

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
April 11, 2011**

Resolution No. 011-133

**Record of Work Activities for Jacqueline Bellew,
Receiver of Taxes**

WHEREAS, effective August 12, 2009, a new regulation was passed requiring elected and appointed officials who are members of the State Retirement System, unless the employer maintains a daily record of actual time worked, to keep a record of work activities for a period of three consecutive months that will be completed within 150 days of taking office and submitted to the secretary or clerk of the governing board within 180 days of taking office; and

WHEREAS, Resolution 09-270 was passed to establish standard workday hours but now, as per Regulation 315.4 from the Office of the New York State Comptroller, it is required that the expiration of the term and days worked per month be reported for each such office or position also be included; and

WHEREAS, Town of Plattsburgh Receiver of Taxes, Jacqueline Bellew was required to resubmit her documentation; therefore, be it

RESOLVED, that the Town Board of the Town of Plattsburgh does hereby set the standard work day for the Tax Receiver, an elected four (4) year position that ends December 31, 2013, at 6 hours per day that should be used to calculate retirement benefits based on her typical work calendar and record of activities as submitted for the months of January, February and March 2011 that will be reported to the New York State and Local Employees' Retirement System as attached; and be it further

RESOLVED, that on passing, this Resolution shall be posted on the Town website and the official sign-board located near the Town Clerk's office for a minimum of thirty days; and, be it further

RESOLVED, that a certified copy of this Resolution, and an affidavit of posting, be filed with the Office of the State Comptroller within 45 days of the adoption of said Resolution, a copy be place in Mrs. Bellew's file and a copy be given to the Budget Officer

Motion: Paul D. Lamoy

Seconded by: Thomas E. Wood

Discussion:

Roll Call:

	<u>Yes</u>	<u>No</u>
Thomas E. Wood	x	
Gerard A. Renadette	x	
Martin D. Mannix	x	
Paul D. Lamoy	x	
Bernard C. Bassett	x	