

TOWN OF PLATTSBURGH
TOWN BOARD SEMI-MONTHLY MEETING
August 15, 2011

The meeting was called to order at 6:30 p.m. by the presiding officer at the Town Hall on the Banker Road.

MEMBERS:	<u>Present</u>	<u>Absent</u>
Bernard C. Bassett, Supervisor	X	
Thomas E. Wood, Councilor	X	
Martin D. Mannix, Councilor	X	
Paul D. Lamoy, Councilor	X	
Gerard A. Renadette, Councilor	X	
Rickey J. Collins, Town Clerk	X	
James J. Coffey, Town Attorney	X	

Resolution No. 011-265 **APPROVE THE MINUTES OF THE PREVIOUS MEETING**

RESOLVED, that the minutes of August 1, 2011 be approved and the reading of the minutes be dispensed with.

Motion by: Martin D. Mannix

Seconded by: Thomas E. Wood

Discussion: Mr. Bassett submitted that Mr. Coffey, Town Attorney, was absent from the August 1st meeting, and the Minutes need to be modified to indicate that.

Roll Call:	<u>YES</u>	<u>NO</u>	<u>Absent</u>
Thomas E. Wood	X		
Martin D. Mannix	X		
Paul D. Lamoy	X		
Gerard A. Renadette	X		
Bernard C. Bassett	X		

Carried:	<u>YES</u>	<u>NO</u>	<u>Tabled</u>
	X		

PUBLIC RECOGNITION

Present: Deb Blake, Nila Bacon, Tom Metz

Comments: Erin Pangborn from Recreation Dept. gave brief presentation; Mr. Bassett & Mr. Wood discussed importance of Rec. Dept. contribution to Town and residents.

Resolution No. 011-266 **ABSTRACT 8B-11**

RESOLVED, that the abstract of audited claims **No.8B-11 (1695-1850)** for \$658,776.38 and **Abstract 8B-11 (291-308)** prepays for the amount \$409,599.13 and be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

Motion: Gerard A. Renadette

Seconded by: Paul D. Lamoy

Discussion: None

Roll Call:	<u>YES</u>	<u>NO</u>	<u>Absent</u>
Thomas E. Wood	X		
Martin D. Mannix	X		
Paul D. Lamoy	X		
Gerard A. Renadette	X		
Bernard C. Bassett	X		

Carried:	<u>YES</u>	<u>NO</u>	<u>Tabled</u>
	X		

Resolution No. 011-267 **BUILDING MAINTENANCE AND SAFETY**
COMMITTEE MONTHLY REPORT

RESOLVED, to receive and place on file reports from Art Brault, Building Maintenance Supervisor, for the month of July, 2011.

Motion: Thomas E. Wood

Seconded by: Martin D. Mannix

Discussion: None

Roll Call:	<u>YES</u>	<u>NO</u>	<u>Absent</u>
Thomas E. Wood	X		
Martin D. Mannix	X		
Paul D. Lamoy	X		
Gerard A. Renadette	X		
Bernard C. Bassett	X		

Carried:	<u>YES</u>	<u>NO</u>	<u>Tabled</u>
	X		

Resolution No. 011-268 **CODES AND ZONING DEPARTMENT MONTHLY REPORT**

RESOLVED, to receive and place on file a report from Stephen Imhoff, Codes Enforcement Officer, for the month of July, 2011.

Motion: Gerard A. Renadette

Seconded by: Thomas E. Wood

Discussion: Comment by Martin Mannix re: activity; 42 building permits requested in July per Bernard Bassett.

Roll Call:	<u>YES</u>	<u>NO</u>	<u>Absent</u>
Thomas E. Wood	X		
Martin D. Mannix	X		
Paul D. Lamoy	X		
Gerard A. Renadette	X		
Bernard C. Bassett	X		

Carried:	<u>YES</u>	<u>NO</u>	<u>Tabled</u>
	X		

Resolution No. 011-269 **HIGHWAY SUPERINTENDENT'S MONTHLY REPORT**

RESOLVED, to receive and place on file a report from Fred Lavene, Superintendent of Highways, for the month of July 2011.

Motion: Thomas E. Wood

Seconded by: Paul D. Lamoy

Discussion: Comments by Gerard A. Renadette re: making rapid progress on road paving. Mr. Renadette asked Town Highway Department to take a look at possibility of paving shoulder of road to allow joggers and bicyclists to use as opposed to using the main highway and a potentially hazardous situation. This would give an opportunity for bikers and joggers to exit the road which would make the area safer.

Roll Call:	<u>YES</u>	<u>NO</u>	<u>Absent</u>
Thomas E. Wood	X		
Martin D. Mannix	X		
Paul D. Lamoy	X		
Gerard A. Renadette	X		
Bernard C. Bassett	X		

Carried:	<u>YES</u>	<u>NO</u>	<u>Tabled</u>
	X		

Resolution No. 011-270 TOWN CLERK'S MONTHLY REPORT

RESOLVED, to receive and place on file a report from Rickey J. Collins, Town Clerk, for the month of July, 2011.

Motion: Gerard A. Renadette

Seconded by: Thomas E. Wood

Discussion: Collins pointed out 109 new dog licenses issued last month. Every month dog licenses increase.

Roll Call:	<u>YES</u>	<u>NO</u>	<u>Absent</u>
Thomas E. Wood	X		
Martin D. Mannix	X		
Paul D. Lamoy	X		
Gerard A. Renadette	X		
Bernard C. Bassett	X		

Carried:	<u>YES</u>	<u>NO</u>	<u>Tabled</u>
	X		

Resolution No. 011-271 WATER WASTEWATER DEPARTMENT'S MONTHLY REPORT

RESOLVED, to receive and place on file a report from Scott Stoddard, Water Wastewater Department Director, for July 2011.

Motion: Paul D. Lamoy

Seconded by: Martin D. Mannix

Discussion: Paul Lamoy points out Scott Stoddard is sending a letter to representatives from Peru thanking them for helping get the Wallace Hill E1- waste water pumps back up and running and also to congratulate his men thanking them for their good work, especially in Cliff Haven. Aird Dorrance which opened on a Sunday, over a holiday weekend, also helped out in this area

Roll Call:	<u>YES</u>	<u>NO</u>	<u>Absent</u>
Thomas E. Wood	X		
Martin D. Mannix	X		
Paul D. Lamoy	X		
Gerard A. Renadette	X		
Bernard C. Bassett	X		

Carried:	<u>YES</u>	<u>NO</u>	<u>Tabled</u>
	X		

Resolution No. 011-272 **RESIGNATION OF MARGARET (MEG) LEFEVRE AS DEPUTY TOWN CLERK**

WHEREAS, Ms. LeFevre has submitted a letter of resignation from her position of Deputy Town Clerk effective August 5, 2011; therefore be it

RESOLVED, that the Town of Plattsburgh Town Board, with appreciation for her prior service in that position, accept Ms. LeFevre's letter of resignation as Deputy Town Clerk; and be it further

RESOLVED, that the Town Board does hereby wish to thank her for her service and wish her well with her future endeavors, and that a copy of this Resolution be given to the Budget Officer and one be put in her personnel file.

Motion: Paul D. Lamoy

Seconded by: Martin D. Mannix

Discussion: Gerard Renadette: Meg has been a valuable employee and we will miss her. Paul Lamoy: Meg made a difference for Mel when she was undergoing her cancer treatments.

Roll Call:	<u>YES</u>	<u>NO</u>	<u>Absent</u>
Thomas E. Wood	X		
Martin D. Mannix	X		
Paul D. Lamoy	X		
Gerard A. Renadette	X		
Bernard C. Bassett	X		

Carried:	<u>YES</u>	<u>NO</u>	<u>Tabled</u>
	X		

Resolution No. 011-273 HISTORIAN’S MONTHLY REPORT

RESOLVED, to receive and place on file the Historian’s Monthly Report for the month of July 2011.

Motion: Martin D. Mannix

Seconded by: Thomas E. Wood

Discussion: Tom Wood thought it was interesting that our historian Jerry Bates was recommended to accompany the freelance writer from National Geographic to Crab Island; Tom didn't realize Jerry was known that far away, but that's good. Bernie Bassett commented on the newspaper report about Pike's Contonment; Halsey's Corner monument has been moved; historical events and reenactment are being expanded; grant received will enable us to create additional historical signage. Our historian has been very involved in preserving our Town history and our historian’s volunteer has been going around taking pictures of historic buildings in the Town.

Roll Call:	<u>YES</u>	<u>NO</u>	<u>Absent</u>
Thomas E. Wood	X		
Martin D. Mannix	X		
Paul D. Lamoy	X		
Gerard A. Renadette	X		
Bernard C. Bassett	X		

Carried:	<u>YES</u>	<u>NO</u>	<u>Tabled</u>
	X		

Resolution No. 011-274 ADVERTISING FOR SALE OF SURPLUS EQUIPMENT

WHEREAS, the Town of Plattsburgh has equipment that is no longer needed or useful and it is necessary to take said equipment out of service; and

WHEREAS, in a request to identify surplus equipment from the various Town of Plattsburgh Departments the following equipment has been recommended as surplus and no longer needed.

Water Wastewater Department Equipment

Paul Wright 562-6893

- (1) Stihl TS 350 AVS Demo Saw
- (1) Stihl TS 360 AVS Demo Saw
- (1) Dodge Dakota V6 4WD pickup

Parks and Recreation Equipment

Melanie Defayette 562-6860

- (2) Husqvarna push lawnmowers, 5 hp
- (1) Honda upright lawnmower engine
- (1) Briggs & Stratton lawnmower engine
- (3) Kayak paddles, 230 cm

Building and Grounds

Art Brault 562-6863

Florescent Lights Fixtures

Therefore be it,

RESOLVED, that the Town Board does hereby authorize the sale of said surplus equipment that can be seen at the Town Hall during regular business hours beginning on Friday, August 26, 2011 with all questions regarding any listed equipment or materials be directed to the Town Clerk's Office; and it is further

RESOLVED, that it is the responsibility of any prospective bidder or purchaser to investigate and ascertain the condition of the items being sold prior to the date of bidding and the Town of Plattsburgh is making no representations or warranties, expressed or implied, with respect to the suitability or fitness of these items for the purpose for which they may be utilized by the purchaser and all items are sold as is; and be it further

RESOLVED, that the Town Clerk is hereby authorized and directed to have an advertisement published in the Press Republican for sealed bids with a non-collusive bid form, returnable on or before Wednesday, September 7, 2011 at 2 PM, prevailing time, at the Town Hall, Office Complex, 151 Banker Road, Plattsburgh, NY 12901 at which time that the Town (Supervisor / Town Clerk/ Department Heads) will publicly open sealed bids, to sell all rights, title and interest of surplus equipment listed in "as is where is condition"; and be it further

RESOLVED, that the Town of Plattsburgh does not willing know of latent defects and lay no claim knowledge of any latent defects; and it is further

RESOLVED, there shall be no upset price set for the above equipment, but the Town of Plattsburgh shall reserve the right to reject any and all bids and to waive any informality in any bid and a copy of this Resolution be given to the Budget Officer.

Motion: Gerard A. Renadette

Seconded by: Paul D. Lamoy

Discussion: (Time was changed to 2 PM).

Roll Call:	<u>YES</u>	<u>NO</u>	<u>Absent</u>
Thomas E. Wood	X		
Martin D. Mannix	X		
Paul D. Lamoy	X		
Gerard A. Renadette	X		
Bernard C. Bassett	X		

Carried:	<u>YES</u>	<u>NO</u>	<u>Tabled</u>
	X		

Resolution No. 011-275 **APPOINTMENT OF TREVOR COLE TO THE POSITION OF PLANNING TECHNICIAN**

WHEREAS, a vacancy exists in the Town of Plattsburgh Planning Department for a Planning Technician; and

WHEREAS, a search was conducted to identify interested candidates and interviews for the aforementioned position were held; and

WHEREAS, the interview committee had made recommendation for the selection of an appointee to the position of Planning Technician; and

WHEREAS, Mr. Trevor Cole has been recommended by the committee to fill the vacant position in the Planning Department provisional pending his successful completion of the required Civil Service Exam; therefore be it

RESOLVED, that, as soon as he is available and after completion of the necessary paper work, the Town Board appoint Mr. Cole as Planning Technician at the rate of \$19.00 per hour, for a probationary period of one year from his appointment date; and, be it further

RESOLVED, that the Supervisor is hereby authorized to sign all necessary documents to hire Mr. Cole and a certified copy of this Resolution be given to the Budget Officer and the Civil Service Clinton County Department of Personnel for their final approval and filing.

Motion: Thomas E. Wood

Seconded by: Gerard A. Renadette

Discussion: Bernard C. Bassett spoke with Mr. Cole; he is excited to be joining the Town; currently is employed; he will accommodate current employer's needs prior to leaving their employ.

Roll Call:	<u>YES</u>	<u>NO</u>	<u>Absent</u>
Thomas E. Wood	X		
Martin D. Mannix	X		
Paul D. Lamoy	X		
Gerard A. Renadette	X		
Bernard C. Bassett	X		

Carried:	<u>YES</u>	<u>NO</u>	<u>Tabled</u>
	X		

Resolution No. 011-276 **PERMISSION TO SELL A HIGHWAY FORD F350 WITH FISHER PLOW TO ANOTHER MUNICIPALITY**

WHEREAS, normal use requires the Town to periodically update vehicles and equipment used to maintain roads in the Town of Plattsburgh; and,

WHEREAS, a 1997 Ford F350 with Fisher Plow is no longer needed by the Highway Department; and

WHEREAS, the Town of Chazy now wishes to purchase said truck and plow from the Town of Plattsburgh Highway Department; and

WHEREAS, the Town Board, has considered said request and acknowledges the 1997 Ford F350 is no longer needed: therefore be it

RESOLVED, that the Highway Superintendent is hereby authorized to make said sale to the Town of Chazy for the agreed on price of \$1,500.00; and, be it further,

RESOLVED, and that the Supervisor is hereby authorized to sign any and all related documents required for the sale of said vehicle; and, it is further

RESOLVED, that a copy of this Resolution be given to the Budget Officer and the Highway Superintendent.

Motion: Paul D. Lamoy

Seconded by: Thomas E. Wood

Discussion: Jim Coffey pointed out that price is "fair market value"; Mr. Renadette said much work needs to be done on the truck, and a list of needed work has been disclosed.

Roll Call:	<u>YES</u>	<u>NO</u>	<u>Absent</u>
Thomas E. Wood	X		
Martin D. Mannix	X		
Paul D. Lamoy	X		
Gerard A. Renadette	X		
Bernard C. Bassett	X		

Carried:	<u>YES</u>	<u>NO</u>	<u>Tabled</u>
	X		

Resolution No. 011-277 SUPERVISOR'S MONTHLY FINANCIAL REPORT

RESOLVED, to receive and place on file the Supervisor's Financial Report for the month of July 2011.

Motion: Thomas E. Wood

Seconded by: Gerard A. Renadette

Discussion: None

Roll Call:	<u>YES</u>	<u>NO</u>	<u>Absent</u>
Thomas E. Wood	X		
Martin D. Mannix	X		
Paul D. Lamoy	X		
Gerard A. Renadette	X		
Bernard C. Bassett	X		

Carried:	<u>YES</u>	<u>NO</u>	<u>Tabled</u>
	X		

END OF MEETING

RESOLVED, that this Town Board meeting be adjourned at 7:05 PM.

Motion by: Gerard A. Renadette

Seconded by: Paul D. Lamoy

Discussion: None

Roll Call:	<u>YES</u>	<u>NO</u>	<u>Absent</u>
Thomas E. Wood	X		
Martin D. Mannix	X		
Paul D. Lamoy	X		
Gerard A. Renadette	X		
Bernard C. Bassett	X		

Carried:	<u>YES</u>	<u>NO</u>	<u>Tabled</u>
	X		<u>ADJOURNMENT</u>

Respectfully Submitted,

Rickey J. Collins, Town Clerk