

**TOWN OF PLATTSBURGH  
TOWN BOARD MONTHLY MEETING  
October 4, 2010**

The meeting was called to order at 6:30 p.m. by the presiding officer at the Town Hall on the Banker Road.

	<u>Present</u>	<u>Absent</u>
<b>MEMBERS:</b> Bernard C. Bassett, Supervisor	X	
Thomas E. Wood, Councilor	X	
Gerard A. Renadette, Councilor	X	
Martin D. Mannix , Councilor	X	
Paul D. Lamoy, Councilor	X	
Rickey J. Collins, Town Clerk	X	
James J. Coffey, Town Attorney	X	

**Resolution No.010- 321**

**Approve Minutes of the Previous Meeting**

**RESOLVED**, that the minutes of September 20, 2010 and September 27, 2010 be approved and the reading of the minutes be dispensed with.

**Motion by: Gerard A. Renadette**

**Seconded by: Martin D. Mannix**

**Discussion:**

<b>Roll Call:</b>	<u>YES</u>	<u>NO</u>
Thomas E. Wood	x	
Gerard A. Renadette	x	
Martin D. Mannix	x	
Paul D. Lamoy	x	
Bernard C. Bassett	x	

**Carried:**

**PUBLIC RECOGNITION**

**Present: Nyla Bacon, Debbie Blake, Amy Plumadore, Carrie Plumadore, Dan Heath**

**Comments:**

**Resolution No. 010-322**

**Abstract 10A**

**RESOLVED**, that the abstract of audited claims **No.10A-10 (2265-2363)** for \$65,369.14 **Abstract 10A-10 (415-434)** prepays for the amount \$882,931.92 be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

**Motion: Paul D. Lamoy**  
**Seconded by: Gerard A. Renadette**

**Discussion:**

<b>Roll Call:</b>	<b><u>Yes</u></b>	<b><u>No</u></b>
<b>Thomas E. Wood</b>	<b>x</b>	
<b>Gerard A. Renadette</b>	<b>x</b>	
<b>Martin D. Mannix</b>	<b>x</b>	
<b>Paul D. Lamoy</b>	<b>x</b>	
<b>Bernard C. Bassett</b>	<b>x</b>	

**Carried:**

**Resolution No. 010-323**

**Professional Service For Auditing The Town's Justice Courts**

**WHEREAS**, the Uniform Justice Court Act, Section 2019-a, requires Towns and Village justices to annually provide their court records and dockets to their respective Town and Village Auditing Boards for their examination; and

**WHEREAS**, it is important to provide for management advisory services in the Justice Courts to analyze the effectiveness of the Town's Justice accounting systems, operational effectiveness and procedures; and

**WHEREAS**, the Supervisor received a quote from Abbott, Frenyea, Russell and Coffey PC for such services; and

**WHEREAS**, it is advantageous to retain the services of the above-mentioned firm as they have prior knowledge of how Town departments function by performing previous audits for the Town; now, therefore be it

**RESOLVED**, that the Town Board of the Town of Plattsburgh retain the services of Abbott, Frenyea, Russell and Coffey PC, 134 Boynton Avenue, Plattsburgh, NY 12901 for an amount not to exceed \$2,500.00 as indicated by the attached letter dated September 17, 2010 ; and be it further

**RESOLVED**, that the Supervisor, after recommendation by the Town Attorney, be authorized to enter into said Agreement for management advisory services as indicated.

**Motion: Martin D. Mannix**  
**Seconded by: Paul D. Lamoy**

**Discussion:**

<b>Roll Call:</b>	<b><u>Yes</u></b>	<b><u>No</u></b>
<b>Thomas E. Wood</b>	x	
<b>Gerard A. Renadette</b>	x	
<b>Martin D. Mannix</b>	x	
<b>Paul D. Lamoy</b>	x	
<b>Bernard C. Bassett</b>	x	

**Resolution No. 010-324**

**North Country Life Flight**

**WHEREAS**, North Country LIFE FLIGHT, Inc. is a not-for-profit, tax exempt corporation which is responsible for all aspects of patient care by providing medical equipment, training medical personnel and administering the medical portion utilizing the New York State Police helicopter based in Saranac Lake and private fixed-wing aviation resources; and

**WHEREAS**, the New York State Police and private fixed-wing aviation resources do not provide a medically trained team or medical equipment for patient transports; and

**WHEREAS**, the people of Clinton, Essex, Franklin, Hamilton and St. Lawrence Counties receive a vital emergency medical service, which is free of charge to critically ill and seriously injured patients and therefore municipal governments are asked to pledge monies for this worthwhile program; now, therefore, be it

**RESOLVED**, that the Town Board of the Town of Plattsburgh hereby authorizes the Supervisor to enter into a contract with North Country LIFE FLIGHT, Inc., for the purpose of operation the medical component of the medivac program which will serve its residents and visitors, for the amount of \$1,500.00, which represents the Town's share for 2011; and be it further

**RESOLVED**, that the sum of \$1,500.00 shall be charged to the Community Services Fund Account for the 2011 budget and be it further

**RESOLVED**, that a copy of this Resolution be given to the Budget Officer.

**Motion: Paul D. Lamoy**  
**Seconded by: Thomas E. Wood**

**Discussion:**

<b>Roll Call:</b>	<b><u>Yes</u></b>	<b><u>No</u></b>
<b>Thomas E. Wood</b>	x	
<b>Gerard A. Renadette</b>	x	
<b>Martin D. Mannix</b>	x	
<b>Paul D. Lamoy</b>	x	
<b>Bernard C. Bassett</b>	x	

**Resolution No. 010-325**

**Advertising for Sale of Surplus Equipment**

**WHEREAS**, the Town of Plattsburgh has equipment that is no longer needed or useful and it is necessary to take said equipment out of services; and

**WHEREAS**, in a request to identify surplus equipment from the various Town of Plattsburgh Departments the following equipment has been recommended as surplus and no longer needed; and

**WHEREAS**, these Departments will put out for bid the following equipment:

**Water Wastewater Department Equipment**

Paul Wright 562-6893

1991 Ford Bronco with plow	(Minimum Bid \$800.00)
1994 Dodge Van	(Minimum Bid \$ 500.00)
1997 Ford Ranger	(Minimum Bid \$250.00)
1998 Ford Ranger	(Minimum Bid \$ 250.00)
1998 Ford Ranger	(Minimum Bid \$250.00)
1998 Ford F-150	(Minimum Bid \$250.00)

**Parks and Recreation Equipment**

Melanie Defayette 562-6860

1988 Hustler trailer, 8'x16' overall 7'x12' box – 1,670 lb GVW	
1996 Hustler trailer, 8'x16' overall 7'x12' Dump box 2,999 lb GVW	
1973 Home made flatbed with ramps. 8'x20' 8500 lb GVW	
1995 Chevrolet Lumina Van	(Minimum Bid \$1,000.00)
Copper Coated wire Random Lengths 3,342' of #2 wire	(Minimum Bid \$2,000.00)
Utility Trailer- no title 6 1/2' x 12'	
2004 Pioneer Paint Striping Machine – Honda 6x100 Engine	(Minimum Bid \$250.00)

**Building and Grounds**

Art Brault 562-6863

21 Wood Truss -32' span 2' over hang 2x6 TOP constructions	
21 Regs, 2 gables light gauge steel trusses	
38' 4 _ " 4/12 pitch, 2' on center	

**THEREFORE BE IT**

**RESOLVED**, that the Town Board does hereby authorize the sale of said surplus equipment that can be seen at the Town Hall during regular business hours beginning on Wednesday, October 6, 2010 with all questions regarding any listed equipment or materials be directed to the Town Clerk’s Office; and it is further

**RESOLVED**, that it is the responsibility of any prospective bidder or purchaser to investigate and ascertain the condition of the items being sold prior to the date of bidding and the Town of Plattsburgh is making no representations or warranties, expressed or implied, with respect to the suitability or fitness of these items for the purpose for which they may be utilized by the purchaser and all items are sold as is; and be it further

**RESOLVED**, that the Town Clerk is hereby authorized and directed to have an advertisement published in the Press Republican for sealed bids with a non-collusive bid form, returnable on or before Wednesday, October 22, 2010, at 11:00 AM, prevailing time, at the Town Hall, Office Complex, 151 Banker Road, Plattsburgh, NY 12901 at which time that the Town (Supervisor / Town Clerk/ Department Heads) will publicly open sealed bids, to sell all rights, title and interest of surplus equipment listed in “as is where is condition” ; and be it further

**RESOLVED**, that the Town of Plattsburgh does not willing know of latent defects and lay no claim of knowledge of any latent defects; and it is further

**RESOLVED**, there shall be no upset price set for the above equipment, but the Town of Plattsburgh shall reserve the right to reject any and all bids and to waive any informality in any bid and a copy of this Resolution be given to the Budget Officer.

**Motion: Gerard A. Renadette**  
**Seconded by: Paul D. Lamoy**

**Discussion:**

<b>Roll Call:</b>	<b><u>Yes</u></b>	<b><u>No</u></b>
<b>Thomas E. Wood</b>	x	
<b>Gerard A. Renadette</b>	x	
<b>Martin D. Mannix</b>	x	
<b>Paul D. Lamoy</b>	x	
<b>Bernard C. Bassett</b>	x	

**Resolution No. 010-326**                      **Purchase of a Work Truck for the Water Wastewater Department**

**WHEREAS**, the Water and Wastewater Department is in need of another work vehicle to keep their fleet up to date; and

**WHEREAS**, the General Fund wishes to obtain the Jeep Grand Cherokee from the Water Wastewater Department to update the office fleet; and

**WHEREAS** the Water and Wastewater Department has agreed to sell the Jeep Grand Cherokee to the General Fund for \$15,000.00 and wishes to use that money to offset the purchased of a new work truck; therefore be it

**RESOLVED**, that the Town Board of the Town of Plattsburgh authorizes the purchase of the Jeep Grand Cherokee by the General Fund in the amount of \$15,000.00 from account A1620.2000, equipment and capital outlay; and be it further

**RESOLVED**, that the Town Board of the Town of Plattsburgh authorizes the purchase of one new 2011 Ford F250 truck to be used by the Town Water and Wastewater Department pursuant to the NYS Office of General Services Procurement Services Group Contract N. PC 65030, award No. 2190-PF in the amount not to exceed \$29,000.00 from the Water and Sewer admin.account WS 1610.2000 equipment and capital outlay account; and it is further

**RESOLVED**, that the Town Board of the Town of Plattsburgh does hereby authorize the following budget amendment to cover the purchase in Water and Wastewater admin 2010 budget;

Increase revenue account WS 2650 sale of scrap	\$15,000.00
Increase appropriations accounts WS 16120-2000 equipment/cap Outlay	\$15,000.00

**Motion: Gerard A. Renadette**  
**Seconded by: Martin D. Mannix**

**Motion to Table: Thomas E. Wood**  
**Seconded by: Gerard A. Renadette**

**Discussion: Counselor Renadette explained the long-term benefits of keeping the Jeep in the Office fleet, while purchasing a truck for the Water and Wastewater Department will be more beneficial for the uses of that department. Supervisor Bassett and Counselors Mannix and Lamoy all voiced support for the purchases.**

<b>Roll Call:</b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Yes</u></b>	<b><u>No</u></b>
<b>Thomas E. Wood</b>	x		x	
<b>Gerard A. Renadette</b>	x			x
<b>Martin D. Mannix</b>	x			x
<b>Paul D. Lamoy</b>	x			x
<b>Bernard C. Bassett</b>	x			x

**Resolution No. 010-327 Uniform Justice Court Act Annual Examination of Court Records**

**WHEREAS**, the Uniform Justice Court Act, Section 2019-a, requires town and village justices to annually provide their court records and dockets to their respective town and village auditing boards for their examination; and

**WHEREAS**, in an effort to improve accountability and controls over Justice Court finances and records the Town of Plattsburgh Auditing Committee has met with Town Court Clerks and reviewed the Town Court records as per regulation; and

**WHEREAS**, after a careful review of Town court records the attached “Annual Audit Checklist” has been prepared and is hereby presented to the Town Board for their review and approval; now, therefore be it

**RESOLVED**, that the attached “Annual Audit Checklist” as prepared and submitted by the Town of Plattsburgh Auditing Committee be accepted and placed on file as per regulation; and be it further

**RESOLVED**, that the “Annual Audit Checklist” be shared with the Town’s independent auditors, the firm of Abbott, Frenyea, Russell, and Coffey P.C., as part of their process of audit, examination and review of the Town of Plattsburgh Town Courts and a copy of the “Annual Audit Checklist” and this Resolution be forwarded to Dennis W. Donnelly, Director of Internal Audit, NYS Office of Court Administration, 98 Niver Street, Cohoes, NY 12047.

**Motion: Paul D. Lamoy**  
**Seconded by: Gerard A. Renadette**

**Discussion:**

<b>Roll Call:</b>	<b><u>Yes</u></b>	<b><u>No</u></b>
<b>Thomas E. Wood</b>	x	
<b>Gerard A. Renadette</b>	x	
<b>Martin D. Mannix</b>	x	
<b>Paul D. Lamoy</b>	x	
<b>Bernard C. Bassett</b>	x	

**Resolution NO. 10-328**

**3% Site Plan Return Deposit for**  
**Mousseau-Ford Site Plan 2009**

**WHEREAS**, the Town of Plattsburgh Planning Board has reviewed and approved all requirements of the Mousseau-Ford Site Plan 2009; and

**WHEREAS**, the Mousseau-Ford Site Plan 2009 has on file with the Town of Plattsburgh, a 3% deposit for construction of their project in the original amount of \$1,243.23 plus accrued interest; and

**WHEREAS**, the Planning Department has coordinated inspection of said project and reports all requirements have been met and completed; and

**WHEREAS**, Mousseau-Ford Site Plan 2009 has requested that the 3% deposit in the amount of \$1,243.23 plus accrued interest to date be returned; now, therefore be it

**RESOLVED**, that the Supervisor is hereby authorized and directed to release the said deposit in the amount of \$1,243.23 plus accrued interest to date; and it is further

**RESOLVED**, that a certified copy of this resolution be forwarded, by the Planning

Department Secretary, with the return of deposit to Kim Mousseau and Kye Ford, 69 Fort Brown Drive #2, Plattsburgh, NY 12903.

**Motion: Thomas E. Wood**

**Seconded by: Martin D. Mannix**

**Discussion:**

<b>Roll Call:</b>	<b><u>Yes</u></b>	<b><u>No</u></b>
<b>Thomas E. Wood</b>	x	
<b>Gerard A. Renadette</b>	x	
<b>Martin D. Mannix</b>	x	
<b>Paul D. Lamoy</b>	x	
<b>Bernard C. Bassett</b>	x	

**Carried:**

**Resolution No. 010-329**

**Tentative Budgets Filed for 2011**

**WHEREAS**, the 2011 Tentative Budget for the Town of Plattsburgh was duly filed in the Town Clerk’s Office; now therefore be it

**RESOLVED**, that the Town Board of the Town of Plattsburgh does hereby receive and place on file the 2011 Tentative Budget from the Town Clerk per Town Law, section 106 (3) and be it further.

**Motion: Martin D. Mannix**

**Motion for Amendment: Thomas E. Wood**

**Seconded by: Paul D. Lamoy**

**Seconded by: Gerard A. Renadette**

**Discussion:**

**Motion by Mr. Wood to amend the 2011 Tentative Budget, that was presented to the Clerk on September 30, by adjusting all elected and appointed official's salaries to reflect the same percent of change as was negotiated by the Teamster bargaining unit (2.8%) and by making this change create uniformity and consistency for that group.**

**Counselor Mannix voiced his intent to vote against the proposed amendment. Given that the Board is the body that approves the negotiated contract, he believes the Board should have the wisdom *not* to use themselves as negotiators, and therefore should not vote on a contract which directly affects their proposed salaries.**

**Counselor Wood brought up the point that the Board is the only body that *can* vote for an increase or decrease in salary. He does not believe Counselor Mannix’s argument, regarding distinction between full-time contracted employees and elected part-time employees salaries, to hold any weight, citing the fact that part-time employees receive lower salaries. Counselor Wood would ultimately like to see continuity in the proposed contract.**

**Supervisor Bassett and Counselor Renadette agree with Counselor Wood, recognizing the need for greater continuity in salary raises.**



<b>Roll Call:</b>	<b><u>Yes</u></b>	<b><u>No</u></b>	<b><u>Yes</u></b>	<b><u>No</u></b>
<b>Thomas E. Wood</b>	x		x	
<b>Gerard A. Renadette</b>	x		x	
<b>Martin D. Mannix</b>	x			x
<b>Paul D. Lamoy</b>	x		x	
<b>Bernard C. Bassett</b>	x		x	

**Resolution No. 010-330**

**Appointment of Deputy Town Clerk**

**WHEREAS**, in Resolution 010-280 Lori Morrison was appointed Deputy Town Clerk and Deputy Registrar of Vital Statistics for the Town of Plattsburgh; and

**WHEREAS**, Town Clerk Rickey Collins has submitted a letter dated September 27, 2010 to the Town Board that the position of Deputy Town Clerk is now vacant; therefore be it,

**RESOLVED**, that the Town of Plattsburgh Town Board receive and place on file a letter from the Town Clerk, Rickey Collins, herby appointing Daniel L. Jerry as Deputy Town Clerk and Deputy Registrar of Vital Statistics for the year 2010 pending the final Civil Service Approval; and be it further

**RESOLVED**, that Mr. Jerry take an oath of office within thirty days of this Resolution; and be it further

**RESOLVED**, that a copy of this Resolution be given to the Budget Officer and be put in Mr. Jerry's personnel file.

**Motion: Gerard A. Renadette    Motion to Table: Councilor Wood**  
**Seconded by: Paul D. Lamoy    Seconded by: None**

**Discussion: Counselor Wood is not opposed to the appointment of a new Deputy Clerk, but is concerned with the budget and future ability to fund the position.**

<b>Roll Call:</b>	<b><u>Yes</u></b>	<b><u>No</u></b>
<b>Thomas E. Wood</b>		x
<b>Gerard A. Renadette</b>	x	
<b>Martin D. Mannix</b>	x	
<b>Paul D. Lamoy</b>	x	
<b>Bernard C. Bassett</b>	x	

**Resolution No. 010-331**

**Authorization to Proceed for Chazen Companies**

**WHEREAS**, Resolution 09-133 authorized the Chazen Group of 110 Glen Street, Glens Falls, New York to prepare and manage the Comprehensive Master Plan for 2010; and

**WHEREAS**, the Master Plan project facilitates effective and efficient use of existing and future public resources so as to promote both economic development and preservation of community resources, and

**WHEREAS**, and where applicable, the project develops and enhances infrastructure and other facilities in a manner that will attract, create, and sustain employment opportunities, and

**WHEREAS**, Planning Department Head Phil Von Barga has worked with Chazen Companies on the Town's Master Plan and has submitted a letter in support of further assistance ; and

**WHEREAS**, the Town's consulting engineer for the Master Plan would like to extend their agreement and proceed with the support of the proposed Airport Planned Development District; therefore be it

**RESOLVED**, that Chazen Group implement services needed to support the rezoning of the former Clinton County Airport Property as expressed in the attached letter for an amount not to exceed \$2,000.00 as an extension of the original Agreement; and be it further

**RESOLVED**, that the Supervisor be given authorization to enter into an Agreement with Chazen Companies to proceed with said application, on behalf of the Town of Plattsburgh and a copy of this Resolution be given to the Planning Department, Budget Officer and Chazen Companies.

**Motion: Martin D. Mannix**

**Seconded by: Gerard A. Renadette**

**Discussion: Counselor Wood expressed concern over authorizing only a small portion of rezoning, rather than a comprehensive rezoning.**

<b>Roll Call:</b>	<b><u>Yes</u></b>	<b><u>No</u></b>
<b>Thomas E. Wood</b>	x	
<b>Gerard A. Renadette</b>	x	
<b>Martin D. Mannix</b>	x	
<b>Paul D. Lamoy</b>	x	
<b>Bernard C. Bassett</b>	x	

**Resolution 10-332**

**RFP For CDBG Grant Administration Services**

**WHEREAS**, the Town of Plattsburgh has been named the recipient of a Grant through the Federal Community Development Block Grant (CDBG) Program from the New York State Office of Community Renewal (NYSOCR) and the New York State Housing Trust Fund Corporation to be awarded to Haley Lumber of Plattsburgh and designated for the purchase of inventory, program delivery, and grant administration to assist with their expansion project; and

**WHEREAS**, the Town seeks the services of a firm or individual to assist in the administration, management and program delivery of the CDBG Grant to work with the

Local Development Corporation (LDC) and aid in compliance requirements and issues as indicated in the Request For Proposals; now, therefore be it

**RESOLVED**, that the Town Board, of the Town of Plattsburgh, does hereby authorize the Supervisor to solicit and receive proposals for the administration, program delivery and technical assistance of the CDBG Grant as indicated in the attached proposal.

**Motion: Gerard A. Renadette**  
**Seconded by: Thomas E. Wood**

**Discussion:**

<b>Roll Call:</b>	<b><u>YES</u></b>	<b><u>NO</u></b>
<b>Thomas E. Wood</b>	x	
<b>Gerard A. Renadette</b>	x	
<b>Martin D. Mannix</b>	x	
<b>Paul D. Lamoy</b>	x	
<b>Bernard C. Bassett</b>	x	

**Carried:**

**Resolution No. 010-333**

**Scheduling A Final Hearing for the Final Draft Comprehensive Land Use Plan**

**WHEREAS**, meetings were held throughout the Town of Plattsburgh to gather input from residents and with the consultation of Stewart Mesinger, Chazen Companies, as Town planning consultant a lengthy study of the Town has been completed and a document produced to provide a vision and blueprint for the next ten years that will serve as the foundation for grant procurement, zoning and future development; and

**WHEREAS**, the Draft Comprehensive Land Use Plan was referred to the Town of Plattsburgh Planning Board and a public hearing was held on September 20, 2010 to hear from interested individuals in response for consideration prior to formal adoption; now therefore be it

**RESOLVED**, that the Town of Plattsburgh Town Board accept and place on file the Town Planning Board report, of September 14<sup>th</sup>, for their favorable recommendation of the 2010 Comprehensive Land Use Plan, Final Draft; and be it further

**RESOLVED**, that the Clerk for the Town of Plattsburgh schedule a second public hearing to be held on October 18, 2010 at 6:35 pm, 151 Banker Road at the Town Office Complex in compliance with General Municipal Law Section 272-A.

**Motion: Martin D. Mannix**  
**Seconded by: Thomas E. Wood**

**Discussion:**

<b>Roll Call:</b>	<u><b>Yes</b></u>	<u><b>No</b></u>
<b>Thomas E. Wood</b>	x	
<b>Gerard A. Renadette</b>	x	
<b>Martin D. Mannix</b>	x	
<b>Paul D. Lamoy</b>	x	
<b>Bernard C. Bassett</b>	x	

**Carried:**

**ADJOURNEMENT**

**RESOLVED**, that this Town Board meeting be adjourned at 7:30 PM.

**Motion by: Thomas E. Wood**  
**Seconded by: Martin D. Mannix**

**Discussion:**

<b>Roll Call:</b>	<u><b>YES</b></u>	<u><b>NO</b></u>
<b>Thomas E. Wood</b>	x	
<b>Gerard A. Renadette</b>	x	
<b>Martin D. Mannix</b>	x	
<b>Paul D. Lamoy</b>	x	
<b>Bernard C. Bassett</b>	x	

**Motion to go** into Executive Session

**Motion to come out** of Executive Session

Motion by:  
 Seconded by:  
 Time:

Motion by:  
 Seconded by:  
 Time:

**Roll Call:    YES                    NO**

**Roll Call:                    YES                    NO**

**Thomas E. Wood**  
**Gerard A. Renadette**  
**Martin D. Mannix**  
**Paul D. Lamoy**  
**Bernard C. Bassett**

**Thomas E. Wood**  
**Gerard A. Renadette**  
**Martin D. Mannix**  
**Paul D. Lamoy**  
**Bernard C. Bassett**

**Respectfully Submitted,**

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**Rickey J. Collins, Town Clerk**