therefore, be it

RESOLVED, that the Town Board does hereby accept the appointment of Elizabeth Manor as Deputy Town Clerk and Deputy Registrar at the rate of \$9.00per hour; and, be it further

RESOLVED, that the Supervisor is hereby authorized to sign all necessary documents to hire Ms. Manor and a certified copy of this Resolution be given to the Budget Officer and the Clinton County Civil Service Department of Personnel for their final approval and filing; and, be it further

RESOLVED, that Ms. Manor takes an oath of office within thirty days of this Resolution; and that a copy be put in her personnel file and a copy be sent to the State Retirement Board.

Motion: Martin D. Mannix

Seconded by: Paul D. Lamoy

Discussion:

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>
Thomas E. Wood	X		
Martin D. Mannix	X		
Paul D. Lamoy	X		
Gerard A. Renadette			X
Bernard C. Bassett	X		

Motion Carried:	<u>(Yes)</u>	<u>No</u>	<u>Tabled</u>
	X		

Resolution No. 011-292

Appointment of Deputy Town Clerk and Registrar of Vital Statistics Danielle Scholl

WHEREAS, the resignation of Dan Jerry as Deputy Town Clerk left a vacancy to be filled; and

WHEREAS, Town Clerk Rickey Collins has submitted a letter dated September 8, 2011 Appointing Danielle Scholl as Deputy Town Clerk, and Deputy Registrar of Vital Statistics for the Town of Plattsburgh to serve at the pleasure of the Town Clerk; therefore, be it

RESOLVED, that the Town of Plattsburgh Town Board does hereby accept the appointment of Danielle Scholl as Deputy Town Clerk and Deputy Registrar at the rate of \$9.00 per hour; and be it further

RESOLVED, that the Supervisor is hereby authorized to sign all necessary documents to hire Ms. Scholl and a certified copy of this Resolution be given to the Budget Officer and the Civil Service Clinton County Department of Personnel for their final approval and filing; and, be it further

RESOLVED, that Ms. Scholl takes an oath of office within thirty days of this Resolution and that a copy of this Resolution be put in her personnel file and a copy be sent to the State Retirement Board.

Motion: Paul D. Lamoy

Seconded by: Martin D. Mannix

Discussion:

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>
Thomas E. Wood	X		
Martin D. Mannix	X		
Paul D. Lamoy	X		
Gerard A. Renadette			X
Bernard C. Bassett	X		

Motion Carried:	<u>Yes</u>	<u>No</u>	<u>Tabled</u>
	X		

Resolution No. 011-293 **Request to Attend Finger Lakes Trails and Greenways Conference**

WHEREAS, it is in the best interest of the Town to remain current and informed concerning changes in regulation and is appropriate for training requirements for local planning and zoning boards; therefore it is

RESOLVED, that Philip Von Bargaen, Planning Department Head, be allowed to attend the Finger Lakes Trails and Greenways Conference held from September 23-September 24, 2011, in Ithaca, New York at the Robert Purcell Community Center, Cornell University; and, it is further

RESOLVED, that \$50.00 for conference and \$ 179.00 lodging and meals, be charged to the Planning budget; and, be it further

RESOLVED, that a copy of this Resolution be given to the Budget Officer.

Motion: Paul D. Lamoy

Seconded by: Thomas E. Wood

Discussion:

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Absent</u>
Thomas E. Wood	X		
Martin D. Mannix	X		
Paul D. Lamoy	X		
Gerard A. Renadette			X
Bernard C. Bassett	X		

Motion Carried:	<u>(Yes)</u>	<u>No</u>	<u>Tabled</u>
	X		

RESOLVED, that this Town Board meeting be adjourned at 8:57 PM.

Motion by: Martin D. Mannix

Seconded by: Paul D. Lamoy

Discussion:

Roll Call:	<u>YES</u>	<u>NO</u>	<u>ABSENT</u>
Thomas E. Wood	X		
Martin D. Mannix	X		
Paul D. Lamoy	X		
Gerard A. Renadette			X
Bernard C. Bassett	X		

Motion to go into Executive Session

Motion to come out of Executive Session

To discuss the work history of specific
Individuals.

Motion by:
Seconded by:
Time:

Motion by:
Seconded by:
Time:

Roll Call: **YES** **NO**

Thomas E. Wood
Martin D. Mannix
Paul D. Lamoy
Gerard A. Renadette
Bernard C. Bassett

Roll Call: **YES** **NO**

Thomas E. Wood
Martin D. Mannix
Paul D. Lamoy
Gerard A. Renadette
Bernard C. Bassett

ADJOURNMENT

Respectfully Submitted,

Rickey J. Collins, Town Clerk