

**TOWN OF PLATTSBURGH
TOWN BOARD WORK SESSION
August 25, 2008**

The meeting was called to order at 7:00 p.m. by the presiding officer at the Town Hall on the Banker Road.

	<u>Present</u>	<u>Absent</u>
MEMBERS: Bernard C. Bassett, Supervisor	X	
Martin D. Mannix, Councilperson	X	
Thomas E. Wood, Councilperson	X	
Sheila A. Brockway, Councilperson		X
Gerard A. Renadette, Councilperson	X	
Amy L. Duquette, Town Clerk	X	
James J. Coffey, Town Attorney	X	

PUBLIC RECOGNITION

Present: Cory Provost, Steve Imhoff, Nyla Bacon Jay White

RESOLUTION NO.08-275

**Hammond Lane Water Tank Tower
Omnipoint Communications Lease
Agreement**

Motion by: Gerard A. Renadette
Carried by: Ayes 4

Seconded by: Martin D. Mannix
Nays: 0

WHEREAS, the Town Board of the Town of Plattsburgh has received a request from Ommipoint Communication’s Inc. of 103 Monarch Drive Liverpool, New York 13088 to consider a Tower Lease of Hammond Lane Water Tank; and

WHEREAS, Dick Commi of Municipal Solutions on behalf of the Town of Plattsburgh and Jim Coffey the Town’s Attorney have reviewed said Lease Agreement and recommend acceptance of the terms and conditions as indicated; now therefore be it

RESOLVED, that the Town Board does hereby authorize the Supervisor to sign all related documents as stated on the Lease Agreement for Hammond Lane Water Tank Tower as executed by Omnipoint Communications.

Discussion: Supervisor Bassett stated that before they can submit their application they must get the lease agreement; this is just part of the process.

RESOLUTION NO.08-276

**Cadyville, Morrisonville Waterline
Connection Change Order # 2 Project
Extension Request**

Motion by: Thomas E. Wood
Carried by: Ayes 4

Seconded by: Martin D. Mannix
Nays: 0

WHEREAS, the Cadyville-Morrisonville Waterline Connection was awarded and approved on Thursday March 15, 2007, at 10:00 A.M. prevailing time to Ed Garrow and Sons Inc.; and

WHEREAS, in a letter dated August 12, 2008, Ron Garrow has noted that project delays caused by weather and excessive rain beyond the contractor’s control have setback the work schedule; and

WHEREAS, Ron Laberge, consulting engineer, has reviewed a request from Mr. Garrow asking to extend the completion date from August 31, 2008 to October 31, 2008 with no change in contract price, and

WHEREAS, Mr. Laberge agrees with said request and has prepared the attached Change order; therefore be it,

RESOLVED, that Mr. Ron Garrow, of Ed Garrow and Sons Inc., be allowed the requested Contract completion date extension to October 31, 2008 and that the Supervisor be authorized to sign Change Order # 2 as requested.

Discussion: The Board discussed the rain fall and agreed ton the extension.

RESOLUTION NO.08-277

WIRY AM Radio Telecommunication Project Recommendation for Planning Board as Lead Agent

Motion by: Gerard A. Renadette
Carried by: Ayes 4

Seconded by: Thomas E. Wood
Nays 0

WHEREAS, a special use permit is required for the construction of the new WIRY AM Radio broadcast facility and the project has requested relief on Sections 14, 20, 21, 24, 12 and 6 Z of Section 29 of the Town’s Local Communications Law; and

WHEREAS, the Town Board has met with the project engineer and owner to discuss project requirements and request for relief; and

WHEREAS projects of this nature are more frequently reviewed by the Town of Plattsburgh Planning Board and Planning Department; therefore be it

RESOLVED, that the Town Board refer the telecommunications request as proposed by the project engineer, RMS of Plattsburgh, NY to the Town of Plattsburgh Planning Board for their review and recommendation.

Discussion: Yes

RESOLUTION NO.08-278

Authorization to Make Application to the Justice Court Assistance Program (JCAP)

Motion by: Martin D. Mannix
Carried by: Ayes 4

Seconded by: Gerard A. Renadette
Nays 0

WHEREAS, discussions with Town of Plattsburgh Justices and Clerks had identified issues of concern for safety in Town Courts encouraging the Town Board to implement a number of safety measures; and

WHEREAS, court security was discussed in meetings with Town Board members, a corrections officer trained in security, the Clinton County Sheriff and Under Sheriff as well as the NYS Police to identify appropriate action that might be taken as well as how to fund needed improvements; therefore be it

RESOLVED that the Supervisor be authorized to apply for funding from the Justice Court

Assistance Program (JCAP) requesting funds to improve court security by purchasing security cameras and video monitoring equipment and instruments to measure sound decibel levels as indicated by the new Noise Ordinance recently passed by the Town Board.

Discussion: Councilor Renadette added the video monitoring equipment will be in addition to the equipment the court has currently.

RESOLUTION NO.08-279

Professional Auditing Services for 2007, 2008 and 2009

Motion by: Gerard A. Renadette
Carried by: Ayes 4

Seconded by: Martin D. Mannix
Nays 0

WHEREAS, the Town Board of the Town of Plattsburgh has determined that it is in the best interest of the Town to obtain the professional services of a consultant for purposes of examining and reviewing the current Town’s books for auditing for the year of 2007, 2008 and 2009; and

WHEREAS, the Town in accordance with the Single Audit act of 1984 and the Single Audit Amendment of 1996 (Federal Public Law 98-502) contacted by mail several accounting firms and received one proposal from Abbott, Frenyea, Russell and Coffey PC to perform the above service at an amount not to exceed \$23,500 for the fiscal year 2007, \$24,000 for the fiscal year 2008 and \$24,500 for the fiscal year 2009; now, therefore it is

RESOLVED, the Town Board of the Town of Plattsburgh, upon approval and recommendation of the Town Attorney, does hereby accept the proposal as submitted by AFRC stated in the letter for the purpose of examining and reviewing the current Town’s Auditing Policy in connection with the Town’s renewal of its current Auditing contracts for 2007, 2008 and 2009; and it is further

RESOLVED that the Supervisor be and hereby is authorized and directed to execute an agreement for said consulting services as stated in the attached proposal with billing and payments made through the normal Purchase Order process.

Discussion: Councilor Wood questioned the cost in prior years; Councilor Renadette believes the cost is in line with the last three years of audits.

RESOLUTION NO.08-280

Professional Consulting For Accounting Systems and Operational Procedures

Motion by: Thomas E. Wood
Carried by: Ayes 4

Seconded by: Gerard A. Renadette
Nays 0

WHEREAS, it was determined through the auditing process that there is a need for management advisory services in the various departments and to analyze the effectiveness of Town accounting systems, operational effectiveness and procedures; and

WHEREAS, the Supervisor received a quote from Abbott, Frenyea, Russell and Coffey PC for such services; and

WHEREAS, it is advantageous to retain the services of the above-mentioned firm as they have prior knowledge of how Town departments function by performing previous audits for the Town; now, therefore be it

RESOLVED, that the Town Board of the Town of Plattsburgh retain the services of Abbott, Frenyea, Russell and Coffey PC, 134 Boynton Avenue, Plattsburgh, NY 12901 at an hourly rate of \$125.00 as indicated by the attached letter: and be it further

RESOLVED, that the Supervisor, after recommendation by the Town Attorney, be authorized to enter into agreement for management advisory services as indicated with billing and payments made through the normal Purchase Order process.

Discussion: Supervisor Bassett noted the 20% discount on the rate and feels money will not be wasted if the board passes this resolution.

Respectfully Submitted,

Amy Duquette, Town Clerk