

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI- MONTHLY MEETING
January 18, 2011**

The meeting was called to order at 6:30 p.m. by the presiding officer at the Town Hall on the Banker Road.

| | <u>Present</u> | <u>Absent</u> |
|--|----------------|---------------|
| MEMBERS: Bernard C. Bassett, Supervisor | X | |
| Thomas E. Wood, Councilor | X | |
| Gerard A. Renadette, Councilor | X | |
| Martin D. Mannix , Councilor | X | |
| Paul D. Lamoy, Councilor | X | |
| Rickey J. Collins, Town Clerk | X | |
| James J. Coffey, Town Attorney | X | |

Resolution No.011-033

Approve Minutes of the Previous Meeting

RESOLVED, that the minutes of January 3, 2011 be approved and the reading of the minutes be dispensed with.

Motion by: Gerard A. Renadette

Seconded by: Paul D. Lamoy

Discussion:

| Roll Call: | <u>YES</u> | <u>NO</u> |
|---------------------|------------|-----------|
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Carried:

PUBLIC RECOGNITION

Present: Jackie Ranson, Todd Ranson

Comments:

Resolution No. 011-034

Abstract 12D -010 and Abstract 1A-011

RESOLVED, that the abstract of audited claims **No.12D-2010 (553-559)** \$564,139.57 and be received as reviewed by the Audit Committee; and it is further

RESOLVED, that the abstract of audited claims **No. 1A-2011 (3087-3184)** \$124,539.54 and Abstract 011-A (**560-566**) prepays for the amount \$7,203.32 be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

Motion: Paul D. Lamoy

Seconded by: Gerard A. Renadette

Discussion:

| Roll Call: | <u>Yes</u> | <u>No</u> |
|----------------------------|-------------------|------------------|
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Resolution No. 011-035

Building Maintenance and Safety Monthly Report

RESOLVED, to receive and place on file a report from Art Brault, Building Maintenance Supervisor, for the month of December 2010.

Motion: Thomas E. Wood

Seconded by: Martin D. Mannix

Discussion: Councilor Renadette commented on the progress being made in the Court expansion project.

| Roll Call: | <u>YES</u> | <u>NO</u> |
|----------------------------|-------------------|------------------|
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Resolution No.011-036

Codes and Zoning Department Monthly Report

RESOLVED, to receive and place on file a report from Stephen Imhoff, Codes Enforcement Officer, for the month of December 2010.

Motion: Martin D. Mannix

Seconded by: Thomas E. Wood

Discussion:

| Roll Call: | <u>YES</u> | <u>NO</u> |
|---------------------|-------------------|------------------|
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Carried:

Resolution No.011-037

Codes and Zoning Department End of the Year Report for 2010

RESOLVED, to receive and place on file a report from Stephen Imhoff, Codes Enforcement Officer, for the end of the year 2010.

Motion: Paul D. Lamoy

Seconded by: Gerard A. Renadette

Discussion:

| Roll Call: | <u>YES</u> | <u>NO</u> |
|---------------------|-------------------|------------------|
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Resolution No. 011-038

Highway Superintendent's Monthly Report

RESOLVED, to receive and place on file a report from Fred Lavene, Superintendent of Highways, for the month of December 2010.

Motion: Gerard A. Renadette

Seconded by: Paul D. Lamoy

Discussion:

| Roll Call: | <u>Yes</u> | <u>No</u> |
|----------------------------|-------------------|------------------|
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Resolution No.011-039

Historian and Deputy Historian's Annual Report

RESOLVED, to receive and place on file the Historian's Annual Report for the month of, January 2011.

Motion: Thomas E. Wood

Seconded by: Paul D. Lamoy

Discussion: Councilor Wood pointed out the many events and activities put on and participated in by the Historian's Department. Supervisor Bassett also noted the volume of activity.

| Roll Call: | <u>YES</u> | <u>NO</u> |
|----------------------------|-------------------|------------------|
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Resolution No.011-040

**Parks And Recreation Department
Monthly Report**

RESOLVED, to receive and place on file a report from Melanie Defayette, Recreation and Youth Services Director, for the month of December, 2010.

Motion: Thomas E. Wood

Seconded by: Gerard A. Renadette

Discussion: Local high schools, including Saranac and Beekmantown, have started incorporating disc golf into their Phys-ed curriculum. Swimming participation is up from last year.

| Roll Call: | <u>YES</u> | <u>NO</u> |
|----------------------------|-------------------|------------------|
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Carried:

Resolution No. 011-041

Town Clerk's Monthly Report

RESOLVED, to receive and place on file a report from Rickey J. Collins, Town Clerk, for the month of December 2010.

Motion: Thomas E. Wood

Seconded by: Martin D. Mannix

Discussion:

| Roll Call: | <u>Yes</u> | <u>No</u> |
|----------------------------|-------------------|------------------|
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Carried:

Resolution No. 011-042

Town Clerk's Year End Report for 2010

RESOLVED, to receive and place on file a report from Rickey J. Collins, Town Clerk, for the Year End of 2010.

Motion: Gerard A. Renadette

Seconded by: Paul D. Lamoy

Discussion:

| Roll Call: | <u>Yes</u> | <u>No</u> |
|---------------------|-------------------|------------------|
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Carried:

Resolution No. 011-043

Water Wastewater Department's Monthly Report

RESOLVED, to receive and place on file a report from Paul Wright, Assistant Water Wastewater Superintendent for December, 2010.

Motion: Gerard A. Renadette

Seconded by: Martin D. Mannix

Discussion: Councilor Mannix made a comment commending Marsha Wynn and the secretarial staff on the balanced accounts for the beginning of the year.

| Roll Call: | <u>Yes</u> | <u>No</u> |
|---------------------|-------------------|------------------|
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Carried:

Resolution No. 011-044

**Appointment of Jacqueline Ranson as
Typist**

WHEREAS, Town of Plattsburgh Town Court Justices have made a request for additional help to manage Town Court clerical needs; and

WHEREAS, the Town budget for 2011 has included funds for the purpose of creating the new position; and

WHEREAS, the Clinton County Department of Personnel has reviewed the Town's request and has approved the position of full time Typist; and

WHEREAS, the Personnel Committee and members of the court have canvassed qualified individuals from the Civil Service list and have made recommendation as to their selection for the aforementioned position; therefore be it

RESOLVED, that Jacqueline Ranson be hired to fill the position of Typist ,at the that the hourly rate of \$13.00 an hour with a 40 hour work week effective immediately following final Civil Services approval with a probation period of 26 weeks from this appointment date; and be it further

RESOLVED, that the Supervisor sign all necessary documents and that a certified copy of this Resolution be forwarded to the Clinton County Department of Personnel for Civil Service final approval and filing; and, be it further

RESOLVED, that a copy of this Resolution be place in Ms. Ransom's file and a copy be given to the Budget Officer.

Motion: Thomas E. Wood

Seconded by: Paul D. Lamoy

Discussion:

Roll Call:

| | <u>Yes</u> | <u>No</u> |
|----------------------------|-------------------|------------------|
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Resolution No. 011-045

Appointment of Scott Stoddard as Director of Water and Wastewater Utilities

WHEREAS, there is a vacancy in the position of Director of Water and Wastewater Utilities that was duly posted and advertised; and

WHEREAS, interviews for the aforementioned position were held by the Supervisor and members of the Town Board and Water and Sewer Committee; and

WHEREAS, upon the completion of interviews the committee has made recommendation as to the selection of an appointee to said position; now, therefore be it

RESOLVED, that the Town Board does hereby appoint Scott M. Stoddard as Director of Water and Wastewater Utilities to commence on February 14, 2011 with an annual salary of \$85,000.00 and 5 days paid vacation with an additional 5 days paid vacation credited on August 1, 2011 with time in excess of 10 days credited as per the Administrative Agreement; and, be it further

RESOLVED, that this appointment become effective following Civil Service approval and that the Supervisor is hereby authorized to sign all necessary documents for the provisional appointment of Scott M. Stoddard to the position of Director of Water and Wastewater Utilities with a probation period not to exceed six months pending his successful completion of the appropriate Civil Service Exam as required for permanent appointment; and, it is further

RESOLVED, that a copy of this Resolution be given to the Budget Officer and a copy forwarded to the Clinton County Department of Personnel and a copy to be put in his personnel file.

Motion: Thomas E. Wood

Seconded by: Martin D. Mannix

Discussion: Mr. Stoddard was welcomed by Supervisor Bassett and the Board. He is filling a significant role within the Town and bringing with him a strong set of skills.

Roll Call:

| | <u>Yes</u> | <u>No</u> |
|----------------------------|------------|-----------|
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Resolution No. 011-046

Request To Attend Annual Code Enforcement Educational Conference

WHEREAS, Town of Plattsburgh Code Enforcement Officials are required to maintain their license; and

WHEREAS, it is in the best interest of the Town to remain current and informed concerning changes in regulation; therefore it is

RESOLVED, that Stephen Imhoff and Allen Reece, Codes Enforcement Officers, be allowed to attend the Northern Adirondack Code Enforcement Officials Association 12th Annual Educational Conference held from March 7 – March 10, in Lake Placid, New York at Crown Plaza Resort and Golf Club; and it is further

RESOLVED, that \$480.00 for conference, and \$479.98 lodging and meals, be charged to the Code/Zoning budget; and, be it further

RESOLVED, that a copy of this Resolution be given to the Budget Officer.

Motion by: Thomas E. Wood

Seconded by: Gerard A. Renadette

Discussion: Councilor Lamoy questioned the use of two Town vehicles, when it seems one vehicle would suffice. The matter will be further investigated.

| Roll Call: | <u>Yes</u> | <u>No</u> |
|----------------------------|-------------------|------------------|
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Resolution No. 011-047

Municipal Property and Liability Insurance Renewal

WHEREAS, it is necessary for the Town of Plattsburgh to provide risk management services and municipal property and liability insurance; therefore be it

RESOLVED, that the Supervisor is authorized to renew its Agreement with the Cool Insuring Agency Inc., principally located at PO Box 2153, Glens Falls, NY 12801-2153 to provide Risk Management Services and as insurance broker for the Town to provide Municipal Insurance coverage; and be it further

RESOLVED, that, after careful review of the Town's needs and market options and as recommended in a letter dated January 18, 2011 from Peter R. Prescott, Vice President of the Cool Insuring Agency to provide property and liability insurance for the period January 20, 2011 to January 20, 2012 shall be provided by NYMIR Reciprocal, for a premium of \$119,500.00, +/- endorsements as warranted during said period, a rate approximately 9% lower than the 2010 premium rate and excluding the 2011 return of the capitalization fee.

RESOLVED, that a copy of this Resolution be given to the Budget Officer and the Supervisor be authorized to sign all related documentation with NYMIR and Cool Inc.

Motion: Thomas E. Wood

Seconded by: Paul D. Lamoy

Discussion:

| Roll Call: | <u>Yes</u> | <u>No</u> |
|----------------------------|-------------------|------------------|
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Resolution 11-048

RFP For Auditing Services For 2010, 2011 and 2012

WHEREAS, in accordance with the requirements of the Single Audit Act of 1984 and the Single Audit Amendment of 1996 independent audits for the years ending December 31, 2010, 2011 and 2012 must performed; now therefore it is

RESOLVED, that the Town Board of the Town of Plattsburgh does hereby authorize the Supervisor to solicit and receive proposals for the independent auditing of the Town of Plattsburgh fiscal records for the years 2010, 2011 and 2012 and be it further

RESOLVED, that the Budget Officer receive a copy of this Resolution.

Motion: Thomas E. Wood

Seconded by: Martin D. Mannix

Discussion:

Roll Call: YES NO

| | |
|----------------------------|---|
| Thomas E. Wood | x |
| Gerard A. Renadette | x |
| Martin D. Mannix | x |
| Paul D. Lamoy | x |
| Bernard C. Bassett | x |

Carried:

Resolution No. 11-049

**3% Site Plan Return Deposit for
Bonnabesse Site Plan 2008**

WHEREAS, the Town of Plattsburgh Planning Board has reviewed and approved all requirements of the Bonnabesse Site Plan 2008; and

WHEREAS, the Bonnabesse Site Plan 2008 has on file with the Town of Plattsburgh, a 3% deposit for construction of their project in the original amount of \$3,524.22 plus accrued interest; and

WHEREAS, the Planning Department has coordinated inspection of said project and reports all requirements have been met and completed; and

WHEREAS, Bonnabesse Site Plan 2008 has requested that the 3% deposit in the amount of \$3,524.22 plus accrued interest to date be returned; now, therefore be it

RESOLVED, that the Supervisor is hereby authorized and directed to release the said deposit in the amount of \$3,524.22 plus accrued interest to date; and it is further

RESOLVED, that a certified copy of this resolution be forwarded, by the Planning Department Secretary, with the return of deposit to Dr. Thierry Bonnabesse, 64 Stafford Drive, Plattsburgh, NY 12901.

Motion: Gerard A. Renadette

Seconded by: Paul D. Lamoy

Discussion:

Roll Call: Yes No

| | |
|----------------------------|---|
| Thomas E. Wood | x |
| Gerard A. Renadette | x |
| Martin D. Mannix | x |
| Paul D. Lamoy | x |
| Bernard C. Bassett | x |

Resolution No. 11-050

**3% Site Plan Return Deposit for
Verville Enterprises Site Plan 2008 Phase II**

WHEREAS, the Town of Plattsburgh Planning Board has reviewed and approved all requirements of the Verville Enterprises Site Plan 2008 Phase II; and

WHEREAS, the Verville Enterprises Site Plan 2008 Phase II has on file with the Town of Plattsburgh, a 3% deposit for construction of their project in the original amount of \$5044.20 plus accrued interest; and

WHEREAS, the Planning Department has coordinated inspection of said project and reports all requirements have been met and completed; and

WHEREAS, Verville Enterprises Site Plan 2008 Phase II has requested that the 3% deposit in the amount of \$5,044.20 plus accrued interest to date be returned; now, therefore be it

RESOLVED, that the Supervisor is hereby authorized and directed to release the said deposit in the amount of \$5,044.20 plus accrued interest to date; and it is further

RESOLVED, that a certified copy of this resolution be forwarded, by the Planning Department Secretary, with the return of deposit to Verville Enterprises Site Plan 2008 Phase II., 27 Fay Lane, Plattsburgh, NY 12901.

Motion: Thomas E. Wood

Seconded by: Paul D. Lamoy

Discussion:

Roll Call:

| | <u>Yes</u> | <u>No</u> |
|----------------------------|-------------------|------------------|
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Carried:

Resolution No.011-051

**Lead Agent and SEQR for 2010
Comprehensive Land Use Plan**

WHEREAS, Part 617 “State Environmental Quality Review”, section 8-0113 of the Environmental Conservation Law provides for the review of projects which constitute an “action” with respect to the effect of such projects on the environment; and

WHEREAS, a determination of the effect of said project or action on the environment is necessary to determine whether a draft “Environmental Impact Statement” is required; and

WHEREAS, the effects of the project or action on the environment are to be examined by all “involved agencies”; and

WHEREAS, the Town Board has before it the project or action known as the Town of Plattsburgh 2010 Comprehensive Land Use Plan in the Town of Plattsburgh; and

WHEREAS, the Project has been determined and is hereby determined to be a type I action requiring the assessment as to its effect upon the environment; and

WHEREAS, public hearings were held on September 20 and October 18, 2010 to hear from interested individuals in response to the Draft C.L.U.P.C. for consideration prior to approval; and

WHEREAS, the Town Board did authorize, and direct copies of the Draft C.L.U.P.C. be forwarded and referred to adjacent municipalities, the Clinton County Planning Board, Town’s of Beekmantown, and Peru, Saranac, Schuyler Falls, Dannamora, City of Plattsburgh , Town of Plattsburgh Planning Board and the Town Zoning Board; and

WHEREAS, the Town Board was determined to be a “lead agency” and, if no objection is made from any other “involved agency”, the “lead agency” in accordance with Part 617 “State Environmental Quality Review” (SEQR) for purposes of assessing the effect of the Project on the environment and determining whether said effect is sufficiently significant to require the preparation of a draft “Environmental Impact Statement”;

NOW, THEREFORE, BE IT RESOLVED by the Town Board of the Town of Plattsburgh, New York, as follows:

1. The Town Board acting as the “lead agency” has received a completed Full Environmental Assessment Form (Parts 1 and 2) a true copy which is attached hereto, map, plan and related materials giving information about the Project and its potential effects on the environment, together will all written

comments and written evidence of oral comments provided by “involved agencies” (collectively, the “environmental compliance file”).

2. The Town Board does hereby determine, after careful review and consideration of the environmental compliance file, that (I) the Town Board has taken a “hard look” at all environmental aspects of the Project, (ii) the environment review of the Project is not subject to segmentation, (iii) a public hearing on the local law was held for the adoption process, no public hearing was required for any aspect of environmental review of the Project except as noted, and (iv) the Project supported by the issuance of obligations of the Town will not have a significant effect on the environment pursuant to the information presented in Part 1 - PROJECT INFORMATION and Part 2 - PROJECT IMPACTS AND THEIR MAGNITUDE and the environmental compliance file, and that, therefore, the preparation of a draft “Environmental Impact Statement” is not required.
3. The Town Board of the Town does hereby authorize and direct the Supervisor or Town Planning Department to have prepared a “notice of no significant environmental impact” (NEGATIVE DECLARATION) for the project.
4. The “notice of no significant environmental impact” (NEGATIVE DECLARATION) shall be disseminated to those “involved agencies” and governmental units as required by the Environmental Conservation Law and any local law of the Town, and the environmental compliance file as aforesaid shall be maintained on file at the Town Hall Offices of the Town Board and made available for public inspection at regular business hours of the Town.
5. This Resolution shall become effective immediately upon its adoption by the Town Board of the Town.

Motion: Martin D. Mannix

Seconded by: Gerard A. Renadette

Discussion:

| Roll Call: | <u>Yes</u> | <u>No</u> |
|----------------------------|-------------------|------------------|
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Resolution No. 011-052

Adoption of the Comprehensive Land Use Plan 2010

WHEREAS, the Town received a \$24,000 New York State Community Development Block Grant (CDBG) as Project No. 928CP4-08 administered by the Office of Community renewal for the 2008 Community Strategic Planning Technical Grant Round; and

WHEREAS, the Town did appoint a 15 person committee known as the of the *Comprehensive Land Use Planning Committee* (CLUPC); and

WHEREAS, the CLUPC, met regularly with the Town Planning Consultant Stuart Messenger of the Chazen Companies, conducted surveys of Town citizens and businesses and after a number of community meetings and outreach to involve and solicit input from Town residents and businesses did submit a final draft of the *Comprehensive Land Use Plan 2010 Update* (CLUP 2010) to the Town Board; and

WHEREAS, the Town Board on August 23, 2010 did refer the *final draft CLUP 2010* to all adjacent municipalities, Clinton County Planning Board and Town Planning Board and Zoning Board of Appeals for their respective comments; and

WHEREAS, the Town Planning Board Chairman, Robert Pearl, did transmit Planning Board Resolution No. 10-44, dated September 14, 2010, with the following recommendations to the Town Board:

1. The Town Planning Board after review of the SEQR materials did recommend that the Town Board accept the Environmental Assessment Form Part I project information as provided by the Town Consultant describing the project, the Environmental Assessment Form Part II “Project Impact and their Magnitude” completed by the Town Planning Department; and

2. The Town Planning Board also recommended that the Town Board consider a determination of no Significant Environmental Impact for the proposed adoption of the of the *final draft CLUP 2010* and authorize the preparation of a negative declaration to be distributed in accordance with the NYS Environmental Conservation Laws; and

3. The Planning Board reviewed said *final draft CLUP 2010* and recommended their favorable acceptance to the Town Board and further recommended the final draft to be adopted as a final draft comprehensive plan by the Town Board; and

4. The Town Planning Board did also recommend and encourage the Town Board of the Town of Plattsburgh upon authorizing the Final Comprehensive Land Use Plan to proceed in a timely fashion with creating a committee to update the Town Zoning Ordinance; and

WHEREAS, the Town Board scheduled and held public hearings on September 20th and October 18th, at the Town Hall meeting room as part of the Town Board’s consideration of 1.) The environmental impact of, and 2.) The adoption of the *Comprehensive Land Use Plan Update 2010* in accordance with GML Section 272-a (6) (*check this ref*); and

WHEREAS, copies of the *final draft CLUP 2010* and SEQRA Forms were made available at the Town Offices and on the Town website @ TownofPlattsburgh.com; and

WHEREAS, the Clinton County Planning Board was provided a copy of the final draft of the *Comprehensive Land Use Plan Update 2010* for their review in accordance with General Municipal Law, Article 12-B section 239m and has responded to the Town of their action of approval for referral number 85-10 on September 1, 2010; and

WHEREAS, the Town Board did hereby review and recommend revisions/amendments to the *final draft CLUP 2010*; now, therefore, it is

RESOLVED, that upon completion of review of said recommendations, the Town Board does hereby adopt the *Revised/Amended Final Draft CLUP 2010* with supporting maps, plans, and reports as the official land use plan for the Town of Plattsburgh to be the *Town's process of careful consideration and forethought for the updating and implementation of the Town's land use regulations which will be considered in the future*; and it is further

RESOLVED, that the Town Board does hereby direct the Town Supervisor to prepare sets of the *Final Draft CLUP 2010* into an official Land Use Plan Booklet for the Town which booklet is to be made available to the public at a purchase fee to be determined based on cost: and it is further

RESOLVED, that the Town Board does hereby direct the Town Planning Department to make arrangements to have the *Final Draft CLUP 2010* made accessible on the Town Website; and

RESOLVED, that the Town Board does hereby direct the Town Supervisor to forward to each member of the Comprehensive Land Use and Planning Committee and Town Planning Board a copy of the official Land Use Plan booklet together with a letter of appreciation for the work and effort in the preparation of this Land Use Planning document and it is further

RESOLVED, that a copy of this Resolution be given to the Town Clerk and copy to be given to the Budget Officer.

Motion: Gerard A. Renadette

Seconded by: Thomas E. Wood

Discussion:

| Roll Call: | <u>Yes</u> | <u>No</u> |
|----------------------------|-------------------|------------------|
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Resolution No. 011-053

Base Sewer District Inspection

WHEREAS, the Base Sewer District is comprised of the original infrastructure installed for the United States Air Force and is known to be leaking and in need of repair; and

WHEREAS, the Base Sewer District will be paying for Wastewater treatment based upon meters installed at the Base sewage pumping station and therefore it is in the best interest of the District to eliminate, to the maximum extent possible, inflow and infiltration into the system; and

WHEREAS, in order to determine the location and type of repairs and to properly prioritize said repairs, it is necessary to have the sanitary sewer system cleaned and close caption televised for inspection; and

WHEREAS, Laberge Group, the Town's engineering consultant, has estimated the cost to clean and inspect the sewer at an amount not to exceed \$80,000 as described in Laberge Group's correspondence dated December 22, 2010 to Paul Wright, Assistant Superintendent of Water and Sewer; therefore

BE IT HEREBY RESOLVED, that the Town authorizes the Supervisor to have the Base Sewer District sanitary sewer system cleaned and televised; and,

BE IT FURTHER RESOLVED, that the Town authorize Laberge Group to prepare the required documents for bidding the cleaning and inspection work and subsequently providing a post inspection report to the Town and a copy of this Resolution be given to the Budget Officer and Director of the WWW Department.

Motion: Paul D. Lamoy

Seconded by: Martin D. Mannix

Discussion:

| | | |
|----------------------------|-------------------|------------------|
| Roll Call: | <u>Yes</u> | <u>No</u> |
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Resolution No. 011-054

Innerworks Computer Services

WHEREAS, the consulting firm of Innerworks Computer Services, 98 Akey Road, Morrisonville, NY 12962, has prepared and submitted a proposal between the Town of Plattsburgh and Innerworks Computer Services dated January 1, 2011 for professional services to provide computer hardware and software support for the Town of Plattsburgh on a contractual basis for the calendar year 2010; and

WHEREAS, the Town Board would like to review Internet and computer services in light of current and future needs; now, therefore it is

RESOLVED, that the Town Board does hereby award the professional consulting contract for services in accordance with the proposal for the period January 1, 2011 thru April 1, 2011, to Innerworks Computer Services to assist in computer hardware and software support; and be it further

RESOLVED, that the Town Board does hereby authorize and direct the Supervisor to execute, on behalf of the Town of Plattsburgh, said contract at the rate of **\$50.00** per hour; and be it further

RESOLVED, that the Supervisor is hereby authorized to execute said Agreement upon review and approval of same by the town attorney and that a copy of this Resolution be given to the Budget Officer.

Motion: Paul D. Lamoy

Seconded by: Gerard A. Renadette

Discussion:

| | | |
|----------------------------|-------------------|------------------|
| Roll Call: | <u>Yes</u> | <u>No</u> |
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Resolution No.11-055

Website Development and Management

WHEREAS, the consulting firm of www.danjerry.com at 553 Beartown Road, West Chazy, NY 12992, has prepared and submitted a proposal between the Town of Plattsburgh and Dan Jerry for professional services to provide website development and management on a contractual basis for 2011: and

WHEREAS, the Town Board does hereby accept the proposal from Mr. Jerry but would like to review Internet and computer services in light of current and future needs; now, therefore be it

RESOLVED, that the Town Board does hereby award the professional consulting contract for services in accordance with the proposal for the period January 1, 2011 thru April 1, 2011 to Mr. Dan Jerry to assist with web site development and management; and be it further

RESOLVED, that, upon review and approval of same by the Town Attorney, the Town Board does hereby authorize and direct the Supervisor to execute, on behalf of the Town of Plattsburgh, said contract at the rate of \$50.00 per hour; and be it further

RESOLVED, that a copy of this Resolution be given to the Budget Officer.

Motion by: Gerard A. Renadette

Seconded by: Paul D. Lamoy

Discussion:

Roll Call:

| | <u>YES</u> | <u>NO</u> |
|----------------------------|-------------------|------------------|
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Resolution No. 011-056

Rejecting All Sealed Bids Received for A Generator

WHEREAS, Resolution #10-251 authorized the Town Board to retain funds from JCEO/White Pine Commons escrow construction deposit to contribute towards a generator to be purchased and owned by the Town; and

WHEREAS, Resolution 010-382 was passed for bids on a Generator; and

WHEREAS, the Laberge Group and the Town Water Waste Water Department have reviewed bid specs and ascertained that the Bid from Taylor Rental did not meet specific needs for the Town; therefore it is

RESOLVED, that all sealed bids received and opened on December 27, 2010 are hereby rejected in that the specifications used to obtain said item were unable to meet bidding specifications without material and substantial variances with said specifications so it would be improper to accept the Taylor Rentals bid; and, therefore be it

RESOLVED, that Paul Wright, Water Superintendent, with the assistance of the Laberge Group and the Town Attorney, re-advertise the same returnable at 151 Banker Road by January 26, 2011 to be publicly opened and read out loud on that same day; and it is further

RESOLVED, that the Town Clerk is hereby authorized and directed to have an advertisement published in the Press Republican for sealed bids for a Generator, returnable on or before February 2, 2011 at 3:00 PM, prevailing time, at the Town Hall, Office Complex, 151 Banker Road, Plattsburgh, NY 12901 at which time that the Town Clerk will publicly open sealed bids, and read them aloud; and, be it further

RESOLVED, that a copy of this Resolution be given to the Budget Officer and the Water Wastewater Department.

Motion: Paul D. Lamoy

Seconded by: Gerard A. Renadette

Discussion:

| Roll Call: | <u>Yes</u> | <u>No</u> |
|----------------------------|-------------------|------------------|
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

ADJOURNMENT

RESOLVED, that this Town Board meeting be adjourned at 8:05 PM.

Motion by: Thomas E. Wood

Seconded by: Paul D. Lamoy

Discussion:

Roll Call: YES NO

| | |
|----------------------------|---|
| Thomas E. Wood | x |
| Gerard A. Renadette | x |
| Martin D. Mannix | x |
| Paul D. Lamoy | x |
| Bernard C. Bassett | x |

Carried:

Motion to go into Executive Session

Motion by:

Seconded by:

Time:

Roll Call: YES NO

Thomas E. Wood
Gerard A. Renadette
Martin D. Mannix
Paul D. Lamoy
Bernard C. Bassett

Carried:

Motion to come out of Executive Session

Motion by:

Seconded by:

Time:

Roll Call: YES NO

Thomas E. Wood
Gerard A. Renadette
Martin D. Mannix
Paul D. Lamoy
Bernard C. Bassett

Carried: