

**TOWN OF PLATTSBURGH
TOWN BOARD MONTHLY MEETING
March 15, 2010**

The meeting was called to order at 6:30 p.m. by the presiding officer at the Town Hall on the Banker Road.

MEMBERS:	<u>Present</u>	<u>Absent</u>
Bernard C. Bassett, Supervisor	X	
Thomas E. Wood, Councilor	X	
Gerard A. Renadette, Councilor	X	
Martin D. Mannix, Councilor		
Paul D. Lamoy, Councilor	X	
Rickey J. Collins, Town Clerk	X	
James J. Coffey, Town Attorney	X	
		x

Resolution No.010-113
the Previous Meeting

Approve Minutes of

RESOLVED, that the minutes of March 1, and March 8, 2010 be approved and the reading of the minutes be dispensed with.

Motion by: Thomas E. Wood
Seconded by: Paul D. Lamoy

Discussion:

Roll Call:	<u>YES</u>	<u>NO</u>
Thomas E. Wood	x	
Gerard A. Renadette	x	
Martin D. Mannix	x	
Paul D. Lamoy	x	
Bernard C. Bassett	x	

Carried:

PUBLIC RECOGNITION

Present: Dan Heath, Dennis Winters, Carter Winters, Marcy Winters, Pamela , Chris Peroga, Michelle Lets, Bill LeBeau, Debbie Blake, Amy Burdo, Jeffrey Burdo, Carson Arnold, Connie Garman

Comments:

Resolution No. 010-114

Abstract 3B

RESOLVED, that the abstract of audited claims **No.3B-10 (534-676)** for \$360,507.69, **Abstract 3B-10 (116-140)** prepays for the amount \$325,194.58 and 677- voucher for 108.00 and be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

Motion: Gerard A. Renadette
Seconded by: Paul D. Lamoy

Discussion:

Roll Call:	<u>Yes</u>	<u>No</u>
Thomas E. Wood	x	
Gerard A. Renadette	x	
Martin D. Mannix	x	
Paul D. Lamoy	x	
Bernard C. Bassett	x	

Carried:

Resolution No.010-115

Codes and Zoning Department Monthly Report

RESOLVED, to receive and place on file a report from Stephen Imhoff, Codes Enforcement Officer, for the month of February, 2010.

Motion: Martin D. Mannix
Seconded by: Thomas E. Wood

Discussion:

Roll Call:	<u>YES</u>	<u>NO</u>
Thomas E. Wood	x	
Gerard A. Renadette	x	
Martin D. Mannix	x	
Paul D. Lamoy	x	
Bernard C. Bassett	x	

Carried:

Resolution No. 010-116

Dog Control Officer's Monthly Report

RESOLVED, to receive and place on file a report from David Duquette, Dog Control Officer, for the month of February, 2010.

Motion: Gerard A. Renadette
Seconded by: Paul D. Lamoy

Discussion: Counselors Mannix and Renadette commended David Duquette for his dedicated service to the Town stating that he goes above and beyond the duties of the part-time position.

Roll Call:	<u>Yes</u>	<u>No</u>
Thomas E. Wood	x	
Gerard A. Renadette	x	
Martin D. Mannix	x	
Paul D. Lamoy	x	
Bernard C. Bassett	x	

Carried:

Resolution No.010-117 Parks And Recreation Department Monthly Report

RESOLVED, to receive and place on file a report from Melanie Defayette, Recreation and Youth Services Director, for the month of February 2010.

Motion: Paul D. Lamoy
Seconded by: Thomas E. Wood

Discussion:

Roll Call:	<u>YES</u>	<u>NO</u>
Thomas E. Wood	x	
Gerard A. Renadette	x	
Martin D. Mannix	x	
Paul D. Lamoy	x	
Bernard C. Bassett	x	

Carried:

Resolution No.010-118 SUPERVISOR'S MONTHLY FINANCIAL REPORT

RESOLVED, to receive and place on file the Supervisor's Financial Report for the month of February, 2010.

Motion: Gerard A. Renadette
Seconded by: Paul D. Lamoy

Discussion: Supervisor Bassett pointed out that the report does not reflect all of 2009.

Roll Call: YES NO

Thomas E. Wood	x
Gerard A. Renadette	x
Martin D. Mannix	x
Paul D. Lamoy	x
Bernard C. Bassett	x

Carried:

Resolution No. 010-119

Town Clerk's Monthly Report

RESOLVED, to receive a report from Rickey Collins, Town Clerk, for the month of February 2010.

Motion: Thomas E. Wood

Seconded by: Martin D. Mannix

Discussion:

Roll Call: Yes No

Thomas E. Wood	x
Gerard A. Renadette	x
Martin D. Mannix	x
Paul D. Lamoy	x
Bernard C. Bassett	x

Carried:

Resolution No. 010-120

Revised Alcohol and Drug Policy

WHEREAS, it is necessary for the Town of Plattsburgh ("Town" herein) to periodically review and revise existing policies to make them complaint with current needs and regulation and to incorporate said revisions therein; and

WHEREAS, Resolution 08-98 revised previous policy; and

WHEREAS, Deputy Supervisor Mannix, in cooperation with Bonnie Black of EAS, has been reviewing the current Town Alcohol and Drug Policy; and

WHREAS, the Town has caused to be prepared the attached Alcohol and Drug Policy Revised for 2010, and the Town Board has reviewed and approved same; now therefore it is

RESOLVED, that said Policy be incorporated into the Town's Policy Hand Book and is herby approved and shall be strictly adhered to by the Town and enforced as stated therein; and it is further

RESOLVED, that said policy is to take effect upon adoption of this Resolution and copies of said POLICY REVISIONS be distributed accordingly.

Motion: Gerard A. Renadette
Seconded by: Martin D. Mannix

Discussion: Counselor Mannix stated that this revision is to maintain and clarify the previous policy.

Roll Call:	<u>Yes</u>	<u>No</u>
Thomas E. Wood	x	
Gerard A. Renadette	x	
Martin D. Mannix	x	
Paul D. Lamoy	x	
Bernard C. Bassett	x	

Resolution No. 010-121

Sign Post Order for 2010

WHEREAS, Fred Lavene, Highway Superintendent, has requested permission to order a total of 150 sign post, and, 150 base posts, and 150 lap splices in an amount not to exceed \$6,852.50; therefore be it

RESOLVED, that the Town Board does hereby grant permission to Mr. Lavene to order said post(s) to update roadside signs to NYS standards; and it is further

RESOLVED, that the Supervisor is hereby authorized to sign any related documents required for the purchase of said post(s); and it is further

RESOLVED, that the payment for said post(s) will be made payable form the 2010 Highway Budget DA-5110-4700 and DA5112-4700 and be it further

RESOLVED, that a copy of this Resolution be given to the Budget Officer and a copy to the Highway Superintendent.

Motion: Martin D. Mannix
Seconded by: Paul D. Lamoy

Discussion:

Roll Call:	<u>Yes</u>	<u>No</u>
Thomas E. Wood	x	
Gerard A. Renadette	x	
Martin D. Mannix	x	
Paul D. Lamoy	x	
Bernard C. Bassett	x	

Resolution No. 010-122

Request To Attend Annual Historian Educational Conference

WHEREAS, it is in the best interest of the Town to remain current and informed concerning changes in regulation; therefore it is

RESOLVED, that Gerald Bates, Town Historian, be allowed to attend the APHYS 2010 Annual Educational Conference held from April 18– April 20 in Buffalo, New York at the Hyatt Regency Hotel; and it is further

RESOLVED, that \$40.00 for conference fees, and \$484.70 lodging, meals and tolls, be charged to the Historian’s budget; and, be it further

RESOLVED, that a copy of this Resolution be given to the Budget Officer.

Motion by: Thomas E. Wood
Seconded by: Paul D. Lamoy

Discussion: Counselor Wood is pleased to see that the historian is actively pursuing further education. Supervisor Bassett noted that Mr. Bates has also attended local conferences and is making great progress working on the Town’s website. The Town is very please with Mr. Bates’ efforts and progress thus far.

Roll Call:	<u>Yes</u>	<u>No</u>
Thomas E. Wood	x	
Gerard A. Renadette	x	
Martin D. Mannix	x	
Paul D. Lamoy	x	
Bernard C. Bassett	x	

Resolution No. 010-123

EMT of CVPH Service Agreement for 2010

WHEREAS, the Town of Plattsburgh, on behalf of the Town of Beekmantown and the Town of Schuyler Falls, wishes to renew the Agreement for ambulance service with the EMT of CVPH, INC for District 2 in the Town of Plattsburgh; now therefore be it

RESOLVED, that the Town Board of the Town of Plattsburgh, acting for and on behalf of the Plattsburgh Ambulance District No.2, and upon review and approval by the Town Attorney, does hereby authorize the supervisor to enter into an agreement with the EMT of CVPH, INC. to provide ambulance service from January 1, 2010 to December 31, 2010 as per the attached Agreement; and be it further

RESOLVED, the Supervisor is and he hereby is authorized to sign said agreements for the Town.

Motion: Gerard A. Renadette
Seconded by: Martin D. Mannix

Discussion:

Roll Call:	<u>Yes</u>	<u>No</u>
Thomas E. Wood	x	
Gerard A. Renadette	x	
Martin D. Mannix	x	
Paul D. Lamoy	x	
Bernard C. Bassett	x	

Carried:

Resolution No. 010-124 **Request For Payment Periodic Estimate No.4**
Wastewater Flow Metering and Telemetry
Improvements Project

WHEREAS, Dan Courneene of Mountain Lake Electrical Inc. has submitted request for payment, Request Number 4, for work done from February 1, 2010 to February 28, 2010 for Wastewater Flow Metering and Telemetry Improvements ; and

WHEREAS, Ronald J. Laberge, PE Consulting Engineer for the Town of Plattsburgh, and Dave Comfort, Director of Water Wastewater Department for the Town of Plattsburgh have reviewed and verified said work and recommend payment as indicated in a letter dated March 3, 2010; now, therefore, be it

RESOLVED, that the Supervisor is hereby authorized to make payment for Periodic Estimate No. 4, dated March 3, 2010, in the amount of \$92,165.72 as payment to Mountain Lake Electrical Inc. of 102 Trade Road, Plattsburgh, New York, 12901; and, it is further

RESOLVED, that said payment be made payable to Mountain Lake Electrical, Inc. 102 Trade Road Plattsburgh, New York from the SMSI Grant Fund Project and that a copy of this Resolution be given to the Budget Officer.

Motion: Martin D. Mannix
Seconded by: Thomas E. Wood

Discussion:

Roll Call:	<u>Yes</u>	<u>No</u>
Thomas E. Wood	x	
Gerard A. Renadette	x	
Martin D. Mannix	x	
Paul D. Lamoy	x	
Bernard C. Bassett	x	

Resolution No. 010-125

**HOME Request # 10 as Payment For
DHCR Disbursement #14**

WHEREAS, all cost related to said project work has been inspected and approved by the designated Rehabilitation Specialist for said work, and recommends that funds be allocated from the Housing Trust per the approved quotations for completed work; therefore be it

RESOLVED, that the Town Board, of the Town of Plattsburgh, does hereby grant and approve payments (see attached) in the total amount of \$1,888.27 as payment for DHCR Disbursement Request #14 for work related to the project listed as part of the Town of Plattsburgh’s New York State HOME Program Grant Project No. 20083068; and, it is further

RESOLVED, that the Town Supervisor be hereby authorized to make said payment for the project in accordance with the Agreement; and be it further

RESOLVED, that a copy of this Resolution be given to the Budget Officer and Bookkeeper.

**Motion: Martin D. Mannix
Seconded by: Thomas E. Wood**

Discussion: Supervisor Basset also added that he received a copy of the new submittal, which looks very good.

Roll Call:	<u>Yes</u>	<u>No</u>
Thomas E. Wood	x	
Gerard A. Renadette	x	
Martin D. Mannix	x	
Paul D. Lamoy	x	
Bernard C. Bassett	x	

Resolution No. 010-126

**Authorizing The Supervisor To Enter Into An
Agreement With Energy Alliance, NYSEG Solutions**

WHEREAS, the Town of Plattsburgh Town Board is determined to continue pursuing alternatives that will reduce energy costs and result in a savings to help control current and future energy costs for Town Offices and buildings; and

WHEREAS, as a member of the Chamber of Commerce, the Town of Plattsburgh is eligible for participation in their energy saving program, along with other municipalities and agencies that currently participate in the Chamber’s Plattsburgh Energy Alliance program; and

WHEREAS, Deputy Supervisor, Martin Mannix, has researched and presented to the Town Board an alternative to the current energy supply service recommending NYSEG Solutions, Energetix Inc., that will provide an estimated annual electric savings of \$8,920.00 as compared to the Town’s current utility company’s rates; now, therefore be it

RESOLVED, that after review by the Town Attorney, the Supervisor be authorized to enter into an Electricity Supply Service Agreement with NYSEG Solutions and Energetix, Inc. as preferred providers of energy supply services for the Plattsburgh Energy Alliance with terms and rates as indicated in the attached Agreement; and be it further

RESOLVED, that a copy of this Resolution be given to the Budget Officer.

Motion: Gerard A. Renadette

Seconded by: Paul D. Lamoy

Discussion: Supervisor Bassett commented on the positive investments being made by the Town with this agreement and other energy efficient projects.

Roll Call:	<u>YES</u>	<u>NO</u>
Thomas E. Wood	x	
Gerard A. Renadette	x	
Martin D. Mannix	x	
Paul D. Lamoy	x	
Bernard C. Bassett	x	

Carried:

Resolution No. 010-127

**AUTHORIZING SUBMISSION OF 2010 NEW YORK
STATE COMMUNITY DEVELOPMENT BLOCK
GRANT OFFICE OF COMMUNITY RENEWAL
PROGRAM ECONOMIC DEVELOPMENT OPEN
ROUND GRANT APPLICATIONS FOR SELIT**

WHEREAS, the Town of Plattsburgh is determined to continue pursuing economic development initiatives that will enhance job opportunities for its citizens; and

WHEREAS, the Town of Plattsburgh has identified a new manufacturing company that would like to locate on the Schluter System's campus, on Pleasant Ridge Road, as a way to bring quality employment opportunities to the Town; and

WHEREAS, Schluter Systems has been a growing company in the Town since 1987 and now employees over one hundred people and continues to expand their project and sub-company supply chain resources; and

WHEREAS, SELIT, a German-based company that produces a variety of polystyrene foam insulation products for home construction and renovation, is currently in need of assistance with start-up costs; and

WHEREAS, the only affordable means to secure funding to assist SELIT, with start-up costs they will face in opening their new Plattsburgh facility, is through the New York State Community Development Block Grant Office of Community Renewal Program; and

WHEREAS, the Town of Plattsburgh is an eligible applicant under the New York State Community Development Block Grant Office of Community Renewal Program and is thus eligible for financial assistance, and

WHEREAS, the applications for said grant assistance require the submission of certifications along with and as part of said applications;

NOW, THEREFORE, BE IT RESOLVED, by the Town of Plattsburgh Town Board, being the governing body thereof, that Supervisor Bernard C. Basset is hereby authorized and directed to:

1. Sign and submit an Economic Development Open Round grant application for \$195,000 to the New York State Office of Community Renewal to provide SELIT with assistance to purchase production machinery and equipment;
2. Act as authorized representative of the Town of Plattsburgh in connection with the submission of the application; and
3. Provide such additional information as may be requested.

Motion: Thomas E. Wood
Seconded by: Paul D. Lamoy

Discussion: Supervisor Bassett and Counselor Renadette commented in favor of this project as a great opportunity for the area. This is will be revisited in the future.

Roll Call:	<u>YES</u>	<u>NO</u>
Thomas E. Wood	x	
Gerard A. Renadette	x	
Martin D. Mannix	x	
Paul D. Lamoy	x	
Bernard C. Bassett	x	

Carried:

ADJOURNMENT

RESOLVED, that this Town Board meeting be adjourned at 7:51 PM.

Motion by: Gerard A. Renadette
Seconded by: Paul D. Lamoy

Discussion:

Roll Call:	<u>YES</u>	<u>NO</u>
Thomas E. Wood	x	
Gerard A. Renadette	x	
Martin D. Mannix	x	
Paul D. Lamoy	x	
Bernard C. Bassett	x	

Motion to go into Executive Session

Motion to come out of Executive Session

To discuss the Employment history of a particular individual

Motion by: Martin D. Mannix
Seconded by: Thomas E. Wood
Time: 7:27

Motion by: Thomas E. Wood
Seconded by: Paul D. Lamoy
Time: 7:50

Roll Call: **YES**

NO

Roll Call: **YES**

NO

Thomas E. Wood x
Gerard A. Renadette x
Martin D. Mannix x
Paul D. Lamoy x
Bernard C. Bassett x

Thomas E. Wood x
Gerard A. Renadette x
Martin D. Mannix x
Paul D. Lamoy x
Bernard C. Bassett x

Respectfully Submitted,

Rickey J. Collins, Town Clerk