

**TOWN OF PLATTSBURGH  
TOWN BOARD SEMI-MONTHLY MEETING  
OCTOBER 19, 2009.**

The meeting was called to order at 6:35p.m. by the presiding officer at the Town Hall on the Banker Road.

<b>MEMBERS:</b>	<u><b>Present</b></u>	<u><b>Absent</b></u>
<b>Bernard C. Bassett, Supervisor</b>	X	
<b>Thomas E. Wood, Councilor</b>		x-6:45
<b>Shelia A. Brockway, Councilor</b>	X	
<b>Gerard A. Renadette, Councilor</b>	X	
<b>Martin D. Mannix, Councilor</b>	X	
<b>Rickey J. Collins, Town Clerk</b>		X
<b>James J. Coffey, Town Attorney</b>	X	
	X	

**Resolution No.09-312**

**Approve Minutes of the Previous Meeting**

**RESOLVED**, that the minutes of October 5, 2009 be approved and the reading of the minutes be dispensed with.

**Motion by: Gerard A. Renadette**  
**Seconded by: Sheila A. Brockway**

**Discussion:** John St. Germain questioned the raise in highway tax. He also questioned the \$1.1 million of surplus money. Supervisor Bassett assured Mr. St. Germain that there was not a \$1.1 million dollar surplus. The revised tentative budget will be available after the meeting Oct. 21, 2009 at 6:00 p.m. Gerard Renadette found it important to mention that there were several hundred thousand dollars of lost income for the year. Thomas Wood suggested keeping a balance of funds “just in case.”

<b>Roll Call:</b>	<u><b>YES</b></u>	<u><b>NO</b></u>
<b>Thomas E. Wood</b>		absent
<b>Sheila A. Brockway</b>	x	
<b>Gerard A. Renadette</b>	x	
<b>Martin D. Mannix</b>		absent
<b>Bernard C. Bassett</b>	x	

**Carried**

**PUBLIC RECOGNITION**

**Present: John St. Germain, Nila Bacon, Dan Heath**

**Comments:**

**Resolution No. 09-313**

**Abstract 10B -09**

**RESOLVED**, that the abstract of audited claims **No.10B-09-92391-92536** in the amount of (\$ 2,104,957.28), be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

**Motion: Sheila A. Brockway**  
**Seconded by: Gerard A. Renadette**

**Discussion:**

<b>Roll Call:</b>	<b><u>Yes</u></b>	<b><u>No</u></b>
Thomas E. Wood	x	
Sheila A. Brockway	x	
Gerard A. Renadette	x	
Martin D. Mannix	absent	
Bernard C. Bassett	x	

**Carried:**

**Resolution No.09-314**

**Codes and Zoning Department Monthly Report**

**RESOLVED**, to receive and place on file a report from Stephen Imhoff, Codes Enforcement Officer for the month of September 2009.

**Motion: Sheila A. Brockway**  
**Seconded by: Thomas E. Wood**

**Discussion:**

<b>Roll Call:</b>	<b><u>YES</u></b>	<b><u>NO</u></b>
Thomas E. Wood	x	
Sheila A. Brockway	x	
Gerard A. Renadette	x	
Martin D. Mannix	absent	
Bernard C. Bassett	x	

**Carried:**

**Resolution NO. 09-315**

**Highway Superintendent's Monthly Report**

**RESOLVED**, to receive and place on file a report from Fred Lavene, Superintendent of Highways, for the month of September 2009.

**Motion: Gerard A. Renadette**  
**Seconded by: Sheila A. Brockway**

**Discussion:**

<b>Roll Call:</b>	<b><u>Yes</u></b>	<b><u>No</u></b>
<b>Thomas E. Wood</b>	x	
<b>Sheila A. Brockway</b>	x	
<b>Gerard A. Renadette</b>	x	
<b>Martin D. Mannix</b>	absent	
<b>Bernard C. Bassett</b>	x	

**Resolution No.09-316**                      **Parks And Recreation Department Monthly Report**

**RESOLVED**, to receive and place on file a report from Melanie Defayette, Recreation and Youth Services Director, for the month of September 2009.

**Motion: Sheila A. Brockway**  
**Seconded by: Thomas E. Wood**

**Discussion: Supervisor Basset commented on the successful installation of the disc golf holes at Cadyville Rec. park. Gerard Renadette questioned the insurance coverage for it.**

<b>Roll Call:</b>	<b><u>YES</u></b>	<b><u>NO</u></b>
<b>Thomas E. Wood</b>	x	
<b>Sheila A. Brockway</b>	x	
<b>Gerard A. Renadette</b>	x	
<b>Martin D. Mannix</b>	absent	
<b>Bernard C. Bassett</b>	x	

**Carried:**

**Resolution No.09-317**                      **Supervisor's Monthly Financial Report**

**RESOLVED**, to receive and place on file the Supervisor's Financial Report for the month of September 2009.

**Motion: Thomas E. Wood**  
**Seconded by: Gerard A. Renadette**

**Discussion:**

<b>Roll Call:</b>	<b><u>YES</u></b>	<b><u>NO</u></b>
<b>Thomas E. Wood</b>	x	
<b>Sheila A. Brockway</b>	x	
<b>Gerard A. Renadette</b>	x	
<b>Martin D. Mannix</b>	absent	
<b>Bernard C. Bassett</b>	x	

**Carried:**

**Resolution No. 09-318**

**Town Clerk's Monthly Report**

**RESOLVED**, to receive and place on file a report from Rickey J. Collins, Town Clerk, for the month of September 2009.

**Motion: Sheila A. Brockway**  
**Seconded by: Gerard A. Renadette**

**Discussion: Gerard Renadette noted that revenues are up nearly three times from last year. Rickey J. Collins said that permits are up, which is a good sign for community development. Hunting license sales are also significantly up.**

<b>Roll Call:</b>	<b><u>Yes</u></b>	<b><u>No</u></b>
<b>Thomas E. Wood</b>	<b>x</b>	
<b>Sheila A. Brockway</b>	<b>x</b>	
<b>Gerard A. Renadette</b>	<b>x</b>	
<b>Martin D. Mannix</b>	<b>absent</b>	
<b>Bernard C. Bassett</b>	<b>x</b>	

**Carried:**

**Resolution No. 09-319**

**Water WasteWater Monthly Report**

**RESOLVED**, to receive and place on file a report from David Comfort, Director of the Water and Wastewater Department, for the month of September 2009.

**Motion: Sheila A. Brockway**  
**Seconded by: Thomas E. Wood**

**Discussion:**

<b>Roll Call:</b>	<b><u>Yes</u></b>	<b><u>No</u></b>
<b>Thomas E. Wood</b>	<b>x</b>	
<b>Sheila A. Brockway</b>	<b>x</b>	
<b>Gerard A. Renadette</b>	<b>x</b>	
<b>Martin D. Mannix</b>	<b>absent</b>	
<b>Bernard C. Bassett</b>	<b>x</b>	

**Carried:**

**Resolution No. 09-320**

**Creating The Position of Auto Mechanic and Promotion  
For Bruce Barber**

**WHEREAS**, the duties and responsibilities of the Highway Department Mechanic requires complex skills and knowledge of all Town of Plattsburgh vehicles; and

**WHEREAS**, the Highway Department has been managing the routine maintenance and repair for all Town vehicles including New York State Inspections; and

**WHEREAS**, in order to continue to provide the current level of service and maintenance for all vehicles in the Town of Plattsburgh, as noted in the attached letter, Highway Superintendent Mr. Fred Lavene has requested that the Town Board create the position of Auto Mechanic for the Highway Department; and

**WHEREAS**, the position of Auto Mechanic is not included in the current contract or salary schedule the Budget Officer and Supervisor shall create the new line item with acknowledgement of the new position's supervisory responsibilities; now, therefore be it

**RESOLVED**, that the Town Board authorize the Budget Officer to create the position of Auto Mechanic with a step one starting salary of \$16.76 per hour and that this position be made a part of the current salary schedule with steps computed as indicated by the current Agreement; and be it further

**RESOLVED**, that, in support of Mr. Lavene's request, Mr. Bruce Barber, MEO Mechanic, be promoted to fill said position pending Civil Service review and approval of his qualifications and that, as per negotiated Agreement, **he will start at step six of the salary** schedule the first pay period following final approval of this Resolution by Civil Service; and be it further

**RESOLVED**, that a copy of this Resolution be given to the Budget Officer and forwarded to the Department of Personnel for Civil Service final approval and filing.

**Motion: Gerard A. Renadette**

**Seconded by: Sheila A. Brockway**

**Discussion:**

<b>Roll Call:</b>	<b><u>YES</u></b>	<b><u>NO</u></b>
<b>Thomas E. Wood</b>	x	
<b>Sheila A. Brockway</b>	x	
<b>Gerard A. Renadette</b>	x	
<b>Martin D. Mannix</b>	absent	
<b>Bernard C. Bassett</b>	x	

**Resolution No.09-321**

**Website Development and Management**

**WHEREAS**, the consulting firm of [www.danjerry.com](http://www.danjerry.com), 553 Beartown Road, West Chazy, NY 12992, has prepared and submitted a proposal between the Town of Plattsburgh and Dan Jerry dated October 13, 2009 for professional services to provide website development and management for the Town of Plattsburgh on a contractual basis for the balance of the calendar year 2009; and

**WHEREAS**, the Town Board does hereby accept the proposal from Mr. Jerry and [www.danjerry.com](http://www.danjerry.com); now, therefore it is

**RESOLVED**, that the Town Board does hereby award the professional consulting contract for services in accordance with the proposal dated October 13, 2009 to December 31, 2009, to Mr. Dan Jerry to assist in web site development and management; and be it further

**RESOLVED**, that upon review and approval of same by the Town Attorney, the Town Board does hereby authorize and direct the Supervisor to execute, on behalf of the Town of Plattsburgh, said contract at the rate of \$50.00 per hour in an amount not to exceed \$5,000.00; and be it further

**RESOLVED**, that a copy of this Resolution be given to the Budget Officer.

**Motion: Sheila A. Brockway**  
**Seconded by: Gerard A. Renadette**

**Discussion:**

<b>Roll Call:</b>	<b><u>Yes</u></b>	<b><u>No</u></b>
<b>Thomas E. Wood</b>	<b>x</b>	
<b>Sheila A. Brockway</b>	<b>x</b>	
<b>Gerard A. Renadette</b>	<b>x</b>	
<b>Martin D. Mannix</b>	<b>absent</b>	
<b>Bernard C. Bassett</b>	<b>x</b>	

**Resolution No. 09-322**

**North Country Life Flight Inc.**

**WHEREAS**, North Country LIFE FLIGHT, Inc. is a not-for-profit, tax exempt corporation which is responsible for all aspects of patient care by providing medical equipment, training medical personnel and administering the medical portion utilizing the New York State Police helicopter based in Saranac Lake and private fixed-wing aviation resources; and

**WHEREAS**, the New York State Police and private fixed-wing aviation resources do not provide a medically trained team or medical equipment for patient transports; and

**WHEREAS**, the people of Clinton, Essex, Franklin, Hamilton and St. Lawrence Counties receive a vital emergency medical service, which is free of charge to critically ill and

seriously injured patients and therefore municipal governments are asked to pledge monies for this worthwhile program; now, therefore, be it

**RESOLVED**, that the Town Board of the Town of Plattsburgh hereby authorizes the Supervisor to enter into a contract with North Country LIFE FLIGHT, Inc., for the purpose of operation the medical component of the medivac program which will serve its residents and visitors, for the amount of \$1,500.00, which represents the Town's share for 2010; and be it further

**RESOLVED**, that the sum of \$1,500.00 shall be charged to the Community Services Fund Account for the 2010 budget.

**Motion: Sheila A. Brockway**  
**Seconded by: Thomas E. Wood**

**Discussion:**

<b>Roll Call:</b>	<b><u>Yes</u></b>	<b><u>No</u></b>
<b>Thomas E. Wood</b>	<b>x</b>	
<b>Sheila A. Brockway</b>	<b>x</b>	
<b>Gerard A. Renadette</b>	<b>x</b>	
<b>Martin D. Mannix</b>	<b>absent</b>	
<b>Carried: Bernard C. Bassett</b>	<b>x</b>	

**Resolution No.09-323**

**Installation and Energizing of A Street Light on Marie Drive**

**WHEREAS**, the safety of Town residents and others who drive on Town roads is a priority for the Town Board; and

**WHEREAS**, Art Brault, Director of Buildings and Grounds, has received a request that the Town Of Plattsburgh provide a street light for Marie Drive to improve visibility and safety; and

**WHEREAS**, in a letter dated August 28, 2009, after review of said request Mr. Brault has recommended that the Town Board authorize said request and direct the New York State Electric and Gas to install and activate a street light in front of 5 Marie Drive with expenses paid from the Cliff Haven Lighting District; and

**WHEREAS**, NYSEG will provide the Luminaries, Lamps, Photo Eyes, Brackets and connections to the NYSEG electric system with lights that will be 100 watt hrs, and cobra head fixtures to be done under the current system Agreement that the Town of Plattsburgh maintains with NYSEG, under PSC Tariff 121, service class 3, street and lighting; therefore, be it

**RESOLVED**, that the Town Board, on the behalf of the Town of Plattsburgh, does hereby authorize the installation and activation of a street light on Marie Drive, using NYSEG poles number E-2; located on Marie Drive and; be it further

**RESOLVED**, that the Supervisor is hereby authorized to have New York State Electric and Gas install and energize said street lights with expenses to be paid from the Cliff Haven District and a copy of this resolution be given to the Budget Officer.

**Motion: Gerard A. Renadette**

**Seconded by: Sheila A. Brockway**

**Discussion: Thomas Wood is concerned that this is an expense that should be cut due to the increasing need for energy conservation.**

<b>Roll Call:</b>	<b><u>Yes</u></b>	<b><u>No</u></b>
<b>Thomas E. Wood</b>		<b>x</b>
<b>Sheila A. Brockway</b>	<b>x</b>	
<b>Gerard A. Renadette</b>	<b>x</b>	
<b>Martin D. Mannix</b>	<b>absent</b>	
<b>Bernard C. Bassett</b>	<b>x</b>	

**Resolution No. 09-324**      **AUTHORIZING PUBLIC HEARINGS TO**  
**CONSIDER 2009 NEW YORK STATE**  
**COMMUNITY DEVELOPMENT BLOCK GRANT**  
**OFFICE OF COMMUNITY RENEWAL PROGRAM**  
**ECONOMIC DEVELOPMENT OPEN ROUND GRANT**  
**APPLICATIONS**

**WHEREAS**, the Town of Plattsburgh desires to continue pursuing economic development initiatives that will enhance job opportunities for its citizens; and

**WHEREAS**, the Town of Plattsburgh is an eligible applicant under the New York State Community Development Block Grant Office of Community Renewal Program and is thus eligible for financial assistance; and

**WHEREAS**, the Town of Plattsburgh is eligible to receive up to \$750,000 in grant funds in 2009 from Community Development Block Grant funding for Economic Development; and

**WHEREAS**, application for said grant assistance requires that two public hearings be held to consider potential projects; now therefore; be it

**RESOLVED**, by the Plattsburgh Town Board, being the governing body thereof, will hold a series of two public hearings to consider submission of a 2009 New York State Community Development Block Grant Office of Community Renewal Economic Development Open Round Grant with Public Hearing 1 held on **November 5, 2009** at 6:35 pm and Public Hearing 2 will be held on **December 7, 2009 for 6:35 pm** that a public hearing be held for the purpose of hearing all persons for and against this proposal to be held at Town of Plattsburgh Town Hall Offices, 151 Banker Road, Plattsburgh, New York 12901; and it is further

**RESOLVED**, the Town Clerk is hereby authorized and directed to cause notice of the public hearings and meetings to be published in Press Republican, in accordance with the Town Law. Written comments must be received before 2:00 PM the day of the meeting.

**Motion: Thomas E. Wood**  
**Seconded by: Gerard A. Renadette**

**Discussion: Supervisor Basset gave a brief rundown of the protocol for obtaining and submitting absentee ballots.**

<b>Roll Call:</b>	<b><u>Yes</u></b>	<b><u>No</u></b>
<b>Thomas E. Wood</b>	x	
<b>Sheila A. Brockway</b>	x	
<b>Gerard A. Renadette</b>	x	
<b>Martin D. Mannix</b>	<b>absent</b>	
<b>Bernard C. Bassett</b>	x	

**Carried:**

**Resolution No.09-325**      **Public Hearing Notice for Tentative Budget and Elected Official's Salary for 2010**

**RESOLVED**, that notice of the following hearing shall be published once in the local newspaper:

**NOTICE IS HEREBY GIVEN** that the tentative budget for the Town of Plattsburgh, for the year beginning January 1, 2010, has been compiled and filed in the office of the Town Clerk.

**FURTHER NOTICE** is hereby given that the Town Board of the Town of Plattsburgh will meet and review said tentative budget and hold a public hearing thereon at the Town Hall located on the Banker Road, in the Town of Plattsburgh, Clinton County, New York on Thursday, November 5, 2009 at 6:45 p.m. prevailing time.

Councilperson/Deputy Supervisor	\$14,976
Councilpersons (3)	\$14,017 each
Supervisor	\$68,994
Town Clerk	\$27,630
Highway Superintendent	\$65,761

A copy of the preliminary budget will be available for inspection by all interested persons at the Town Hall on the Banker Road between the hours of 8:30 a.m. and 4:00 p.m.

**Motion: Thomas E. Wood**  
**Seconded by: Gerard A. Renadette**

**Discussion:**



**ADJOURNMENT**

**RESOLVED**, that this Town Board meeting be adjourned at 7:35 PM.

**Motion by: Sheila A. Brockway**  
**Seconded by: Gerard A. Renadette**

**Discussion:**

<b>Roll Call:</b>	<b><u>YES</u></b>	<b><u>NO</u></b>
<b>Thomas E. Wood</b>	x	
<b>Sheila A. Brockway</b>	x	
<b>Gerard A. Renadette</b>	x	
<b>    Martin D. Mannix</b>	absent	
<b>Bernard C. Bassett</b>	x	

**Carried:**

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**Motion to go** into Executive Session  
Motion by:  
Seconded by:  
Time:

**Motion to come out** of Executive Session  
Motion by:  
Seconded by:  
Time:

**Roll Call:**                    **YES**   **NO**

**Roll Call:**                    **YES**                    **NO**

**Thomas E. Wood**  
**Sheila A. Brockway**  
**Gerard A. Renadette**  
**Martin D. Mannix**  
**Bernard C. Bassett**

**Thomas E. Wood**  
**Sheila A. Brockway**  
**Gerard A. Renadette**  
**Martin D. Mannix**  
**Bernard C. Bassett**

**Carried:**

**Carried:**  
**Respectfully Submitted,**

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**Rickey J. Collins, Town Clerk**