

**TOWN OF PLATTSBURGH  
TOWN BOARD MONTHLY MEETING  
September 8, 2009**

The meeting was called to order at 6:43 p.m. by the presiding officer at the Town Hall on the Banker Road.

	<u>Present</u>	<u>Absent</u>
<b>MEMBERS: Bernard C. Bassett, Supervisor</b>	X	
<b><u>Thomas E. Wood, Councilor</u></b>	X	
<b>Shelia A. Brockway, Councilor</b>	X	
<b>Gerard A. Renadette, Councilor</b>		
<b>Martin D. Mannix, Councilor</b>		x
<b><u>Rickey J. Collins, Town Clerk</u></b>		x
<b>James J. Coffey, Town Attorney</b>	X	

**Resolution No.09-276**  
**Previous Meeting**

**Approve Minutes of the**

**RESOLVED**, that the minutes of August 17, and August 24, 2009 be approved and the reading of the minutes be dispensed with.

**Motion by: Sheila A. Brockway**  
**Seconded by: Thomas E. Wood**

**Discussion:**

<b>Roll Call:</b>	<u>YES</u>	<u>NO</u>
<b>Thomas E. Wood</b>	x	
<b>Sheila A. Brockway</b>	x	
<b>Gerard A. Renadette</b>	absent	
<b>Martin D. Mannix</b>	absent	
<b>Bernard C. Bassett</b>	x	

**Carried:**

**PUBLIC RECOGNITION**

**Present:**

**Comments:**

**Resolution No. 09-277**

**Abstract 9A-09**

**RESOLVED**, that the abstract of audited claims **No.9A-09 ( 91997-92170 )** in the amount of (\$1,267,513.21), be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

**Motion: Thomas E. Wood**

**Seconded by: Sheila A. Brockway**

**Discussion: Thomas Wood questioned the status of the Moffitt Road project. Bernard Bassett said he believes the project is in the final phase.**

<b>Roll Call:</b>	<b><u>Yes</u></b>	<b><u>No</u></b>
<b>Thomas E. Wood</b>	<b>x</b>	
<b>Sheila A. Brockway</b>	<b>x</b>	
<b>Gerard A. Renadette</b>	<b>absent</b>	
<b>Martin D. Mannix</b>	<b>absent</b>	
<b>Bernard C. Bassett</b>	<b>x</b>	

**Carried:**

**Resolution No.09-278**

**Planning Department Monthly Report**

**RESOLVED**, to receive and place on file a report from Phil VonBargen, Planning and Engineering Department Head, for the month of September 2009.

**Motion: Thomas E. Wood**

**Seconded by: Sheila A. Brockway**

**Discussion: Bernard Bassett pointed out the continued interest in and variety of new projects throughout the Town.**

<b>Roll Call:</b>	<b><u>YES</u></b>	<b><u>NO</u></b>
<b>Thomas E. Wood</b>	<b>x</b>	
<b>Sheila A. Brockway</b>	<b>x</b>	
<b>Gerard A. Renadette</b>	<b>absent</b>	
<b>Martin D. Mannix</b>	<b>absent</b>	
<b>Bernard C. Bassett</b>	<b>x</b>	

**Carried:**

**Resolution No. 09-279**

**Town Clerk's Monthly Report**

**RESOLVED**, to receive and place on file a report from Rickey J. Collins, Town Clerk, for the month of August 2009.

**Motion: Thomas E. Wood**

**Seconded by: Sheila A. Brockway**

**Discussion: Rickey J. Collins commented on the large volume of lifetime hunting licenses.**

<b>Roll Call:</b>	<u><b>Yes</b></u>	<u><b>No</b></u>
<b>Thomas E. Wood</b>	x	
<b>Sheila A. Brockway</b>	x	
<b>Gerard A. Renadette</b>	absent	
<b>Martin D. Mannix</b>	absent	
<b>Bernard C. Bassett</b>	x	

**Carried:**

**Resolution No. 09-280                      Water Wastewater Department Monthly  
Report**

**RESOLVED**, to receive and place on file a report from David Comfort, Director of the Water and Wastewater Department, for the month of August 2009.

**Motion: Thomas E. Wood**

**Seconded by: Sheila A. Brockway**

**Discussion: Bernard Bassett said the leftover funds from the Cumberland Head project would be used to go towards manhole work in Champlain Park.**

<b>Roll Call:</b>	<u><b>Yes</b></u>	<u><b>No</b></u>
<b>Thomas E. Wood</b>	x	
<b>Sheila A. Brockway</b>	x	
<b>Gerard A. Renadette</b>	absent	
<b>Martin D. Mannix</b>	absent	
<b>Bernard C. Bassett</b>	x	

**Carried:**

**Resolution No. 09-281                      TOWN VEHICLE PURCHASE FOR  
PARKS AND RECREATION  
DEPARTMENT**

**WHEREAS**, normal use requires that the Town must periodically update vehicles used by the various Departments in the Town of Plattsburgh and,

**WHEREAS**, in a letter dated August 13, 2009, the Parks and Recreation Department requested permission to order a Dodge Grand Caravan pursuant to the New York State Office of General Services Standards and Purchase Group Number 40540 with the optional equipment packet that includes Speed Control and Heavy Duty Cooling for an amount not to exceed \$16,861.00; and

**WHEREAS**, the Town Board has considered said request and acknowledges the need to upgrade the Department's van and does hereby grant permission to order said vehicle for the Parks and Recreation Department and general Town use, now, therefore be it

**RESOLVED**, and that the Supervisor is hereby authorized to sign any and all related documents required for the purchase of said vehicle; and be it further,

**RESOLVED**, that payment for said vehicle be payable from the 2009 Equipment and Capital Outlay budget and a copy of this Resolution be given to the Budget Officer.

**Motion: Sheila A. Brockway**  
**Seconded by Thomas E. Wood:**

**Discussion:**

<b>Roll Call:</b>	<b><u>Yes</u></b>	<b><u>No</u></b>
<b>Thomas E. Wood</b>	<b>x</b>	
<b>Sheila A. Brockway</b>	<b>x</b>	
<b>Gerard A. Renadette</b>	<b>absent</b>	
<b>Martin D. Mannix</b>	<b>absent</b>	
<b>Bernard C. Bassett</b>	<b>x</b>	

**Carried:**

**Resolution No .09-282**

**Site Plan 3% Deposit Return for Edelmann 2007**

**WHEREAS**, the Town of Plattsburgh Planning Board has reviewed and approved all requirements of Edelmann Site Plan; and

**WHEREAS**, the Edelmann Site Plan 2007 has on file with the Town of Plattsburgh, a 3% deposit for construction to their project in the original amount of \$17,144.39 plus accrued interest ; and

**WHEREAS**, the Planning Department has coordinated inspection of said project and reports all requirements have been met and completed as noted in a letter dated 9/2/09 ; and

**WHEREAS**, Peter Edelmann has requested from Mr Von Barga, Planning Department Head that the 3% deposit in the amount of \$17,144.39 plus accrued interest be returned; now, therefore be it

**RESOLVED**, that the Supervisor is hereby authorized and directed to release said deposit in the amount of \$17,144.39 plus accrued interest to date be returned; and it is further

**RESOLVED**, that a certified copy of this resolution be forwarded, by the Planning Department Secretary, with the return of deposit to Peter Edelmann, 21 Essex Way, Suite 106, Essex VT. 05451 and that a copy of this resolution be given to the Budget Officer.

**Motion: Sheila A. Brockway**  
**Seconded by: Thomas E. Wood**

**Discussion:**

**Roll Call:** Yes NO

<b>Thomas E. Wood</b>	x
<b>Sheila A. Brockway</b>	x
<b>Gerard A. Renadette</b>	absent
<b>Martin D. Mannix</b>	absent
<b>Bernard C. Bassett</b>	x

**Resolution No.09-283**

**Site Plan 3% Deposit Return for VIP of  
Plattsburgh Site Plan 2008**

**WHEREAS**, the Town of Plattsburgh Planning Board has reviewed and approved all requirements of VIP Development Association, Inc. Bus Manufacturing Facility Site Plan 2008; and

**WHEREAS**, the VIP Development Association, Inc. Bus Manufacturing Facility Site Plan 2008 has on file with the Town of Plattsburgh, a 3% deposit for construction to their project in the original amount of \$35,381.34 plus accrued interest; and

**WHEREAS**, the Planning Department has coordinated inspection of said project and reports all requirements have been met and completed as noted in a letter dated 8/19/09; and

**WHEREAS**, Don Clark has requested from Mr. Von Bargaen , Planning Department Head that the 3% deposit in the amount of \$35,381.34 plus accrued interest be returned; now, therefore be it

**RESOLVED**, that the Supervisor is hereby authorized and directed to release said deposit in the amount of \$35,381.34 plus accrued interest to date be returned; and it is further

**RESOLVED**, that a certified copy of this resolution be forwarded, by the Planning Department Secretary, with the return of deposit to Transit Bus, LLC, One Webster Landing, Syracuse, New York 13202, Attention Charlie Wallace and that a copy of this resolution be given to the Budget Officer.

**Motion: Sheila A. Brockway**  
**Seconded by: Thomas E. Wood**

**Discussion:**

**Roll Call:** Yes NO

<b>Thomas E. Wood</b>	X
<b>Sheila A. Brockway</b>	X
<b>Gerard A. Renadette</b>	absent
<b>Martin D. Mannix</b>	absent
<b>Bernard C. Bassett</b>	X

**Resolution No. 09-284**

**Request For Payment Periodic Estimate No. 4 for**

**Champlain Park Pump Station – General**

**WHEREAS**, Luck Brothers Inc. has submitted request for payment, Request Number 4, for work done from June 17, 2009 to August 18, 2009 for Champlain Park Pump Station; and

**WHEREAS**, Laberge Group has reviewed and verified said work as indicated in a letter dated August 19, 2009; now, therefore, be it

**RESOLVED**, that the Supervisor is hereby authorized to make payment for Periodic Estimate No. 4, dated August 18, 2009, in the amount of \$196,684.20 as payment to Luck Brothers, Inc. of 73 Trade Road, Plattsburgh, New York, 12901; and, it is further

**RESOLVED**, that said payment be made payable to Luck Brothers Inc. from the Champlain Park Pump Station District Improvement Capital Project and that a copy of this Resolution be given to the Budget Officer.

**Motion: Sheila A. Brockway**  
**Seconded by: Thomas E. Wood**

**Discussion:**

<b>Roll Call:</b>	<b><u>Yes</u></b>	<b><u>No</u></b>
<b>Thomas E. Wood</b>	<b>x</b>	
<b>Sheila A. Brockway</b>	<b>x</b>	
<b>Gerard A. Renadette</b>	<b>absent</b>	
<b>Martin D. Mannix</b>	<b>absent</b>	
<b>Bernard C. Bassett</b>	<b>x</b>	

**Carried:**

**Resolution No. 09-285**

**Authorization to Advertise for Bids for**

**Champlain Park Manhole and Sewer Rehabilitation**

**WHEREAS**, the Board has previously authorized the improvements required for Champlain Park manhole and sewer rehabilitation; and,

**WHEREAS** the Consulting Engineers, Laberge Engineering & Consulting Group Ltd. have prepared contract documents for the construction of the Champlain Park Manhole and Sewer Rehabilitation; therefore be it,

**RESOLVED**, that the Town Clerk is hereby authorized to advertise for bids for the project entitled, " Champlain Park Manhole and Sewer Rehabilitation ", and that said advertisement shall be placed in the Press Republican with bids to be opened on September 30, 2009 at 10:00 AM, at the Town of Plattsburgh Town Hall on 151 Banker Road, Plattsburgh, New York 12901.

**Motion: Sheila A. Brockway**  
**Seconded by: Thomas E. Wood**

**Discussion:**

<b>Roll Call:</b>	<b><u>Yes</u></b>	<b><u>No</u></b>
<b>Thomas E. Wood</b>	<b>x</b>	
<b>Sheila A. Brockway</b>	<b>x</b>	
<b>Gerard A. Renadette</b>	<b>absent</b>	
<b>Martin D. Mannix</b>	<b>absent</b>	
<b>Bernard C. Bassett</b>	<b>x</b>	

**Carried:**

**Resolution No.09-286**      **Supervisor To Submit Application to the Department of State 2009-2010 Local Government Efficiency Grant to Support a Water District Management Functional Consolidation Project**

**WHEREAS**, the Town Board, after due consideration, has determined that it is desirable and in the public interest to act as the Lead Applicant, with the Town of Schuyler Falls as the Co-applicant, to undertake the necessary activities for the submittal of an application under the 2009-2010 Local Government Efficiency Grant Program to be titled, the Town of Plattsburgh Water District Management Functional Consolidation project.

The intent of the proposed project is to functionally consolidate the Town of Schuyler Falls Morrisonville Water District with the Town of Plattsburgh Consolidated Water District. The project will include the decommissioning of the Town of Schuyler Falls water treatment facility, the training of the Town of Plattsburgh staff, and the elimination of the Schuyler Falls Water District production and treatment facilities currently owned by the Town of Schuyler Falls. The project will also include the installation of the following:

- Master meter;
- Flow control vault between the Towns of Plattsburgh and Schuyler Falls;
- Radio read meters in both Towns;
- SCADA system;

Implementation of the project will promote more efficient government spending now and well into the future.

The maximum amount of funds to be requested from the Local Government Efficiency Grant program is not to exceed \$400,000. The Town of Plattsburgh and the Town of Schuyler Falls commit to providing a combined local cash match of **\$40,000** from their respective water department funds. The combination of these sources will bring the available funds to **\$440,000**, which is the estimated total cost of the project.

The Town of Schuyler Falls, as the Co-applicant, and as directed by adopted Resolution, shall provide the Town of Plattsburgh's Supervisor, Bernard C. Bassett, with the authorization to execute all processes related to the functional consolidation of the Town of Schuyler Falls Morrisonville Water District with the Town of Plattsburgh Consolidated Water District; and it is hereby

**RESOLVED**, that the Town of Plattsburgh's Supervisor, Bernard C. Bassett, is authorized and directed to submit an application for financial assistance under the Local Government Efficiency Program and is authorized to execute all other documents necessary for the implementation of this work, and is also authorized to execute all financial and/or administrative processes relating to the grant program.

**Motion: Sheila A. Brockway**  
**Seconded by: Thomas E. Wood**

**Discussion: Thomas Wood wanted to clarify that the costs of this project would not have to be paid by the people of the Town of Plattsburgh. Bernard Bassett assured him that it is the Town of Schyler Falls study.**

<b>Roll Call:</b>	<b><u>YES</u></b>	<b><u>NO</u></b>
<b>Thomas E. Wood</b>	<b>x</b>	
<b>Sheila A. Brockway</b>	<b>x</b>	
<b>Gerard A. Renadette</b>	<b>absent</b>	
<b>Martin D. Mannix</b>	<b>absent</b>	
<b>Bernard C. Bassett</b>	<b>x</b>	

**Carried:**

**Resolution No. 09-287**

**Highway Salt Purchase For Winter Of**  
**2009 - 2010**

**RESOLVED**, to receive a letter dated September 8, 2009, from Fred Lavene, Deputy Highway Superintendent requesting permission to purchase 2300 tons of highway road salt for use by the Town of Plattsburgh Highway Department pursuant to the New York State Office of General Services Standards and Purchase Group Contract No. C-18391 in an amount not to exceed \$163,300.00; and it is further

**RESOLVED**, that the Town Board does hereby grant permission to Fred Lavene to order said salt and the Supervisor is hereby authorized to sign any related documents required for its purchase; and it is further

**RESOLVED**, that the payment for said purchase will be made payable from the 2009-2010 Highway budget account DA 5142-4200 and DA 5148-4200.

**Motion: Sheila Brockway**  
**Seconded by: Thomas Wood**  
**Discussion:**

<b>Roll Call:</b>	<u>Yes</u>	<u>No</u>
Thomas E. Wood	X	
Sheila A. Brockway	X	
Gerard A. Renadette	Absent	
Martin D. Mannix	Absent	
Bernard C. Bassett	X	

Carried:

**ADJOURNMENT**

**RESOLVED**, that this Town Board meeting be adjourned at 7:30 PM.

**Motion by: Thomas Wood**

**Seconded by: Sheila Brockway**

**Discussion:** Bernard Basset made a note that the meetings for the comprehensive land planning committee would be beginning Sept. 10. The meetings are an opportunity for the people of the Town to give their input on the direction they would like to see the Town move.

<b>Roll Call:</b>	<u>YES</u>	<u>NO</u>
Thomas E. Wood	X	
Sheila A. Brockway	X	
Gerard A. Renadette	Absent	
Martin D. Mannix	Absent	
Bernard C. Bassett	X	

Carried:

**Motion to go** into Executive Session  
 Motion by:  
 Seconded by:  
 Time:

**Motion to come out** of Executive Session  
 Motion by:  
 Seconded by:  
 Time:

<b>Roll Call:</b>	<u>YES</u>	<u>NO</u>	<b>Roll Call:</b>	<u>YES</u>	<u>NO</u>
Thomas E. Wood	X		Thomas E. Wood	X	
Sheila A. Brockway	X		Sheila A. Brockway	X	
Gerard A. Renadette	Absent		Gerard A. Renadette	Absent	
Martin D. Mannix	Absent		Martin D. Mannix	Absent	
Bernard C. Bassett	X		Bernard C. Bassett	X	

Carried:

Carried:

Respectfully Submitted,

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Rickey J. Collins, Town Clerk

