

**TOWN OF PLATTSBURGH
TOWN BOARD ORGANIZATIONAL MEETING
January 3, 2011**

The meeting was called to order at 6:30 p.m. by the presiding officer at the Town Hall on the Banker Road.

| | | Present | Absent |
|-----------------|---------------------------------------|----------------|---------------|
| MEMBERS: | Bernard C. Bassett, Supervisor | x | |
| | Thomas E. Wood, Councilor | x | |
| | Gerard A. Renadette, Councilor | x | |
| | Martin D. Mannix, Councilor | x | |
| | Paul D. Lamoy, Councilor | x | |
| | Rickey J. Collins, Town Clerk | x | |
| | James J. Coffey, Town Attorney | x | |

Resolution No. 011-01

RESOLVED, that the minutes of December 13, 20, and 27, 2010 be approved and the reading of the minutes be dispensed with.

Motion by: Gerard A. Renadette

Seconded by: Paul D. Lamoy

Discussion:

| Roll Call: | <u>Yes</u> | <u>No</u> |
|----------------------------|-------------------|------------------|
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

PUBLIC RECOGNITION

Present: Gayle Coe, Dan Heath, Mary Blair, Sara Jo Plummer, Kelley Drollette, Deb Blake, Nyla Bacon

Comments:

Public Hearing on Local Law #1 2011

Comments: Mary Blair and Gayle Coe made statements regarding the increase in dog licensing fees.

Resolution No. 010-426

Morrisonville Schuyler Falls Volunteer Ambulance Service Agreement (V.A.S.)

RESOLVED, after review and approval by the Town Attorney, the renewal Agreement, between the Morrisonville/Schuyler Falls Ambulance Service, Inc. (V.A.S.), and the Town of Plattsburgh are and the same hereby is approved for the period of January 1, 2011 through December 31, 2011; and it is further

RESOLVED, that the Supervisor be and he hereby is authorized to sign said Agreement for the Town; and be it further

RESOLVED, that a copy of this Resolution and contract Agreement be given to the Budget Officer and the Officers of Morrisonville Schuyler Falls Volunteer Ambulance Service

Motion: Gerard A. Renadette

Motion to Table: Paul D. Lamoy

Seconded by: Martin D. Mannix

Seconded by: Martin D. Mannix

Discussion: Tabled to have clean copy of agreement

Roll Call:

Yes

No

| | |
|----------------------------|---------------|
| Thomas E. Wood | Absent |
| Gerard A. Renadette | x |
| Martin D. Mannix | x |
| Paul D. Lamoy | x |
| Bernard C. Bassett | x |

Motion: Paul D. Lamoy

Seconded by: Martin D. Mannix

Discussion:

Roll Call:

Yes

No

| | |
|----------------------------|----------|
| Thomas E. Wood | x |
| Gerard A. Renadette | x |
| Martin D. Mannix | x |
| Paul D. Lamoy | x |
| Bernard C. Bassett | x |

Resolution No. 010-432

CVPH Ambulance Service Agreement

RESOLVED, after review and approval by the Town Attorney, the renewal Agreement, between the CVPH Ambulance Service, Inc., and the Town of Plattsburgh are and the same hereby is approved for the period of January 1, 2011 through December 31, 2011; and it is further

RESOLVED, that the Supervisor be and he hereby is authorized to sign said Agreement for the Town; and be it further

RESOLVED, that a copy of this Resolution and contract Agreement be given to the Budget Officer and the CFO for EMT of CVPH Ambulance.

Motion: Gerard A. Renadette

Motion to table: Martin D. Mannix

Seconded by: Martin D. Mannix

Seconded by: Gerard A. Renadette

Discussion: Motion to table to get a final clean copy

Roll Call:

Yes

No

| | |
|----------------------------|---------------|
| Thomas E. Wood | Absent |
| Gerard A. Renadette | x |
| Martin D. Mannix | x |
| Paul D. Lamoy | x |
| Bernard C. Bassett | x |

Motion: Martin D. Mannix

Seconded by: Gerard A. Renadette

Discussion:

Roll Call:

Yes

No

| | |
|----------------------------|----------|
| Thomas E. Wood | x |
| Gerard A. Renadette | x |
| Martin D. Mannix | x |
| Paul D. Lamoy | x |
| Bernard C. Bassett | x |

Resolution No. 11-02

Town Board Meetings For 2011

RESOLVED, that the "REGULAR" Monthly and Semi-Monthly meetings of the Town Board be held on the first and third Monday respectively of each month at 6:30 P.M. prevailing time in the Town Hall of the Town of Plattsburgh on 151 Banker Road, Plattsburgh, New York; and it is further

RESOLVED, that on occasion the Town Board will meet at 6:15 to distribute material to councilors; and

RESOLVED, that "INFORMAL" Work-session meetings of the Town Board shall be held on the second and fourth Monday of each month at 6:30 P.M. prevailing time in the Town Hall of the Town of Plattsburgh on 151 Banker Road, Plattsburgh, New York, pursuant to Section 62 of Town Law; and it is further

RESOLVED, in the event that there is a fifth Monday in any month, meetings will be scheduled at the discretion of the supervisor; and be it further

RESOLVED, that, due to holidays and conflicts the Town Board does hereby change the dates of its respective scheduled meetings as follows:

Monday January 17, 2011 to Tuesday January 18, 2011
Monday February 21, 2011 canceled
Monday May 30, 2011 Memorial Day Office Closed
Monday July 4, 2011 to Tuesday July 5, 2011
Monday September 5, 2011 to Tuesday September 6, 2011
Monday October 10, 2011 to Tuesday October 11, 2011
Monday November 7 2011 to Thursday November 10, 2011
Wednesday December 28, 2011 Year End Meeting

Motion by: Gerard A. Renadette

Seconded by: Paul D. Lamoy

Discussion: Counselor Wood proposed that all meetings be moved to Tuesdays.

Roll Call:

| | <u>YES</u> | <u>NO</u> |
|----------------------------|-------------------|------------------|
| Thomas E. Wood | | x |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Resolution No. 011-03

Addressing The Town Board During Public Meetings

WHEREAS, the Town Board supports open communication, and wishes to hear from individuals who are interested in formally addressing the Board; and

WHEREAS, an orderly process to conduct Town Business and governance is necessary; therefore be it

RESOLVED, that at all public Town Board meetings any person present wishing to address the Town Board be so recognized by the presiding officer after the adoption of the resolution approving the minutes of the previous meeting pursuant to Section 63 of Town Law; and it is further

RESOLVED, that any person wishing to address the Board will state their name, address and be given up to five (5) minutes to make comments.

Motion by: Thomas E. Wood

Seconded by: Gerard A. Renadette

Discussion:

Roll Call:

| | <u>Yes</u> | <u>No</u> |
|----------------------------|------------|-----------|
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Resolution No. 011-04

Supervisor To Retain The Original Of All Correspondence

RESOLVED, the Supervisor be and he hereby is authorized to retain the original of correspondence he receives and file photo copies with the Town Clerk.

Motion by: Thomas E. Wood

Seconded by: Paul D. Lamoy

Discussion:

| | | |
|---------------------|-------------------|------------------|
| Roll Call: | <u>Yes</u> | <u>No</u> |
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Resolution No. 011-05 **Supervisor Shall be in Charge of all Special Districts**

RESOLVED, that the Supervisor, Bernard C. Bassett, and in his absence the Deputy Supervisor, shall be in charge of all special districts which includes water, sewer, ambulance, storm water management districts, consolidated highway districts and lighting districts pursuant to Section 29 of Town Law.

Motion: Thomas E. Wood

Seconded by: Gerard A. Renadette

Discussion:

| | | |
|---------------------|-------------------|------------------|
| Roll Call: | <u>Yes</u> | <u>No</u> |
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Resolution No. 011-06 **Supervisor Shall Act As Chief Fiscal Officer for the Town of Plattsburgh**

RESOLVED, that Supervisor Bernard C. Bassett, as the Chief Fiscal Officer for the year 2011, be authorized and directed to deposit idle monies into interest bearing accounts or to purchase Certificates of Deposit from any Town funds, including special districts, in the Adirondack Bank, Key Bank of New York, HSBC, TD Bank, Glens Falls National Bank and Trust Company, Champlain National Bank, NBT Bank, or Community Bank pursuant to Section 64, Subdivision 1 of Town Law; and be it further

RESOLVED, that General Highway and Special District Funds be deposited in checking accounts with the aforementioned banks with offices located in the Town of Plattsburgh, for the year 2011 or any other bank that provides the necessary collateral as required by Audit and Control; and be it further

RESOLVED, that a copy of this Resolution be given to the Budget Officer.

Motion by: Martin D. Mannix

Seconded by: Gerard A. Renadette

Discussion:

| Roll Call: | <u>Yes</u> | <u>No</u> |
|----------------------------|-------------------|------------------|
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Resolution No. 011-07

**Authorization To Pay Public Utility Services
Claims**

RESOLVED, that pursuant to Section 118 of the Town Law the Supervisor be and hereby is authorized to pay claims for public utility services (electric, gas, water, sewer, fuel oil and telephone services), postage, freight and express charges before they are audited; and be it further

RESOLVED, that a copy of this Resolution be given to the Budget Officer.

Motion by: Thomas E. Wood

Seconded by: Paul D. Lamoy

Discussion:

| Roll Call: | <u>Yes</u> | <u>No</u> |
|----------------------------|-------------------|------------------|
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Resolution No. 011-08

Payday & Salaries For Elected And Appointed Officials

RESOLVED, that pursuant to Section 27 of the Town Law all elected and appointed officials be paid on the last day of each month, with the exception of the Town Supervisor, Superintendent of Highways, Water and Sewer Director, Youth Services Director, Assessor, Fire Code Inspector/Zoning Enforcement Officer, Secretary to the Supervisor, Budget Officer, Town Clerk, Court Clerk, Receiver of Taxes and Assessments and the Dog Control Officer, who shall be paid with all other Town employees, biweekly, on Wednesdays, beginning January 5, 2011 and be it further,

RESOLVED, that the salaries of all elected and appointed officials be fixed as indicated in the approved budget for 2011 and a copy of this Resolution be given to the Budget Officer.

Motion: Thomas E. Wood

Seconded by: Gerard A. Renadette

Discussion:

Roll Call:

| | <u>Yes</u> | <u>No</u> |
|----------------------------|------------|-----------|
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Resolution No. 011-09

Petty Cash For Town Officials

RESOLVED, that, pursuant to Section 64 of Town Law, Petty Cash Funds be established for Town Officials for 2010 as follows:

| | |
|-----------------------------------|----------------|
| Supervisor | \$100.00 |
| Town Clerk | \$200.00 |
| Receiver of Taxes and Assessments | \$400.00 |
| Youth Services Director | \$100.00 |
| Town Justice | \$350.00 each; |

and it is further

RESOLVED, a copy of this Resolution be given to the Budget Officer.

Motion by: Thomas E. Wood

Seconded by: Paul D. Lamoy

Discussion:

| Roll Call: | <u>Yes</u> | <u>No</u> |
|----------------------------|-------------------|------------------|
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Resolution No.011-010

Purchase Procedures for Goods and Services

RESOLVED, that the Town of Plattsburgh Procedures for the Purchase of Commodities, Equipment, or Goods dated January 6, 1997 (Revised April 21, 1997 and May 1, 2000) are the procedures to be followed by all elected and appointed officials and Town employees for the year 2011, for the purchase of Commodities, Equipment or Goods for Public Works Projects/Contracts (Schedule-B), for Professional Services and Consultants for Purchase Order Policy and Cash Disbursements Procedures; and it is further

RESOLVED, that the Town Board of the Town of Plattsburgh does authorize and order that the Purchase Order Policies and Cash Disbursement Procedures, as outlined in Schedules A, B,C and D, dated January 6, 1997 as attached hereto, shall become the policy and procedures to be followed by Town of Plattsburgh personnel for purchase orders and cash disbursements for the year 2011 and; it is further

RESOLVED, that a copy of this Resolution be given to the Budget Officer.

Motion: Thomas E. Wood

Seconded by: Gerard A. Renadette

Discussion:

| Roll Call: | <u>Yes</u> | <u>No</u> |
|----------------------------|-------------------|------------------|
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Resolution No.011-11

Investment Policy

RESOLVED, that the attached Town of Plattsburgh 2011 Investment Policy be and the same hereby is approved effective this date and the Supervisor be and he hereby is authorized and directed to implement same for the Town and to schedule a review annually of said policy by the Audit Committee of the Town Board for the purpose of reviewing and recommending to the Town Board any amendments thereto; and be it further

RESOLVED, that a copy of this Resolution be given to the Budget Officer.

Motion: Gerard A. Renadette

Seconded by: Paul D. Lamoy

Discussion:

| Roll Call: | <u>Yes</u> | <u>No</u> |
|----------------------------|-------------------|------------------|
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Resolution No.011-12

Mileage Reimbursement Rates For 2011

WHEREAS, there are times when a Town vehicle is not available to staff and elected officials when performing Town business requiring the use of privately owned vehicles; now therefore be it

RESOLVED, that the 2011 IRS mileage rate, is to be paid as compensation for mileage incurred when performing Town business, when a Town vehicle is not available, or when the use of a private vehicle is authorized by a Department Head or the Town Supervisor to all elected or appointed Town Officials, for the use of their own automobile in performance of their official duties and to any other Town employee so authorized by the Town Board for the year 2011; and be it further

RESOLVED, that a copy of this Resolution be given to the Budget Officer and Department Heads.

Motion by: Thomas E. Wood

Seconded by: Paul D. Lamoy

Discussion:

| | | |
|----------------------------|-------------------|------------------|
| Roll Call: | <u>Yes</u> | <u>No</u> |
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Resolution No. 011-13 **Adirondack Humane Society Contract Agreement for 2011**

RESOLVED that, after the Town Attorney’s review, the Supervisor be authorized to sign the attached Contract Agreement between Adirondack Humane Society and the Town Of Plattsburgh to follow the provision of Article 7 of the Agriculture and Markets Law and any rules and regulation promulgated pursuant thereto in relation to the seizure, holding, care, redemption and disposition of seized dogs, in The Town of Plattsburgh; and be it further

RESOLVED, that a copy of this Resolution be given to the Budget Officer, Dog Control and Adirondack Humane Society at 134 Idaho Avenue Plattsburgh New York .

Motion: Martin D. Mannix

Seconded by: Gerard A. Renadette

Discussion: Supervisor Bassett noted that this agreement between the Adirondack Humane Society is at a new location, which is now located within the Town of Plattsburgh.

| | | |
|----------------------------|-------------------|------------------|
| Roll Call: | <u>Yes</u> | <u>No</u> |
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Resolution No. 011-14 **Appointment of the Budget Officer**

RESOLVED, to re-appoint Diane Miller as Budget Officer to serve at the pleasure of the Supervisor for the Town of Plattsburgh for 2011 pursuant to Section 20 of Town Law; and be it further

RESOLVED, that Ms. Miller take the oath of office within thirty days of this Resolution; and be it further

RESOLVED, that a copy of this Resolution be given to the Budget Officer, a copy put in her personnel file and a copy be sent to the State Retirement Board.

Motion: Paul D. Lamoy

Seconded by: Gerard A. Renadette

Discussion: Supervisor Bassett noted that the Town is, for the first time in years, caught up in audits, and is heading into 2011 with all negation and ambalance agreements in place, a comptroller’s audit, review and action plan in place, and comprehensive land use plans in place. The only audit on tap for 2011 is, in fact, 2010. Supervisor Bassett gave credit to the Board members progressive action in keeping up with the changes in all departments and catch-up involved with year’s past agreements and audits.

| Roll Call: | <u>Yes</u> | <u>No</u> |
|----------------------------|-------------------|------------------|
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Resolution No. 011-15 Re- Appointment of Deputy Supervisor For 2011

RESOLVED, that pursuant to Section 42 of the Town Law Councilor Martin D. Mannix is hereby appointed by the Supervisor, and to serve at his pleasure to serve as Deputy Supervisor for the Town of Plattsburgh for 2011; and be it further

RESOLVED, that Mr. Mannix take an oath of office within thirty days of this Resolution and that he be given Signatory authority in the same capacity as the Town Supervisor currently is; and be it

RESOLVED, that copies of this Resolution be given to the Budget Officer, placed in Mr. Mannix personnel file and sent to the State Retirement Board.

Motion: Paul D. Lamoy

Seconded by: Gerard A. Renadette

Discussion: Supervisor Bassett noted the amount of hours put in by Mr. Mannix and all of the Board members, whose dedication to various projects keeps the Town continually progressing and running smoothly. There was also mention of James Coffey’s continued dedication to his position of Town Attorney.

| Roll Call: | <u>Yes</u> | <u>No</u> |
|----------------------------|-------------------|------------------|
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | abstain | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Resolution No. 011-16

Appointment of Deputy Town Clerk and Registrar of Vital Statistics Margaret LeFevre

WHEREAS, Town Clerk Rickey Collins has submitted a letter dated December 9, 2010 appointing Margaret LeFevre as Deputy Town Clerk, and Deputy Registrar of Vital Statistics for the Town of Plattsburgh and to serve at the pleasure of the Town Clerk; therefore be it,

RESOLVED, that the Town of Plattsburgh Town Board does hereby accept the appointment of Margaret LeFevre as Deputy Town Clerk and Deputy Registrar; and be it further

RESOLVED, that Ms. LeFevre takes an oath of office within thirty days of this Resolution; and be it further

RESOLVED, that a copy of this Resolution be given to the Budget Officer and be put in her personnel file and a copy are sent to the State Retirement Board.

Motion: Martin D. Mannix

Seconded by: Paul D. Lamoy

Discussion:

| Roll Call: | <u>Yes</u> | <u>No</u> |
|----------------------------|-------------------|------------------|
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Resolution No. 011-17

**Re Appointment of Dan Jerry As Second Deputy
Town Clerk and Deputy Registrar of Vital Statistics**

WHEREAS, Town Clerk Rickey Collins has submitted a letter dated December 9, 2010 reappointment of Dan Jerry as Deputy Town Clerk and Deputy Registrar of Vital Statistics for the Town of Plattsburgh to serve at the pleasure of the Town Clerk; therefore, be it

RESOLVED, that the Town of Plattsburgh Town Board does hereby accept the appointment of Dan Jerry and that he take an oath of office within thirty days of this appointment ;and, be it further

RESOLVED, that a copy of this Resolution be given to the Budget Officer and also put in his personnel file.

Motion: Thomas E. Wood

Seconded by: Martin D. Mannix

Discussion:

| Roll Call: | <u>Yes</u> | <u>No</u> |
|----------------------------|-------------------|------------------|
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

**Resolution No.011-18
for 2011**

Appointment Of A Dog Control Officer

RESOLVED, to re-appoint David Duquette as Dog Control Officer for the Town of Plattsburgh for 2011 pursuant to Section 20 of Town Law; and be it further

RESOLVED, that Mr. Duquette take the oath of office within thirty days of this Resolution; and be it further

RESOLVED, that a copy of this Resolution be given to the Budget Officer, a copy put in his personnel file and a copy be sent to the State Retirement Board.

Motion: Thomas E. Wood

Seconded by: Paul D. Lamoy

Discussion: Attorney James Coffey noted Mr. Duquette's availability and cooperation. Supervisor Bassett and all Board members also noted Mr. Duquette's dedication to the position.

| Roll Call: | <u>Yes</u> | <u>No</u> |
|---------------------|-------------------|------------------|
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Resolution No. 011-19

Re-Appointment Of Bingo Inspector for 2011

RESOLVED, to re-appoint Arthur Maggy as Bingo Inspector for the Town of Plattsburgh for 2011 pursuant to Section 20 of Town Law; and be it further

RESOLVED, that Mr. Maggy take the oath of office within thirty days of this Resolution; and be it further

RESOLVED, that a copy of this Resolution be given to the Budget Officer, a copy put in his personnel file and a copy be sent to the State Retirement Board.

Motion: Gerard A. Renadette
Seconded by: Thomas E. Wood

Discussion:

| Roll Call: | <u>Yes</u> | <u>No</u> |
|---------------------|-------------------|------------------|
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Resolution No. 011-20

Committee Appointments For 2011

RESOLVED, that Councilors Thomas E. Wood and Martin D. Mannix. be appointed to serve on the Assessing, Planning and Zoning Committee for the year 2011. This Committee shall assist with rezoning, updating zoning and matters concerning assessing; and, it is further

RESOLVED, that Councilors Paul D. Lamoy and Gerard A. Renadette be appointed to the Auditing Committee for the year 2011. This Committee shall examine all vouchers presented to the Town Board for payment; and, it is further

RESOLVED, that Councilors Paul D. Lamoy and Martin D. Mannix be appointed to serve on the Building and Grounds Committee for the year 2011. This Committee shall make reports and recommendations on all Town buildings and properties including special districts; and, it is further

RESOLVED, that Councilors Gerard A. Renadette and Martin D. Mannix be appointed to serve on the Community Services and Ambulance Committees for the year 2011. This Committee shall concern itself with liaison and cooperation with municipalities in the matters of joint service issues that may be presented to the Town Board; and, it is further

RESOLVED, that Councilors Thomas E. Wood and Martin D. Mannix be appointed to serve on the Highway Committee for the year 2011. This Committee is to observe the conditions of all highway equipment, road signs and Town highways and thereby report to the Town Superintendent of Highways and to the Town Board on said conditions and recommendations; and, it is further

RESOLVED, that Councilors Paul D. Lamoy and Gerard A. Renadette be appointed to serve on the Safety Committee for the year 2011. This Committee shall review all reported employee accidents, preside over employee safety meetings and make reports and recommendations to the Town Board; and, it is further

RESOLVED, that Councilors Gerard A. Renadette and Thomas E. Wood be appointed to serve on the Water and Sewer Committee for the year 2011. This Committee shall inspect the water and sewer facilities and make a report of conditions and recommendations to the Water and Wastewater Director and the Town Board; and, it is further

RESOLVED, that Councilors Thomas E. Wood and Paul D. Lamoy be appointed to serve on the Youth Services and Recreation Committee for the year 2011. This Committee shall advise the Youth Services and Recreation Director and make a report of conditions and recommendations to the Town Board: and, it is further

RESOLVED, that Councilors Martin D. Mannix and Gerard A. Renadette be appointed to serve on the Personnel Committee for the year 2011. This Committee shall advise the office staff and make a report of conditions and recommendations to the Town Board.

Motion by: Gerard A. Renadette

Seconded by: Paul D. Lamoy

Discussion:

| Roll Call: | <u>Yes</u> | <u>No</u> |
|----------------------------|-------------------|------------------|
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Resolution No.011-21

Fire District Liaison for 2011

WHEREAS, the Town Board of the Town of Plattsburgh desires to maintain effective communications with the various fire districts and volunteer fire departments situated within the Town of Plattsburgh and provide to each fire district and department a Town Board member as liaison; now, therefore be it

RESOLVED, that Councilor Thomas E. Wood be appointed to serve as a Town liaison with the District and District # 3 Fire Department; and, it is further

RESOLVED, that Councilor Martin D. Mannix be appointed to serve as a Town liaison with the District and Cadyville Fire Department; and, it is further

RESOLVED, that Supervisor Bernard C. Bassett be appointed to serve as a Town liaison with the District and Morrisonville Fire Department; and, it is further

RESOLVED, that Councilor Paul D. Lamoy be appointed to serve as a Town liaison with the District and South Plattsburgh Fire Department; and, it is further

RESOLVED, that Gerard A. Renadette, be appointed to serve as a Town liaison with the District and Cumberland Head Fire Department; and, it is further

RESOLVED, that the Town write a letter to each district and department advising each of their appointment and offering their assistance as Town Board member for the year 2011.

Motion: Gerard A. Renadette
Seconded by: Paul D. Lamoy

Discussion:

| Roll Call: | <u>Yes</u> | <u>No</u> |
|----------------------------|-------------------|------------------|
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Resolution No. 011-22

Re-Appointment Of Town Historian

RESOLVED, that pursuant to Section 148 of the Education Law, Jerry Bates is hereby re- appointed to serve at the pleasure of the Supervisor, as Town Historian for the Town of Plattsburgh; therefore be it

RESOLVED, that Mr. Bates take an oath of office within thirty days of this Resolution; and be it further

RESOLVED, that a copy of this Resolution be given to the Budget Officer, a copy put in his personnel file and a copy, if required, be sent to the State Retirement Board.

Motion by: Paul D. Lamoy

Seconded by: Gerard A. Renadette

Discussion:

| Roll Call: | <u>Yes</u> | <u>No</u> |
|----------------------------|-------------------|------------------|
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Resolution No. 011-23

Appointment Of Deputy Town Historian

RESOLVED, that pursuant to Section 148 of the Education Law, William Glidden is hereby appointed to serve at the pleasure of the Supervisor, as Deputy Town Historian for the Town of Plattsburgh; therefore be it

RESOLVED, that Mr. Glidden take an oath of office within thirty days of this Resolution.

Motion by: Paul D. Lamoy

Seconded by: Martin D. Mannix

Discussion: Supervisor Bassett noted that Mr. Glidden is a history buff, who volunteers his time and expertise to the Town.

| Roll Call: | <u>Yes</u> | <u>No</u> |
|----------------------------|-------------------|------------------|
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Resolution No. 011-24 **Re-Appointment of CJ Madonna as Deputy
Town Attorney**

WHEREAS, CJ Madonna, is willing continue serving as The Town of Plattsburgh Deputy Town Attorney; therefore be it

RESOLVED, that the Town Board of the Town of Plattsburgh does hereby re-appoint Mr. Madonna, a resident of the Town of Plattsburgh, Deputy Town Attorney for a term to expire December 31, 2011; and, be it further

RESOLVED, that Mr. Madonna take the oath of office within thirty days of this Resolution; and, be it further

RESOLVED, that a copy of this Resolution be given to the Budget Officer, a copy put in his personnel file and a copy be sent to the State Retirement Board.

Motion: Gerard A. Renadette

Seconded by: Martin D. Mannix

Discussion:

| Roll Call: | <u>YES</u> | <u>NO</u> |
|----------------------------|-------------------|------------------|
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Resolution No.011-25

Employee Assistance Service (EAS)

WHEREAS, the Town of Plattsburgh ("Town" herein) has had an annual contract with the Clinton County Mental Health Association, Inc., doing business as Employee Assistance Services ("Agency" herein), whereby Agency provides informational services to the Town as an employer and, among other services, provides counseling to employees of the Town; and

WHEREAS, the Agency will submit to the Town its Town of Plattsburgh Employee Assistance Services Annual Report from January 1, 2010 to December 31, 2010 upon completion in January 2011; and

WHEREAS, the Town Board has provided, within the General Fund of the Town of Plattsburgh 2011 budget, sufficient funds to cover employees for the renewal of a one-year contract with Agency; and

WHEREAS, the Agency has submitted a proposed contract dated as of the first day of January 2011 for a one-year renewal of the annual contract between Agency and Town for the sum of (\$1,440.00) per annum to be paid by Town to Agency upon execution of said contract by the Town; and

WHEREAS, the Town attorney has approved as to form the one-year contract submitted by the Agency; now, therefore, it is

RESOLVED, that the one-year renewal contract submitted by the Agency be and the same hereby is approved and the Supervisor be and he hereby is authorized to execute the same for the Town for the year 2011; and be it further

RESOLVED, that a copy of this Resolution be given to the Budget Officer.

Motion: Thomas E. Wood

Seconded by: Martin D. Mannix

Discussion:

Roll Call:

| | <u>YES</u> | <u>NO</u> |
|----------------------------|-------------------|------------------|
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Resolution No.011-26

Naming the Official Town Newspaper for 2011

RESOLVED, that pursuant to Section 64 of Town Law, the Press-Republican be named as the official newspaper for the Town of Plattsburgh for 2011.

Motion: Thomas E. Wood

Seconded by: Gerard A. Renadette

Discussion: Dan Heath’s fair and thorough coverage of the Town’s affairs is noted and appreciated.

| Roll Call: | <u>Yes</u> | <u>No</u> |
|----------------------------|-------------------|------------------|
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Resolution No. 011-27

Application of License For Regal Cinemas

WHEREAS, to comply with the Town of Plattsburgh Codes and Zoning Laws, Regal Cinemas has applied for a license to conduct and operate a cinema, know as Regal Cinemas, located in Champlain Centre North in the Town of Plattsburgh; and

WHEREAS, said application was applied for and received with license fee of \$500.00; and

WHEREAS, the Codes Department has completed a positive inspection and has found Regal Cinemas to be in compliance with all Local Laws and New York State Regulations and Codes; therefore be it

RESOLVED, to receive and place on file an application, with fee, for a license to conduct and operate Regal Cinemas, and it is further

RESOLVED, that the Town Clerk is hereby authorized to issue said license for the period from January 1, 2011 through December 31, 2011.

Motion: Thomas E. Wood

Seconded by: Paul D. Lamoy

Discussion: Supervisor Bassett noted the Town of Plattsburgh needs to be sensitive to the raising of certain rates overtime, which he noted, is better done gradually, with budgeted, planned, slight increases, rather than sudden, steep increases.

| Roll Call: | <u>Yes</u> | <u>No</u> |
|----------------------------|-------------------|------------------|
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Resolution No. 011-28 **Application of License for Cumberland 12 Cinemas**

WHEREAS, to comply with the Town of Plattsburgh Codes and Zoning Laws, Cumberland 12 Cinemas has applied for a license to conduct and operate a cinema, know as Cumberland 12 Cinemas, located in the Town of Plattsburgh at 18 North Bowl Lane, Route 9 ; and

WHEREAS, said application was applied for and received with license fee of \$500.00; and

WHEREAS, the Codes Department has completed a positive inspection and has found Cumberland 12 Cinemas to be in compliance with all Local Laws and New York State Regulations and Codes; therefore be it

RESOLVED, to receive and place on file an application, with fee, for a license to conduct and operate Cumberland 12 Cinemas, and it is further

RESOLVED, that the Town Clerk is hereby authorized to issue said license for the period from January 1, 2011 through December 31, 2011

Motion: Thomas E. Wood

Seconded by: Gerard A. Renadette

Discussion:

| Roll Call: | <u>Yes</u> | <u>No</u> |
|----------------------------|-------------------|------------------|
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

ADJOURNMENT

RESOLVED, that this Town Board meeting be adjourned at 8:05 PM.

Motion by: Gerard A. Renadette

Seconded by: Paul D. Lamoy

Discussion:

| | | |
|----------------------------|-------------------|------------------|
| Roll Call: | <u>Yes</u> | <u>No</u> |
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Carried:

Motion to go into Executive Session
Work history of certain employee

Motion to come out of Executive Session

Motion by:
Seconded by:
Time:

Motion by:
Seconded by:
Time:

Roll Call: **YES NO**

Roll Call: **YES**

Thomas E. Wood
Gerard A. Renadette
Martin D. Mannix
Paul D. Lamoy
Bernard C. Bassett

Thomas E. Wood
Martin D. Mannix
Paul D. Lamoy
Bernard C. Bassett

Carried:

Carried:

Respectfully Submitted,

Rickey J. Collins
Town Clerk

