

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
June 6, 2011**

The meeting was called to order at 6:30 p.m. by the presiding officer at the Town Hall on the Banker Road.

	<u>Present</u>	<u>Absent</u>
MEMBERS: Bernard C. Bassett, Supervisor	X	
Thomas E. Wood, Councilor	X	
Gerard A. Renadette, Councilor	X	
Martin D. Mannix , Councilor		X
Paul D. Lamoy, Councilor	X	
Rickey J. Collins, Town Clerk	X	
James J. Coffey, Town Attorney		X

Resolution No.011-189

Approve Minutes of the Previous Meeting

RESOLVED, that the minutes of May 16 and May 23, 2011 be approved and the reading of the minutes be dispensed with.

Motion by: Thomas E. Wood

Seconded by: Gerard A. Renadette

Discussion:

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Carried</u> Yes
Thomas E. Wood	x		
Martin D. Mannix	Absent		
Paul D. Lamoy	x		
Gerard A. Renadette	x		
Bernard C. Bassett	x		

PUBLIC RECOGNITION

Present: Debbie Blake, Nyla Bacon

Comments:

Resolution No. 011-190

Abstract 5A

RESOLVED, that the abstract of audited claims **No.5A-11 (1061-1183)** for \$174,355.52, **Abstract 5A-11 (205-227)** prepays for the amount \$ 657,606.34 and be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

Motion: Thomas E. Wood
Seconded by: Paul D. Lamoy

Discussion:

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Carried</u>
			Yes
Thomas E. Wood	x		
Martin D. Mannix		Absent	
Paul D. Lamoy	x		
Gerard A. Renadette	x		
Bernard C. Bassett	x		

Resolution No. 011-191

Twin State Maintenance Renewal Agreement

WHEREAS, the Town of Plattsburgh ("Town" herein) maintains an annual Maintenance Renewal Agreement with Twin State to provide telephone hardware, software and system support; and

WHEREAS, Twin State has submitted a Renewal Agreement to the Town for Service from July 16, 2011 to July 15, 2012; and

WHEREAS, the Town Board has provided, within the General Fund of the Town of Plattsburgh 2011 Budget, for the renewal of its one-year contract with Twin State in the amount of \$ 4,290.24; and

WHEREAS, the Town attorney has approved as to form the one-year contract submitted by Twin State; now, therefore be it

RESOLVED, that the one-year renewal contract submitted by Twin State is approved and the Supervisor is authorized to execute the same for the Town of Plattsburgh and a copy of this Resolution be given to the Budget Officer.

Motion: Gerard A. Renadette
Seconded by: Thomas E. Wood

Discussion:

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Carried</u>
			Yes
Thomas E. Wood	x		
Martin D. Mannix		Absent	
Paul D. Lamoy	x		
Gerard A. Renadette	x		
Bernard C. Bassett	x		

Resolution No.011-192

Innerworks Computer Services Extension

WHEREAS, the consulting firm of Innerworks Computer Services, 98 Akey Road, Morrisonville, NY 12962, has an Agreement with the Town of Plattsburgh for professional services to provide computer hardware and software support for the Town of Plattsburgh to June 6, 2011; and

WHEREAS, the Town Board would like to extend said Agreement to December 31, 2011 now, therefore be it

RESOLVED, that the Town Board does hereby extend the current professional consulting contract for services in accordance with the existing proposal thru December 31, 2011, to Innerworks Computer Services to assist in computer hardware and software support; and be it further

RESOLVED, that, upon review and approval of same by the Town Attorney, the Town Board does hereby authorize and direct the contract extension; and be it further

RESOLVED, that a copy of this Resolution be given to the Budget Officer.

Motion: Thomas E. Wood
Seconded by: Paul D. Lamoy

Discussion:

Roll Call:

	<u>Yes</u>	<u>No</u>	<u>Carried:Yes</u>
Thomas E. Wood	x		
Martin D. Mannix	Absent		
Paul D. Lamoy	x		
Gerard A. Renadette	x		
Bernard C. Bassett	x		

Resolution No.11-193

Website Development and Management Agreement Extension

WHEREAS, the consulting firm of www.danjerry.com at 553 Beartown Road, West Chazy, NY 12992, has an Agreement with the Town of Plattsburgh for professional services to provide website development and management on a contractual basis until June 6, 2011; and

WHEREAS, the Town Board would like to extend said Agreement to December 31, 2011; now therefore, be it

RESOLVED, that the Town Board does hereby extend the current professional consulting contract with Mr. Dan Jerry for services in accordance with the existing proposal thru December 31, 2011; and, be it further

RESOLVED, that, upon review and approval of same by the Town Attorney, the Town Board does hereby authorize and direct the contract extension; and, be it further

RESOLVED, that a copy of this Resolution be given to the Budget Officer.

Motion by: Thomas E. Wood
Seconded by: Gerard A. Renadette

Discussion:

Roll Call:	<u>YES</u>	<u>NO</u>	<u>Carried</u> Yes
Thomas E. Wood	x		
Martin D. Mannix	Absent		
Paul D. Lamoy	x		
Gerard A. Renadette	x		
Bernard C. Bassett	x		

Resolution No. 011-194

Request To Attend Annual Commercial Data Collection Educational Conference

WHEREAS, the Town of Plattsburgh Assessment Officer is required to maintain certification and a high lever of expertise; and

WHEREAS, it is in the best interest of the Town to remain current and informed concerning changes in regulation; therefore, it is

RESOLVED, that Brian Dowling, Town Assessor, be allowed to attend the Commercial Date Collection Course held from June 8-9, in Ballston Spa, New York at Saratoga County Solar Building; and, it is further

RESOLVED, that \$125.00 for the conference, and \$138.72 mileage cost, be charged to the Assessor’s budget; and, be it further

RESOLVED, that a copy of this Resolution be given to the Budget Officer and a copy be placed in Mr. Dowling’s personnel file.

Motion by: Thomas E. Wood
Seconded by: Gerard A. Renadette

Discussion:

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Carried</u>
			Yes
Thomas E. Wood	x		
Martin D. Mannix	Absent		
Paul D. Lamoy	x		
Gerard A. Renadette	x		
Bernard C. Bassett	x		

Resolution No. 011-195

Cadyville –Morrisonville Waterline Connection Change Order #4 for Ed Garrow and Sons Inc.

WHEREAS, the Town of Plattsburgh has previously awarded the Cadyville-Morrisonville Water Line Connection Water Contract to Ed Garrow and Sons, Inc. in the amount of \$720,077.24 to be further amended by Change Order No. 4 to \$729,240.09; and,

WHEREAS, the plans and specifications called for adjustments to the original contract, and certain documentation must be complied with as indicated in Change Order No. 4; and

WHEREAS, Laberge Engineering and Consulting Group and Scott Stoddard, Director of Water Wastewater Department have reviewed the proposed changes and recommends their approval; therefore be it

RESOLVED, that the recommendation of said Engineer be hereby accepted, approved and adopted; and, be it further

RESOLVED, that the Town Board authorize the Supervisor to execute Change Order No. 4 allowing a contract increase in the amount of \$9,162.85 resulting in a Total Contract Price of \$729,240.09 and, be it further

RESOLVED, that a copy of this Resolution, and the executed Change Order No. 4, be given to the Budget Officer and the Laberge Engineering and Consulting Group and the Director of the Water Wastewater Department.

Motion: Thomas E. Wood

Seconded by: Gerard A. Renadette

Discussion: Councilor Renadette raised a question regarding the cause of this change order. Supervisor Bassett cleared up any concern over the matter, stating that this job remains under budget, and that there has been a nearly two year discussion regarding the correction of this matter, which has been overlooked and approved by the new Director, Mr. Stoddard. Supervisor Bassett insists there is no blame placed on the Town, the engineer, or the contractor.

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Carried</u>
Thomas E. Wood	x		Yes
Martin D. Mannix		Absent	
Paul D. Lamoy	x		
Gerard A. Renadette	x		
Bernard C. Bassett	x		

Resolution No. 011-196

**Tennis Court Resurfacing and Repainting for
May Currier and Wallace Hill Recreation Parks**

WHEREAS the Parks and Recreation Department is responsible for the maintenance of eight sets of tennis courts in the Town of Plattsburgh; and

WHEREAS, the Department must maintain the tennis courts on a maintenance schedule; and

WHEREAS, Ms. Defayette has obtained formal written quotes for the purchase of tennis resurfacing and painting that were received and reviewed by Ms. Defayette; therefore be it

RESOLVED, to receive and place on file a letter dated May 16, 2011 from Ms. Defayette, Youth Service & Recreation Director, requesting permission to resurface the tennis courts in May Currier and Wallace Hill as part of the annual maintenance and upkeep; and, it is further

RESOLVED, that the Town Board of the Town of Plattsburgh does hereby authorize the purchase of the previously mentioned resurfacing, cleaning, and repainting of the tennis courts by Vermont Tennis Court Surfacing, PO Box 6 St. Johnsbury, VT. 05819 in the amount of \$14,699.00; and, it is further

RESOLVED, that the Supervisor be and he hereby is authorized to sign all related documents relative to the resurfacing and repainting of May Currier and Wallace Hill courts to be made payable from the Field Maintenance Account A7710.4115 for 2011; and, it is further

RESOLVED, that a copy of this Resolution with a copy of certified payroll at completion of the project be attached and forwarded to the Budget Officer and a copy be given to Ms. Defayette, Youth Service and Recreation Director.

Motion: Paul D. Lamoy
Seconded by: Thomas E. Wood

Discussion:

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Carried</u>
			Yes
Thomas E. Wood	x		
Martin D. Mannix		Absent	
Paul D. Lamoy	x		
Gerard A. Renadette	x		
Bernard C. Bassett	x		

Resolution No. 011-197

Permission to Sell A Highway Snow Plow to A Municipality

WHEREAS, normal use requires the Town to periodically update vehicles and equipment used to maintain roads in the Town of Plattsburgh; and,

WHEREAS, a 1993 Tandem snow plow has been a spare truck for a number of years; and

WHEREAS, the Village of Dannemora has used this truck and now wishes to purchase it from the Town of Plattsburgh Highway Department fleet; and

WHEREAS, the Town Board has considered said request and acknowledges the 1993 Tandem is no longer needed: therefore be it

RESOLVED, that the Highway Superintendent is hereby authorized to make said sale to the Town of Dannemora for the agreed as price of \$10,000.00; and, be it further,

RESOLVED, and that the Supervisor is hereby authorized to sign any and all related documents required for the sale of said vehicle; and it is further

RESOLVED, that and a copy of this Resolution be given to the Budget Officer and the Highway Superintendent.

Motion: Paul D. Lamoy
Seconded by: Thomas E. Wood

Discussion:

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Carried</u>
			Yes
Thomas E. Wood	x		
Martin D. Mannix		Absent	
Paul D. Lamoy	x		
Gerard A. Renadette	x		
Bernard C. Bassett	x		

Resolution No. 011-198

**Request to Advertise for used Wheeled Excavator
For the Highway Department**

WHEREAS, Fred Lavene, Highway Superintendent has requested to solicit bids for a used wheeled excavator; therefore, be it

RESOLVED, that the Town Clerk is hereby authorized and directed to have an advertisement published in the Press Republican for sealed bids with a non-collusive bid form entitled "Used Wheeled Excavator," returnable on or before Thursday June 16, 2011, at 3:00 PM, prevailing time, at the Town Hall, Office Complex, 151 Banker Road, Plattsburgh, NY 12901 at which time the Town Clerk will publicly open the bids; and, be it further

RESOLVED, Specification forms for this Contract may be obtained at the Town Clerk's Office during regular business hours; and it is further

RESOLVED, that the Town of Plattsburgh Town Board reserves the right to reject any or all bids offered; and, be it further

RESOLVED, that a copy of this Resolution to be given to the Budget Officer, and the Town Highway Superintendent.

Motion: Thomas E. Wood

Seconded by: Gerard A. Renadette

Discussion:

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Carried</u>
			Yes
Thomas E. Wood	x		
Martin D. Mannix		Absent	
Paul D. Lamoy	x		
Gerard A. Renadette	x		
Bernard C. Bassett	x		

Resolution No. 010-199

WWW Leak Adjustment Policy

WHEREAS, the Town of Plattsburgh wishes to offer fair and equitable billing practices and the Water Wastewater (WWW) Department has on occasion had requests to amend Water and Wastewater bills due to unforeseen circumstances and conflict with actual usage of metered water; and

WHEREAS, Scott Stoddard, WWW Department Director, has solicited model policies from other municipalities and utilities in an effort to identify a process to respond to requests for adjustments to a water bill; and

WHEREAS, the attached Town of Plattsburgh Water and Wastewater Department Leak Adjustment Policy has been developed to provide a process to make a credit adjustment to water and/or sewer accounts for customers who have experienced an emergency situation involving the loss of metered water as a result of conditions beyond normal and reasonable control of the customer or other parties in a position of responsibility for the use, care or maintenance of fixtures and devices that are a part of the customer's water system; and

WHEREAS, the Town Board has reviewed and approved the document to establish the Town of Plattsburgh's Policy regarding WWW Leak Adjustments; now, therefore be it

RESOLVED, that Mrs. Fenwick is an independent contractor, and shall not be considered an employee or agent for the Town and as Contractor is hereby prohibited from assigning, transferring, conveying, subletting or otherwise disposing of this Agreement or her right, title or interest herein; and, be it further

RESOLVED, that, after review by the Town Attorney, the Supervisor is duly authorized and empowered to execute the attached Agreement on behalf of the Town of Plattsburgh and a copy of said Agreement be given to the Budget Officer and Mrs. Fenwick

Motion: Thomas E. Wood
Seconded by: Paul D. Lamoy

Discussion:

Roll Call:	<u>Yes</u>	<u>No</u>	<u>Carried</u>
Thomas E. Wood	x		Yes
Martin D. Mannix		Absent	
Paul D. Lamoy	x		
Gerard A. Renadette	x		
Bernard C. Bassett	x		

ADJOURNMENT

RESOLVED, that this Town Board meeting be adjourned at 7:20 PM.

Motion by: Gerard A. Renadette
Seconded by: Thomas E. Wood

Discussion:

Roll Call:	<u>YES</u>	<u>NO</u>
Thomas E. Wood	x	
Martin D. Mannix	Absent	
Paul D. Lamoy	x	
Gerard A. Renadette	x	
Bernard C. Bassett	x	

Respectfully Submitted,

Rickey J. Collins, Town Clerk