

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
August 2, 2010**

The meeting was called to order at 6:35 p.m. by the presiding officer at the Town Hall on the Banker Road.

	<u>Present</u>	<u>Absent</u>
MEMBERS: Bernard C. Bassett, Supervisor	X	
Thomas E. Wood, Councilor	X	
Gerard A. Renadette, Councilor		X
Martin D. Mannix , Councilor	X	
Paul D. Lamoy, Councilor	X	
Rickey J. Collins, Town Clerk	X	
James J. Coffey, Town Attorney	X	

Resolution No.010-258

Approve Minutes of the Previous Meeting

RESOLVED, that the minutes of July 19, 2010 and July 27, 2010 be approved and the reading of the minutes be dispensed with.

Motion by: Paul D. Lamoy

Seconded by: Martin D. Mannix

Discussion:

Roll Call:

YES

NO

Thomas E. Wood	x
Gerard A. Renadette	Absent
Martin D. Mannix	x
Paul D. Lamoy	x
Bernard C. Bassett	x

Carried:

PUBLIC RECOGNITION

Present: Debbie Blake, David Hinsman

Comments: David Hinsman questioned the board regarding sewer issues on Cumberland Head. Supervisor Bassett and counselors Mannix and Wood offered responses to Mr. Hinsman's questions. Ms. Blake questioned the allocation of funds and timeline of the project.

Resolution No. 010-259

Abstract 8A

RESOLVED, that the abstract of audited claims **No.8A-10 (1748-1849)** for \$283,950.53 **Abstract 8A-10 (315-333)** prepays for the amount \$1,686,719.07 and be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

Motion: Paul D. Lamoy
Seconded by: Thomas E. Wood

Discussion:

Roll Call:	<u>Yes</u>	<u>No</u>
Thomas E. Wood	x	
Gerard A. Renadette	absent	
Martin D. Mannix	x	
Paul D. Lamoy	x	
Bernard C. Bassett	x	

Carried:

Resolution No. 010-260

Planning Board Alternate Sandy Latourelle

WHEREAS, a vacancy exist on the Planning Board for an alternate Board Member; and

WHEREAS, Sandy Latourelle, is willing to serve as an alternate Planning Board Member to fill the unexpired term of Paul Lamoy; therefore be it,

RESOLVED, that the Town Board, of the Town of Plattsburgh, does hereby appoint Mrs. Latourelle, a resident of the Town of Plattsburgh, to the Planning Board for a term to expire 12/31/2010; and be it further

RESOLVED, that Mrs. Latourelle take the oath of office within thirty days of this resolution; and be it further

RESOLVED, a copy of this Resolution is given to the Planning Department Head, Phil VonBargen, and Robert Pearl Planning Chairperson and to the Budget Officer.

Motion: Martin D. Mannix
Seconded by: Paul D. Lamoy

Discussion: Counselor Mannix is pleased to welcome Ms. Latourelle back to the Town.

Roll Call:	<u>Yes</u>	<u>No</u>
Thomas E. Wood	x	
Gerard A. Renadette	Absent	
Martin D. Mannix	x	
Paul D. Lamoy	x	
Bernard C. Bassett	x	

Carried:

Resolution No.010-261

Planning Department Monthly Report

RESOLVED, to receive and place on file a report from Phil VonBargen, Planning and Engineering Department Head, for the month of August, 2010.

Motion: Paul D. Lamoy
Seconded by: Martin D. Mannix

Discussion:

Roll Call:	<u>YES</u>	<u>NO</u>
Thomas E. Wood	x	
Gerard A. Renadette	Absent	
Martin D. Mannix	x	
Paul D. Lamoy	x	
Bernard C. Bassett	x	

Carried:

Resolution No. 10-262

**3% Site Plan Return Deposit for
Lake City Properties LLC Site Plan**

WHEREAS, the Town of Plattsburgh Planning Board has reviewed and approved all requirements of the Lake City Properties LLC Site Plan; and

WHEREAS, the Lake City Properties LLC Site Plan has on file with the Town of Plattsburgh, a 3% deposit for construction of their project in the original amount of \$1,768.23 plus accrued interest; and

WHEREAS, the Planning Department has coordinated inspection of said project and reports all requirements have been met and completed; and

WHEREAS, Lake City Properties, LLC has requested that the 3% deposit in the amount of \$1,768.23 plus accrued interest to date be returned; now, therefore be it

RESOLVED, that the Supervisor is hereby authorized and directed to release the said deposit in the amount of \$1,768.23 plus accrued interest to date; and it is further

RESOLVED, that a certified copy of this resolution be forwarded, by the Planning Department Secretary, with the return of deposit to Lake City Properties LLC, 7441 State Route 9 North, Plattsburgh, NY 12901.

Motion: Paul D. Lamoy
Seconded by: Thomas E. Wood

Discussion:

Roll Call:	<u>Yes</u>	<u>No</u>
Thomas E. Wood	x	
Gerard A. Renadette	Absent	
Martin D. Mannix	x	
Paul D. Lamoy	x	
Bernard C. Bassett	x	

Carried:

Resolution No. 010-263 **Pleasant Ridge Sewer Proposal from Laberge Group**

WHEREAS, Pleasant Ridge Water District was formed and completed; and

WHEREAS, the Town already has required easements, the environmental review and the corridor that was completed when the water main was installed; and

WHEREAS, discussions with the Water Wastewater Department and the Clinton County Health Department has indicated that it is necessary to have sewer for potential future developing in that area; and

WHEREAS, the Town of Plattsburgh has received a written proposal from Laberge Engineering and Consulting Group, to conduct a study to fully evaluate and analyze supplying of sewer to Pleasant Ridge in the Town of Plattsburgh; and

WHEREAS, said proposal is more fully set forth as Pleasant Ridge Sewer in a letter from Laberge Group dated July 22, 2010; therefore be it

RESOLVED, that the Town Board of the Town of Plattsburgh does hereby retain the services of Laberge Engineering and Consulting Group, to conduct a sewer district study for the purposes set forth in the attached letter dated July 22, 2010, at a cost not to exceed \$9,800.00; and be it further

RESOLVED, that the Town Supervisor of the Town of Plattsburgh, is hereby authorized to execute an Agreement with Laberge Engineering and Consulting Group effectuating this Resolution upon approval by the Town Attorney; and be it further

RESOLVED, that a copy of this Resolution be given to the Laberge Group, and the Budget Officer.

Motion: Thomas E. Wood
Seconded by: Martin D. Mannix

Discussion:

Roll Call:

	<u>Yes</u>	<u>No</u>
Thomas E. Wood	x	
Gerard A. Renadette	Absent	
Martin D. Mannix	x	
Paul D. Lamoy	x	
Bernard C. Bassett	x	

Carried:

Resolution No. 010-264

Champlain Park Manhole and Sewer Rehabilitation
Change Order No.2, Ed Garrow and Sons, Inc.

WHEREAS, The Town Board, on behalf of the Consolidated Sewer District, has undertaken a project entitled Champlain Park Manhole and Sewer Rehabilitation; and

WHEREAS, the Champlain Park Manhole and Sewer Rehabilitation project was publicly bid and awarded to Ed Garrow and Sons, Inc. and for which contract documents were prepared and submitted; and

WHEREAS, rock excavation encountered at Manholes 2,4,7,8,19,3, and 41; has called for a change order for the project and,

WHEREAS, Laberge, Engineer and Consulting Group, and Dave Comfort of Water

Wastewater Department have reviewed the proposed changes and recommends their approval; and

WHEREAS, the additional cost resulting from this change is \$10,478.06; now therefore be it,

RESOLVED, that the recommendation of the Town's Engineer be hereby accepted, approved and adopted; and, be it further,

RESOLVED, that the Supervisor be authorized to incorporate the required additional documentation into the contract Agreement with Ed Garrow and Sons, Inc, executing contract Change Order Number 2; and, be it further

RESOLVED, the Town Board authorized the Supervisor to execute Change Order No. 2 for Champlain Park Manhole and Sewer Rehab allowing an increase in the contract amount of \$10,478.06 resulting in a Total Contract price of \$269,153.06.

RESOLVED, that a copy of this Resolution, and the executed Change Order No. 2, be given to the Budget Officer and the Laberge Engineering and Consulting Group and Ed Garrow and Sons Inc.

Motion: Thomas E. Wood
Seconded by: Martin D. Mannix

Discussion:

Roll Call:	<u>Yes</u>	<u>No</u>
Thomas E. Wood	x	
Gerard A. Renadette	Absent	
Martin D. Mannix	x	
Paul D. Lamoy	x	
Bernard C. Bassett	x	

Resolution No. 010-265 **Rescinding Resolution 010-159 and Developing an RFP For Solid Waste Removal From Town Offices**

WHEREAS, the Town of Plattsburgh has reviewed it's procurement procedures for solid waste removal for Town Offices and has determined that it would be in the best interest of the Town to use a more formal procurement process to solicit quotes for said service; and

WHEREAS, Resolution 010-159 was passed making recommendation for services from May 1, 2010 to May 1, 2011 but due to questions and concerns with the process a new Agreement has not been executed; and

WHEREAS, it is the Town Board's opinion that a new Request For Services, RFP, is in order to be done in a manner that enables all potential service providers similar opportunity to respond to said RFP; therefore, be it

RESOLVED, that Resolution 010-159 be rescinded and that Art Brault, Building and Maintenance Department Head, be authorized to solicit a Request For Proposals from vendors to provide trash removal services for the Town of Plattsburgh Town Offices for a period from September 2010 to December 31, 2013

Motion: Paul D. Lamoy
Seconded by: Martin D. Mannix

Discussion: Mr. Coffey questioned whether this is in compliance with policy, which would require gathering estimates of potential costs. Supervisor Bassett is anticipating that the cost would trigger an RFP.

Roll Call:	<u>Yes</u>	<u>No</u>
Thomas E. Wood	x	
Gerard A. Renadette	Absent	
Martin D. Mannix	x	
Paul D. Lamoy	x	
Bernard C. Bassett	x	

Resolution No. 010-266 **Proposal for Professional Services, Cumberland Head Sewer District No. 1**

WHEREAS, additional funding has become available to provide public sewer to certain residents of the Cumberland Head region; and

WHEREAS, the Town has gathered some data that may be applied to an investigation into the creation of a Cumberland Head Sewer District, No. 1, in an effort to identify certain property owners who might desire public sewer and who would benefit from the recent EFC loan forgiveness offer of \$1,500,000 toward a project that would be essentially funded by 50% Grant and 50% low interest funding; and

WHEREAS, the Town of Plattsburgh has received a written proposal from Laberge Engineering and Consulting Group to conduct a study and to prepare a report, within four weeks, to determine if a special district can be identified and what the attitude of that group of property owners is concerning the proposed Sewer District; and

WHEREAS, said proposal is more fully set forth as Cumberland Head Sewer District No. 1 in a letter from Laberge Group dated July 27, 2010; therefore be it

RESOLVED, that the Town Board of the Town of Plattsburgh does hereby retain the services of Laberge Engineering and Consulting Group, to conduct a sewer district study for the purposes set forth in the attached letter dated July 27, 2010, at a cost not to exceed \$4,500; and be it further

RESOLVED, that, upon approval by the Town Attorney, the Town Supervisor, of the Town of Plattsburgh, is hereby authorized to execute an Agreement with the Laberge Engineering and Consulting Group; and be it further

RESOLVED, that a copy of this Resolution be given to the Laberge Group and the Budget Officer.

Motion: Paul D. Lamoy
Seconded by: Martin D. Mannix

Discussion:

Roll Call:

	<u>Yes</u>	<u>No</u>
Thomas E. Wood	x	
Gerard A. Renadette	Absent	
Martin D. Mannix	x	
Paul D. Lamoy	x	
Bernard C. Bassett	x	

Carried:

Adjournment

RESOLVED, that this Town Board meeting be adjourned at 7:30 PM.

Motion by: Paul D. Lamoy
Seconded by: Thomas E. Wood

Discussion:

Roll Call:	<u>YES</u>	<u>NO</u>
Thomas E. Wood	x	
Gerard A. Renadette	Absent	
Martin D. Mannix	x	
Paul D. Lamoy	x	
Bernard C. Bassett	x	

Respectfully Submitted,

Rickey J. Collins