

**TOWN OF PLATTSBURGH
TOWN BOARD PUBLIC HEARING
December 15, 2008**

Members:	<u>Present</u>	<u>Absent</u>
Bernard C. Bassett, Supervisor	X	
Martin D. Mannix, Councilperson		X
Thomas E. Wood, Councilperson	X	
Sheila A. Brockway, Councilperson	X	
Gerard A. Renadette, Councilperson	X	
Amy L. Duquette, Town Clerk	X	
James J. Coffey, Town Attorney	X	

The notice of public hearing was read by the Town Clerk for the record.

The Public Hearing was called to order at 6:05 p.m., prevailing time at the Town Hall on the Banker Road, Plattsburgh, New York to hear all interested persons relative to:

WHEREAS, The Town Board believes it is in the best interest of the community and the residents of the Town of Plattsburgh to provide adequate and safe personal wireless services to the surrounding area, for emergency and non-emergency use by the general public and improving service, is a public purpose that will be beneficial to and insure to the best interests of the health, safety and general welfare of the citizens of the Town of Plattsburgh and traveling public.

The public hearing closed at 6:19PM.

Present: See Attached

Comments: Dick Comi gave the details of the Verizon Wireless Lease. Councilor Renadette asked if the code specified town property as well as town structures. Mr. Comi said yes. Councilor Renadette added that in the future that the west end may be looked at for antennas.

**TOWN OF PLATTSBURGH
TOWN BOARD SEMI MONTHLY MEETING
DECEMBER 15, 2008**

The meeting was called to order at 6:20 p.m. by the presiding officer at the Town Hall on the Banker Road.

MEMBERS:	<u>Present</u>	<u>Absent</u>
Bernard C. Bassett, Supervisor	X	
Martin D. Mannix, Councilperson		X
Thomas E. Wood, Councilperson	X	
Sheila A. Brockway, Councilperson	X	
Gerard A. Renadette, Councilperson	X	
Amy L. Duquette, Town Clerk	X	
James J. Coffey, Town Attorney	X	

RESOLUTION NO. 08-373**Approve Minutes of the Previous Meeting**

Motion by: Sheila A. Brockway
Carried by: Ayes 4

Seconded by: Gerard A. Renadette
Nays 0

RESOLVED, that the minutes of December 1st, and December 8th, 2008 be approved and the reading of the minutes be dispensed with.

PUBLIC RECOGNITION

Present: See Attached

Comments: None

Committee Reports

See Attached

RESOLUTION NO. 08-374**Abstract 12B**

Motion by: Thomas E. Wood
Carried by: Ayes 4

Seconded by: Sheila A. Brockway
Nays 0

RESOLVED, that the abstract of audited claims **No12B. (83040-83209)** in the amount of (\$923,795.13), be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

RESOLUTION NO. 08-375**W/W Monthly Report**

Motion by: Sheila A. Brockway
Carried by: Ayes 4

Seconded by: Thomas E. Wood
Nays 0

RESOLVED, to receive and place on file a report from David Comfort of the Water and Wastewater Department for November 2008.

RESOLUTION NO. 08-376**Codes/Zoning Monthly Report**

Motion by: Thomas E. Wood
Carried by: Ayes 4

Seconded by: Gerard A. Renadette
Nays 0

RESOLVED, to receive and place on file a report from Stephen Imhoff, Codes Enforcement Officer for November 2008.

RESOLUTION NO. 08-377**Parks/Rec Monthly Report**

Motion by: Thomas E. Wood
Carried by: Ayes 4

Seconded by: Sheila A. Brockway
Nays 0

RESOLVED, to receive and place on file a report from Melanie Defayette, Town Recreation and Youth Services Director for November 2008.

Discussion: Councilor Renadette spoke of a micro switch tat was broken, and talked about the possible conversion to natural gas in the future.

RESOLUTION NO. 08-378

Town Clerk Monthly Report

Motion by: Sheila A. Brockway
Carried by: Ayes 4

Seconded by: Thomas E. Wood
Nays 0

RESOLVED, to receive and place on file a report from Amy Duquette, Town Clerk for November 2008.

Discussion: Supervisor Bassett discussed the possibility of more hunters going to retailers for licenses, rather than the town hall for the convince of shopping for supplies at the same time.

RESOLUTION NO. 08-379

Organizational Meeting For 2009

Motion by: Sheila A. Brockway
Carried by: Ayes 4

Seconded by: Gerard A. Renadette
Nays 0

RESOLVED, that the Town Board of the Town of Plattsburgh does hereby schedule the Organizational Meeting for the year 2009 on Monday, January 5, 2009 at 6:30 PM; and it is further

RESOLVED, that the Town Clerk is hereby authorized and directed to have a notice of said meeting published in the Press Republican in accordance to Town Law.

RESOLUTION NO. 08-380

Highway Transfer of Funds

Motion by: Gerard A. Renadette
Carried by: Ayes 4

Seconded by: Thomas E. Wood
Nays 0

RESOLVED, that the Town Board does hereby authorize the Supervisor to advance, as needed, from the Drainage Pipe Account #DA-5112-4300 in the amount not to exceed a total of five thousand dollars (\$5,000.00) to provide monies for Machinery Repairs account #DA-5130-4200 for the remainder of the year to do the necessary repair work to equipment for the upcoming winter season.

RESOLUTION NO. 08-381

Regal Cinema License

Motion by: Sheila A. Brockway
Carried by: Ayes 4

Seconded by: Gerard A. Renadette
Nays 0

RESOLVED, to receive and place on file an application, with fee, for a license to conduct and operate Regal Cinemas located in Champlain Centre North within the Town of Plattsburgh; and, it is further

RESOLVED, that after inspection and a positive report by the Code Enforcement Officer that Regal Cinemas meets code requirements, and be it further

RESOLVED, that the Town Clerk is hereby authorized to issue said license for the period from January 1, 2009 through December 31, 2009.

RESOLUTION NO. 08-382

Cumberland 12 Cinema License

Motion by: Gerard A. Renadette
Carried by: Ayes 4

Seconded by: Thomas E. Wood
Nays 0

RESOLVED, to receive and place on file an application, with fee, for a license to conduct and operate Cumberland 12 Cinemas located on 812 North Bowl Lane, Route 9 within the Town of Plattsburgh; and, it is further

RESOLVED, that after inspection and a positive report by the Code Enforcement Officer that Cumberland 12 meets all Town code requirements, the Supervisor will notify the Town Clerk and said license for the period from December 18, 2008 through December 31, 2009 will be issued.

Discussion: Councilor Wood asked if it was okay to extend the license beyond 1 year, Supervisor Bassett said he will look into it. Supervisor Bassett said after speaking with the Developer and Codes Officer Imhoff he is confident the work will be complete.

RESOLUTION NO. 08-383

Elmore SPCA Agreement 2009

Motion by: Sheila A. Brockway
Carried by: Ayes 4

Seconded by: Thomas E. Wood
Nays 0

RESOLVED that, after the Town Attorney’s review, the Supervisor be authorized to sign the attached Contract Agreement between Elmore SPCA, Inc. and the Town Of Plattsburgh to follow the provision of Article 7 of the Agriculture and Markets Law and any rules and regulation promulgated pursuant thereto in relation to the seizure, holding, care, redemption and disposition of seized dogs, in The Town of Plattsburgh.

Discussion: Yes

RESOLUTION NO. 08-384

Justice Court Contract

Motion by: Gerard A. Renadette
Carried by: Ayes 4

Seconded by: Sheila A. Brockway
Nays 0

WHEREAS, the Town of Plattsburgh Justice Court has requested authorization for the renewal of the annual contract with the Clinton County Sheriff’s Department to provide court security services to Justice Court; and

WHEREAS, these services are necessary due to the volume of cases handled within the Court system; now, therefore it is

RESOLVED, that the Town Board of the Town of Plattsburgh, upon approval of the Town Attorney and insurance carrier, does hereby authorize the Supervisor to enter into the contract for services as attached; and it is further

RESOLVED, that compensation is to be paid at an hourly rate of \$25.96 and a time and a half rate of \$38.94 to made payable from the Justice Court Budget 2009.

Discussion: Supervisor Bassett noted that there was a minimal increase.

RESOLUTION NO. 08-385

Appointment of Court Clerks

Motion by: Thomas E. Wood
Carried by: Ayes 4

Seconded by: Gerard A. Renadette
Nays 0

RESOLVED, to receive and place on file a letter dated December 8, 2008 from Town Justices Patnode and Bezrutezyk recommending the re-appointment of Pamela St. John and Pamela Esposito as full time court clerks for the Town of Plattsburgh Town Justices for 2009.

RESOLUTION NO. 08-386

Deputy Tax Receiver 2009

Motion by: Sheila A. Brockway
Carried by: Ayes 4

Seconded by: Gerard A. Renadette
Nays 0

RESOLVED, that Jackie Bellew Tax Receiver has submitted a letter to be received and place on file the appointing of Judy LaForest as Deputy Tax Receiver for the year 2009.

RESOLUTION NO. 08-387

Deputy Highway Superintendent Appointment

Motion by: Sheila A. Brockway
Carried by: Ayes 4

Seconded by: Thomas E. Wood
Nays 0

RESOLVED, to receive and place on file a letter dated December 8, 2008 from Fred Lavene, Highway Superintendent, appointing James Woods as Deputy Highway Superintendent for the year 2009.

RESOLUTION NO. 08-388

Deputy Town Clerk and Vital Statistics Appointment

Motion by: Sheila A. Brockway
Carried by: Ayes 4

Seconded by: Gerard A. Renadette
Nays 0

RESOLVED, to receive and place on file a letter dated December 11, 2008 from Town Clerk Amy Duquette, appointing Rickey Collins as Deputy Town Clerk and Deputy Registrar of Vital Statistics for the year 2009.

RESOLUTION NO. 08-389

Marriage Officer Appointment for 2009

Motion by: Sheila A. Brockway
Carried by: Ayes 4

Seconded by: Thomas E. Wood
Nays 0

RESOLVED, to receive and place on file a letter dated December 11, 2008 from Rickey Collins, Deputy Town Clerk requesting to be appointed Marriage Officer until December 31, 2009, therefore be it

RESOLVED, that the Town Board appoint Rickey Collins Marriage Officer until December 31, 2009.

Discussion: Supervisor Bassett mentioned the amount of weddings Rickey has done and thanked him for providing the service.

RESOLUTION NO. 08-390

Bonnie Fenwick Deputy Town Clerk and Sub Registrar of Vital Statistics

Motion by: Sheila A. Brockway
Carried by: Ayes 4

Seconded by: Gerard A. Renadette
Nays 0

RESOLVED, to receive and place on file a letter dated December 11, 2008 from Town Clerk Amy Duquette, appointing Bonnie Fenwick as Deputy Town Clerk and Sub Registrar of Vital Statistics for the year 2009.

RESOLUTION NO. 08-391

Software Purchase

Motion by: Gerard A. Renadette
Carried by: Ayes 4

Seconded by: Sheila A. Brockway
Nays 0

WHEREAS, the Town of Plattsburgh has conducted an extensive review and study of the necessary computer software required for the operation and management of the Town's various departments; and

WHEREAS, the Town retained an independent consultant to identify the most important software needs and available systems to best meet those needs; and

WHEREAS, Cristian Balan, CISSP, CHFI, Managing Consultant representing NY Computer Networks has presented his extensive needs analysis and review of systems that would best meet the Town's current and future needs; and

WHEREAS, the consultant has made recommendation that Harris Computer Systems of 5540 Porter Road, Niagara Falls, NY 14304 has the expertise and experience to provide for the Town's software needs as well as the level of training and support for the transition to new Graphical User Interface software systems; therefore be it

RESOLVED, that the Supervisor be authorized to enter into an agreement with Harris Computer Systems, as indicated by their Purchase Agreement effective 45 days from December 12, 2008, in the total amount of \$75,000 plus travel and lodging not to exceed \$3,500 inclusive of software, operating systems, application software, on/off site support, on site training, hardware and professional services less approximately \$5,000 for a new server that will be purchased by the Town at a later date; and be it further

RESOLVED, that the Supervisor is hereby authorized to execute said Agreement upon review and approval of same by the town attorney.

Discussion: Supervisor Bassett commented on the amount of time Mr. Balan had spent with the Department Head. Supervisor Bassett also commented on how the new software will better manage the data resulting in the departments being more efficient.

RESOLUTION NO. 08-392

Sealed Bids for Surplus Highway Equipment

Motion by:	Thomas E. Wood	Seconded by:	Sheila A. Brockway
Carried by:	Ayes 4	Nays	0

WHEREAS Fred Lavene, Superintendent of Highways, has requested permission to advertise for sealed bids for the sale of the following surplus equipment;

Highway Department Equipment

Fred Lavene 562-6880

- 1971 International Sweeper-bid \$1,000.00.
- 1993 Ford F-150 Truck bid \$400.00
- Utility Box- 8ft. fiberglass

Therefore be it,

RESOLVED, that the Town Board does hereby authorize the sale of said surplus equipment; with a non collusive bid certificate to be included with each bid; and it is further

Resolved, that the Highway Superintendent reserves the right to accept or reject any bid that is to low; and be it

RESOLVED, that said surplus equipment be available to be seen at the Town Hall during regular business hours beginning on Friday, December 19; and it is further

RESOLVED, that the Town Clerk is hereby authorized and directed to have the advertisement for sealed bids published in the official newspaper, the Press Republican, with sealed bids returnable on or before Monday, December 29th at 11:00 AM, prevailing time, at the Town Hall, Office Complex at 151 Banker Road, Plattsburgh, NY 12901 at which time they will be opened and publicly read aloud.

MOTION TO GO INTO EXECUTIVE SESSION TO DISCUSS THE WORK HISTORY OF A CERTAIN INDIVIDUAL.

Motion by:	Sheila A. Brockway	Seconded by:	Gerard A. Renadette
Carried by:	Ayes 4	Nays	0

MOTION TO COME OUT OF EXECUTIVE SESSION AT 7:40 PM.

Motion by:	Sheila A. Brockway	Seconded by:	Gerard A. Renadette
Carried by:	Ayes 4	Nays	0

ADJOURNMENT

Motion by: Gerard A. Renadette **Seconded by:** Sheila A. Brockway
Carried by: Ayes 4 Nays 0

RESOLVED, that this Town Board Meeting be adjourned at 7:41 PM.

Respectfully Submitted,

Amy Duquette , Town Clerk