

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
September 7, 2010**

The meeting was called to order at 6:30 p.m. by the presiding officer at the Town Hall on the Banker Road.

| | <u>Present</u> | <u>Absent</u> |
|------------------------------------------------|----------------|---------------|
| MEMBERS: Bernard C. Bassett, Supervisor | X | |
| Thomas E. Wood, Councilor | X | |
| Gerard A. Renadette, Councilor | X | |
| Martin D. Mannix , Councilor | X | |
| Paul D. Lamoy, Councilor | X | |
| Rickey J. Collins, Town Clerk | X | |
| James J. Coffey, Town Attorney | X | |

Resolution No.010-286

Approve Minutes of the Previous Meeting

RESOLVED, that the minutes of August 16, 2010 and August 23, 2010 be approved and the reading of the minutes be dispensed with.

Motion by: Gerard A. Renadette

Seconded by: Paul D. Lamoy

Discussion:

| Roll Call: | <u>YES</u> | <u>NO</u> |
|---------------------|------------|-----------|
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Carried:

PUBLIC RECOGNITION

Present: Nyla Bacon, Debbie Blake, Melisha Peart, Dan Heath

Comments:

Resolution No. 010-287

Abstract 9A

RESOLVED, that the abstract of audited claims **No.9A-10 (1988-2133)** for \$362,719.33 **Abstract 9A-10 (359-387)** prepays for the amount \$442,051.43 and be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

Motion: Paul D. Lamoy
Seconded by: Gerard A. Renadette

Discussion:

| Roll Call: | <u>Yes</u> | <u>No</u> |
|----------------------------|-------------------|------------------|
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Carried:

Resolution No.010-288

Codes and Zoning Department Monthly Report

RESOLVED, to receive and place on file a report from Stephen Imhoff, Codes Enforcement Officer, for the month of August 2010.

Motion: Martin D. Mannix
Seconded by: Paul D. Lamoy

Discussion: Supervisor Bassett pointed out the number of building permits requested and granted in the month of August (45 and 44, respectively.)

| Roll Call: | <u>YES</u> | <u>NO</u> |
|----------------------------|-------------------|------------------|
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Carried:

Resolution No. 010-289

Water Wastewater Departments Monthly Report

RESOLVED, to receive and place on file a report from Paul Wright, Assistant Water Wastewater Superintendent for August 2010.

Motion: Gerard A. Renadette
Seconded by: Thomas E. Wood

Discussion:

| Roll Call: | <u>Yes</u> | <u>No</u> |
|----------------------------|-------------------|------------------|
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Carried:

Resolution No. 010-290 Comptroller's Audit 2010 and Adopting a Corrective Action Plan

WHEREAS, the Office of the State Comptroller has as a top priority the goal to help local government officials manage government resources and provide accountability for tax dollars, and

WHEREAS, the review of ambulance receivables and Water Wastewater billed receivables, for the period January 1, 2008 to May 31, 2009, surfaced a need to improve internal controls and operations, and

WHEREAS, an Examination Report from the Comptroller's Office, 2010M-45, was received and reviewed by the Town Board; and

WHEREAS, recommendations for improvements and the development of a Comprehensive Action Plan (CAP), to respond to the findings and recommendations from the Comptroller's Report, has been addressed and after intensive meetings and discussion of an appropriate strategy to implement a plan of corrective action and policy implementation the attached CAP, that has been completed by the Supervisor with the help and assistance of the involved Departments, Town Auditors, Deputy Supervisor and Ambulance Committee, has been completed; now therefore be it

RESOLVED, that the Comprehensive Action Plan (CAP), in response to the Comptroller's report 2010M-45, be adopted by the Town Board and the new "***Billing, Receiving and Accounting Policy for WWW Accounts 8/20/10***" be added to the Town's existing Policy Handbook; and be it further

RESOLVED, that a copy of the CAP, Resolution 010-290 and the new Billing Policy be sent to; Mr. Karl Smoczynski Chief Examiner, Office of the State Comptroller, One Broad Street Plaza, Glens Falls, New York 12801-4396.

Motion: Paul D. Lamoy
Seconded by: Gerard A. Renadette

Discussion: Supervisor Bassett and Counselor Mannix emphasized the importance of proper use of policy and procedure in achieving and maintaining a balanced budget, as well as interdepartmental communication. Counselors Mannix and Renadette noted that the new system has been setup to alleviate any future confusion, impropriety or lack of communication, complete with a written policy.

| Roll Call: | <u>Yes</u> | <u>No</u> |
|----------------------------|-------------------|------------------|
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Resolution No. 010-291

**HOME Request # 17 as Payment For
DHCR Disbursement #21**

WHEREAS, all cost related to said project work has been inspected and approved by the designated Rehabilitation Specialist for said work, and recommends that funds be allocated from the Housing Trust per the approved quotations for completed work; therefore be it

RESOLVED, that the Town Board, of the Town of Plattsburgh, does hereby grant and approve payments (see attached) in the total amount of **\$1,500.** as payment for DHCR Disbursement Request #21 for work related to the project listed as part of the Town of Plattsburgh's New York State HOME Program Grant Project No. 20083068; and, it is further

RESOLVED, that the Town Supervisor be hereby authorized to make said payment for the project in accordance with the Agreement; and be it further

RESOLVED, that a copy of this Resolution be given to the Budget Officer and Bookkeeper.

Motion: Martin D. Mannix
Seconded by: Thomas E. Wood

Discussion: Supervisor Bassett said there will be forthcoming news within the next week regarding future funding.

| Roll Call: | <u>Yes</u> | <u>No</u> |
|----------------------------|-------------------|------------------|
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Resolution No. 010-292

AUTHORIZING SUBMISSION OF 2010 NEW YORK STATE COMMUNITY DEVELOPMENT BLOCK GRANT OFFICE OF COMMUNITY RENEWAL PROGRAM ECONOMIC DEVELOPMENT OPEN ROUND GRANT APPLICATION- Haley Lumber

WHEREAS, the Town of Plattsburgh is determined to continue pursuing economic development initiatives that will enhance job opportunities for its citizens; and

WHEREAS, the Town of Plattsburgh has identified the expansion of Haley Lumber and Building Supply as a way to bring quality employment opportunities to the Town; and

WHEREAS, Haley Lumber and Building Supply is currently in need of assistance with expansion costs for their Plattsburgh facility located at 1472 Military Turnpike; and

WHEREAS, the only affordable means to secure funding to assist Haley Lumber and Building Supply with the significant expansion costs they will face in opening their new Plattsburgh facility is through the New York State Office of Community Renewal Program Community Development Block Grant; and

WHEREAS, the Town of Plattsburgh is an eligible applicant under the New York State Community Development Block Grant Office of Community Renewal Program and is thus eligible for financial assistance, and

WHEREAS, the applications for said grant assistance require the submission of certifications along with and as part of said applications; and

NOW, THEREFORE, BE IT RESOLVED, by the Plattsburgh Town Board, being the governing body thereof, that the Supervisor is hereby authorized and directed to:

1. Sign and submit an Economic Development Open Round grant application for \$100,000 to the New York State Office of Community Renewal to provide Haley Lumber and Building Supply with assistance with working capital; and
2. Act as authorized representative of the Town of Plattsburgh in connection with the submission of the application; and
3. Provide such additional information as may be requested.

Motion: Paul D. Lamoy

Seconded by: Gerard A. Renadette

Discussion: Counselor Wood questioned the validity of Haley Lumber as a business in the Town. Supervisor Bassett and Attorney James Coffey both agreed the business has a successful history in the community and is worthy of this grant.

| Roll Call: | <u>Yes</u> | <u>No</u> |
|----------------------------|-------------------|------------------|
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Resolution No. 010-293

**AUTHORIZING PUBLIC HEARINGS TO
CONSIDER 2010 NEW YORK STATE
COMMUNITY DEVELOPMENT BLOCK GRANT
OFFICE OF COMMUNITY RENEWAL PROGRAM
ECONOMIC DEVELOPMENT OPEN ROUND
GRANT APPLICATIONS –Haley Lumber**

WHEREAS, the Town of Plattsburgh is determined to continue pursuing economic development initiatives that will enhance job opportunities for its citizens; and

WHEREAS, the Town of Plattsburgh is an eligible applicant under the New York State Office of Community Renewal Community Development Block Grant Program and is thus eligible for financial assistance; and

WHEREAS, the Town of Plattsburgh is eligible to receive up to \$750,000 in grant funds in 2010 from Community Development Block Grant (CDBG) funds for Economic Development; and

WHEREAS, the Town of Plattsburgh has received two CDBG grant awards for a total of \$525,000 in 2010 is eligible to receive an additional \$225,000 in 2010 Community Development Block Grant funds for Economic Development grant assistance in the 2010 calendar year; and

WHEREAS, the applications for said grant assistance require the holding of two public hearings to consider potential projects;

NOW, THEREFORE, BE IT RESOLVED, by the Plattsburgh Town Board, being the governing body thereof, will hold a series of two public hearings to consider submission of a 2010 New York State Office of Community Renewal Community Development Block Grant Economic Development Open Round Grant. Public Hearing 1 will be held on September 20, 2010 at 7:00 PM and Public Hearing 2 will be held on September 27, 2010 at 6:35.

Motion: Gerard A. Renadette
Seconded by: Thomas E. Wood

Discussion:

| Roll Call: | <u>Yes</u> | <u>No</u> |
|----------------------------|-------------------|------------------|
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Resolution No. 010-294

Comprehensive Land Use Plan Public Hearing

WHEREAS, the Town Board acknowledges receipt of the 2010 Comprehensive Land Use Plan, revised May, 26, 2010, together with the accompanying Full EFA Part 1, and after review of same finds a that the effect of such plan would be town-wide and the Town Board determines that such action be a Type 1 action and hereby declare itself as Lead Agency in connection with the adoption of such plan; and

WHEREAS the Town Board has authorized and directed copies of the final draft of the Comprehensive Land Use Plan 2010, be forwarded and referred to the adjacent municipalities and agencies for their comments listed in Resolution 010-284; now therefore it is

RESOLVED, that a public hearing will be held on the Town of Plattsburgh 2010 Comprehensive Land use Plan on September 20, 2010 at 6:35p.m. prevailing time, at the Town Hall, 151 Banker Road, Plattsburgh, New York, and it is further

RESOLVED, that the Town Clerk is hereby authorized and directed to have said public hearing notice published in the local Press Republican as required by law.

Motion: Martin D. Mannix
Seconded by: Thomas E. Wood

Discussion:

| Roll Call: | <u>Yes</u> | <u>No</u> |
|----------------------------|-------------------|------------------|
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Carried:

Resolution No. 10-295

Water & Wastewater Department
Purchase Request for Two New Trucks

RESOLVED, to receive a letter dated August 19, 2010 from Paul S. Wright, Assistant Water & Wastewater Superintendent, requesting permission to purchase two (2) new 2011 Ford Trucks, one (1) F250 Gas in the amount of \$25,306.21 and one (1) F250 Diesel in the amount of \$38,818.82 for use by the Town of Plattsburgh Water & Wastewater Department pursuant to the New York General Services Standards and Purchase Group Contract No. PC 65030, award No. 21910-PF in an amount not to exceed \$64,125.03; and it is further

RESOLVED, that the Town Board does hereby grant permission to Mr. Wright to order said trucks and the Supervisor is hereby authorized to sign any related documents required for their purchase; and it is further

RESOLVED, that payment for said purchase will be made payable from the 2009/2010 Water & Wastewater Budget Equipment & Capital Outlay Account # WS-1610-2000-0000 and that a copy of this Resolution be given to the Budget Officer.

Motion: Thomas E. Wood
Seconded by: Paul D. Lamoy

Discussion: Counselor Mannix questioned why two different kinds of trucks are being purchased (one diesel and one gas.) Counselor Lamoy, having spoken with Mr. Wright at length regarding this, answered that due to budget constraints, funds only allow for purchase of one diesel truck, which costs significantly more than a gas truck. Diesel trucks offer more power and longer engine life, making them the more desirable vehicle for use with the Water & Wastewater Department.

| Roll Call: | <u>Yes</u> | <u>No</u> |
|-------------------|-------------------|------------------|
|-------------------|-------------------|------------------|

| | |
|----------------------------|----------|
| Thomas E. Wood | x |
| Gerard A. Renadette | x |
| Martin D. Mannix | x |
| Paul D. Lamoy | x |
| Bernard C. Bassett | x |

Resolution No. 010-296

Community Needs and Design of A Bridge Over The Saranac River Within The Hamlet of Morrisonville

WHEREAS, the Town of Plattsburgh has been notified by NYSDOT that it intends to replace the existing “Green” Bridge within the hamlet of Morrisonville; and

WHEREAS, the Saranac River has a history of generating ice jams in that area; and

WHEREAS, the current bridge produces “Line of Sight” problems for motorists traveling in a Northerly direction, and similar “Line of Sight” problems for vehicles approaching in a Southeasterly Direction on the Rand Hill Road; and

WHEREAS, the Town of Plattsburgh recently finished over 18 months of work on a restatement of its Comprehensive Land Use Plan and great attention was given to promoting and fostering the values inherent in the presence of the nine Hamlets within the Town of Plattsburgh; and

WHEREAS, the area surrounding the “Green” Bridge in Morrisonville is identified as one of those nine hamlets;

Now Therefore Be It RESOLVED, that the Town Board of the Town of Plattsburgh hereby requests that the New York State Department of Transportation meet with the Town Boards of the Town of Plattsburgh and the Town of Schuyler Falls and such other interested citizens who might wish to participate in such discussions with the avowed purpose of settling upon a bridge design that most appropriately meets the needs of the hamlet of Morrisonville while conforming with the financial constraints imposed upon said project; and be it further

RESOLVED, that a copy of this Resolution be given to the Supervisor of the Town of Schuyler Falls.

Motion: Thomas E. Wood
Seconded by: Martin D. Mannix

Discussion: Counselor Mannix believes that a new bridge would enhance the village of Morrisonville. In addition to the bridge, Supervisor Bassett noted some exciting potential projects possibly coming to the Morrisonville area.

| Roll Call: | <u>Yes</u> | <u>No</u> |
|----------------------------|-------------------|------------------|
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Resolution No. 010-297

Town Clerk's Monthly Report

RESOLVED, to receive a report from Rickey Collins Town Clerk, for the month of August 2010.

Motion: Gerard A. Renadette
Seconded by: Thomas E. Wood

Discussion: Comparing 2009 to 2010 hunting license purchases, shows a spike in Lifetime License purchased last year. Marriage license sales are down about fifty percent from last year.

| Roll Call: | <u>Yes</u> | <u>No</u> |
|----------------------------|-------------------|------------------|
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Carried:

Resolution No.010-298

Historian's Monthly Report

RESOLVED, to receive and place on file the Historian's Monthly Report for the month of August, 2010.

Motion: Paul D. Lamoy
Seconded by: Thomas E. Wood

Discussion: Counselor Wood pointed out the efforts of the Historian and Deputy Historian as a helpful, driving force in bringing tourists to the area. Supervisor

Bassett and Counselor Lamoy also commented on the efforts, especially the floats being entered in local parades.

| Roll Call: | <u>YES</u> | <u>NO</u> |
|----------------------------|-------------------|------------------|
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Resolution No. 010-299

Dog Control Officer's Monthly Report

RESOLVED, to receive and place on file a report from David Duquette, Dog Control Officer for the month of August 2010.

Motion: Gerard A. Renadette
Seconded by: Paul D. Lamoy

Discussion: Supervisor Bassett commended Mr. Duquette for doing a consistently well-done job as the Dog Control Officer.

| Roll Call: | <u>Yes</u> | <u>No</u> |
|----------------------------|-------------------|------------------|
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Resolution No. 010-300

Building Maintenance and Safety Committee Monthly Report

RESOLVED, to receive and place on file reports from Art Brault, Building Maintenance Supervisor, for the month of August 2010.

Motion: Gerard A. Renadette
Seconded by: Thomas E. Wood

Discussion:

| | | |
|---------------------|-------------------|------------------|
| Roll Call: | <u>Yes</u> | <u>No</u> |
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Carried:

Resolution NO. 010-301

Highway Superintendent's Monthly Report

RESOLVED, to receive and place on file a report from Fred Lavene, Superintendent of Highways, for the month of August 2010.

Motion: Thomas E. Wood

Seconded by: Martin D. Mannix

Discussion:

| | | |
|---------------------|-------------------|------------------|
| Roll Call: | <u>Yes</u> | <u>No</u> |
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

ADJOURNMENT

RESOLVED, that this Town Board meeting be adjourned at 8:04 PM.

Motion by: Gerard A. Renadette

Seconded by: Paul D. Lamoy

Discussion:

| Roll Call: | <u>YES</u> | <u>NO</u> |
|----------------------------|-------------------|------------------|
| Thomas E. Wood | x | |
| Gerard A. Renadette | x | |
| Martin D. Mannix | x | |
| Paul D. Lamoy | x | |
| Bernard C. Bassett | x | |

Motion to go into Executive Session **Motion to come out** of Executive Session

- 1. To discuss proposed litigation concerning a former employee.
- 2. Update contract negotiations.

Motion by: Martin D. Mannix

Seconded by: Gerard A. Renadette

Time: 7:30

Motion by: Thomas E. Wood

Seconded by: Gerard A. Renadette

Time: 8:30

| Roll Call: | <u>YES</u> | <u>NO</u> | Roll Call: | <u>YES</u> | <u>NO</u> |
|----------------------------|-------------------|------------------|----------------------------|-------------------|------------------|
| Thomas E. Wood | x | | Thomas E. Wood | x | |
| Gerard A. Renadette | x | | Gerard A. Renadette | x | |
| Martin D. Mannix | x | | Martin D. Mannix | x | |
| Paul D. Lamoy | x | | Paul D. Lamoy | x | |
| Bernard C. Bassett | x | | Bernard C. Bassett | x | |

Respectfully Submitted,

Rickey J. Collins, Town Clerk