

**TOWN OF PLATTSBURGH  
TOWN BOARD MONTHLY MEETING  
APRIL 7, 2008**

The meeting was called to order at 6:00 p.m. by the presiding officer at the Town Hall on the Banker Road.

<b>MEMBERS:</b>	<u>Present</u>	<u>Absent</u>
<b>Bernard C. Bassett, Supervisor</b>	<b>X</b>	
<b>Martin D. Mannix, Councilperson</b>	<b>X</b>	
<b>Thomas E. Wood, Councilperson</b>	<b>X</b>	
<b>Sheila A. Brockway, Councilperson</b>	<b>X</b>	
<b>Gerard A. Renadette, Councilperson</b>	<b>X</b>	
<b>Amy L. Duquette, Town Clerk</b>	<b>X</b>	
<b>James J. Coffey, Town Attorney</b>	<b>X</b>	

**RESOLUTION NO. 08-132**

**Approve Minutes of the Previous Meetings**

<b>Motion by:</b>	<b>Gerard A. Renadette</b>	<b>Seconded by:</b>	<b>Sheila A. Brockway</b>
<b>Carried by:</b>	<b>Ayes 5</b>	<b>Nays 0</b>	

**RESOLVED**, that the minutes of the March 17<sup>th</sup> and March 31<sup>st</sup>, 2008 meetings be approved and the reading of the minutes be dispensed with.

**PUBLIC RECOGNITION**

**Present:** See Attached

**Comments:** Janet Sosnicki of the Parks and Recreation Department presented awards to four young Basketball Players for their hard work dedication and sportsmanship. Trophies were awarded to Morgan Rugar, Adam Baldwin, Jack Malek and Kianna Neyenhouse Supervisor Bassett and Coaches Dan Dessureault, Richard Walker and Bob Fall assisted in the presenting of the awards.

Supervisor Bassett noted that Mr. Beskovic owner of Dominic’s Restaurant was given a notice to appear before the board. Mr. Beskovic stated that he had to work but also indicated that he is aware that the town is moving forward for the purpose of cleaning up the remains of what was once Dominic’s Restaurant according to Town Law.

**Committee Reports**  
**See Attached**

**RESOLUTION NO. 08-133**

**Abstract 4A**

<b>Motion by:</b>	<b>Sheila A. Brockway</b>	<b>Seconded by:</b>	<b>Gerard A. Renadette</b>
<b>Carried by:</b>	<b>Ayes 5</b>	<b>Nays 0</b>	

**RESOLVED**, that the abstract of audited claims No**6B**(-) in the amount of (\$2,025,449.85), be received as reviewed by the Audit Committee and the Supervisor is hereby authorized to pay said abstracts.

Monthly Report Codes/Zoning

Motion by: Sheila A. Brockway  
Carried by: Ayes 5

Seconded by: Martin D. Mannix  
Nays 0

**RESOLVED**, to receive and place on file a report from Don Lee, Codes Enforcement Officer, for March 2008.

**Discussion: Councilor Wood commented that the biggest item seems to be the commercial building for the Dannemora Federal Credit Union. Supervisor Bassett is pleased with getting the attachments that gives more detail on the projects.**

RESOLUTION NO. 08-135

Monthly Report Water/Wastewater

Motion by: Sheila A. Brockway  
Carried by: Ayes 5

Seconded by: Martin D. Mannix  
Nays 0

**RESOLVED**, to receive and place on file a report from David Comfort of the Water and Wastewater Department for March 2008.

**Discussion: Councilor Mannix mentioned that the residents of Cliff Haven are now connected and that Dave Comfort has indicated to him that the residents will soon see a change in their bill.**

RESOLUTION NO. 08-136

SMSI Hardware/Software Consultant

Motion by: Gerard A. Renadette  
Carried by: Ayes 5

Seconded by: Sheila A. Brockway  
Nays 0

**WHEREAS**, the Town of Plattsburgh and the City of Plattsburgh, as defined in the Shared Municipal Services Incentive Grant, have proposed to provide the Town and City with metering devices equipped with the electronic ability to monitor and capture flow data that will integrate into each municipality's accounting system using updated equipment and software; and

**WHEREAS**, the Town and City desire to provide accurate and consistent flow measurement and billing figures that will require new software and the selection of said software and hardware will require consultant services with expertise and experience in such systems; and

**WHEREAS**, the Town did request proposals for a Hardware/Software Consultant from a number of individuals and firms and has reviewed the proposals; therefore be it

**RESOLVED**, that New York Computer Networks, of 34 Fjord Drive, Plattsburgh, having submitted a proposal that is within the project SMSI program budget and meets proposal requirements, be awarded the contract and that the supervisor be authorized to enter into an agreement at the rate of \$7,425.00 as per proposal, with New York Computer Networks to commence work as soon as possible.

**Discussion: Councilor Renadette asked if the cost was to be shared by both municipalities. Supervisor Bassett explained that the grant would cover the cost of the consultant. Supervisor Bassett also spoke of the billing process as far as accuracy and rates.**

RESOLUTION NO. 08-137

Tobacco-Free Policy in the Parks & Beaches

Motion by: Thomas E. Wood  
Carried by: Ayes 5

Seconded by: Martin D. Mannix  
Nays 0

**WHEREAS**, the Town of Plattsburgh believes that tobacco use in the proximity of children and adults engaging in or watching outdoor recreational activities at Town owned or operated recreational facilities (which includes all areas of the park grounds, such as playground area, athletic fields, spectator areas, park buildings and all beach areas) is detrimental to their health and can be offensive to those using such facilities; and

**WHEREAS**, the Town has a unique opportunity to create and sustain an environment that supports a non-tobacco norm through a tobacco-free policy, compliance, and adult-peer role modeling on Town owned or operated outdoor and indoor recreational facilities; and

**WHEREAS**, the Town believes parents, coaches, volunteers, and officials involved in recreation are role models for youth and can have a positive effect on the lifestyle choices they make; and

**WHEREAS**, cigarettes, once consumed in public spaces are often discarded on the ground requiring additional maintenance expenses, diminish the beauty of the Town’s recreational facilities, and pose a risk to toddlers due to ingestion; therefore, be it

**RESOLVED**, that the Town of Plattsburgh has determined that the prohibition of tobacco use at the Town’s owned and operated recreational facilities serves to protect the health, safety and welfare of the citizens of our Town and, be it further

**RESOLVED**, that the Town of Plattsburgh officially adopts the attached Tobacco-Free Policy in the Parks & Beaches.

**Discussion: Councilor Wood and Supervisor Bassett spoke of the information that will be available to the public at each place including signage.**

**RESOLUTION NO. 08-138**

**Rascoe Road Subdivision Lighting**

**Motion by: Gerard A. Renadette**  
**Carried by: Ayes 5**

**Seconded by: Sheila A. Brockway**  
**Nays 0**

**WHEREAS**, the Town Board of the Town of Plattsburgh has received a request from Mr. Arthur LeFevre requesting that the Town Board authorize the installation and activation of a street light; and

**WHEREAS**, NYSEG will provide the 100watt high-pressure sodium cobra head fixture, luminaries, lamp, photo eye, brackets, and connection to the NYSEG electric system; and

**WHEREAS**, the street light would be located on NYSEG pole #12 Live at 905 of the west side of the Rascoe Road, as part of LeFevre Subdivision 2003, lot 9; therefore be it

**RESOLVED**, that the Supervisor is hereby authorized to request NYSEG to install and energize said light in that subdivision; and be it further;

**RESOLVED**, that expenses are to be paid from the Treadwell’s Mills Lighting district.

**Discussion: Councilor Renadette commented if there is anyone aware of a streetlight that is out or not working properly to please notify the town. Councilor Renadette added that we pay for the lights regardless if they work or not. Councilor Mannix added that the lights are a major contributor to safety in the neighborhood.**

**RESOLUTION NO. 08-139**

**Senior Account Clerk Salary Adjustment**

T/B MONTHLY

APRIL 7, 2008

Motion by: Sheila A. Brockway  
Carried by: Ayes 5

Seconded by: Thomas E. Wood  
Nays 0

**WHEREAS**, Mrs. Nikki Martin had passed the Senior Account Clerk/Typist Civil Service exam and was promoted to the title of Senior Account Clerk/Typist effective March 1, 2008 at an hourly rate of \$20.05 of the 2008 pay scale; and

**WHEREAS** the Town Board, where practical, wishes to remain consistent with promotion practices and procedures between departments, now therefore be it

**RESOLVED**, that Mrs. Martin’s salary be adjusted to the rate of \$20.42 as indicated by the current Agreement between the Clerical Staff and the Town of Plattsburgh to best reflect her years of service with the Town; and be it further

**RESOLVED**, that the adjustment be made for the next salary period with no retroactivity to March 1, 2008.

**Discussion:** Supervisor Bassett said the way Mrs. Martin’s promotion salary was calculated was not typical to other groups and bargaining units, it seemed appropriate to recognize her time with the town and not take a step backwards in the new category she had been promoted to.

**RESOLUTION NO. 08-140**

**AWWA Educational Conference**

Motion by: Gerard A. Renadette  
Carried by: Ayes 5

Seconded by: Martin D. Mannix  
Nays 0

**WHEREAS**, Town of Plattsburgh Water /Wastewater Department are required to maintain professional training and licensing; and

**WHEREAS**, it is in the best interest of the Town to remain current and informed concerning changes in Water regulations; therefore be it

**RESOLVED**, that David Comfort, Marsha Wynne and Paul Wright, all of the Water Department, be allowed to attend the AWWA Annual Educational Conference held on April 22 –April 24 in Saratoga Springs; and it is further

**RESOLVED**, that \$190.00 for lodging and meals and \$275.00 registration for each person attending the conference be charged to the Water/Wastewater budget.

**Discussion:** Yes

**RESOLUTION NO. 08-141**

**Receive Supervisor’s Financial Report**

Motion by: Sheila A. Brockway  
Carried by: Ayes 5

Seconded by: Thomas E. Wood  
Nays 0

**RESOLVED**, to receive and place on file the Supervisor’s Financial Report for the months of February and March 2008.

**RESOLUTION NO. 08-142**

**Purchase Traffic Light Upgrade Materials**

Motion by: Sheila A. Brockway  
Carried by: Ayes 5

Seconded by: Gerard A. Renadette  
Nays 0

T/B MONTHLY

APRIL 7, 2008

**WHEREAS**, continued business development has made it necessary to upgrade the traffic light at the intersection of Smithfield Blvd. and Plaza Blvd. to improve traffic flow and safe lane change, and

**WHEREAS**, the Town has budgeted funds for said improvement and Target Company has given the Town \$ 15,000.00 to help offset expenses for improvements to the traffic light at that intersection; therefore be it

**RESOLVED**, that the Supervisor authorize the Budget Officer to approve funds, from the General Fund, that have been budgeted for Traffic Control Equipment, for an amount not to exceed \$ 25,000.00; and be it further

**RESOLVED**, that materials will be ordered through New York State Contract O.G.S. Group #335800 and an amount less than \$10,000.00 from Clifford of Vermont, at 350-J Central Avenue, Bohemia, New York 11716.

**Discussion: Yes**

**RESOLUTION NO. 08-143**

**Turf/Vac Sweeper Purchase**

**Motion by: Gerard A. Renadette**  
**Carried by: Ayes 5**

**Seconded by: Martin D. Mannix**  
**Nays 0**

**WHEREAS**, the Recreation Department is seeking ways to be more efficient in maintaining the quality of Town Parks and has requested specialized equipment to help maintain said parks, ball fields, etc.; and,

**WHEREAS**, the Director has researched alternative, improved methods for park maintenance and found that the Turf /Sweeper would significantly reduce the number of man-hours required to rake, clean up and remove the yearly buildup of debris on the ball fields and around the play areas, making the Town parks and athletic fields more accessible to residents; and

**WHEREAS**, sealed bids to purchase a Turf /Sweeper from suppliers who submit price quotes for said equipment were received as well as quotes for used equipment; now, therefore be it

**RESOLVED**, that the Town Supervisor is authorized to purchase one Harper Model TV-40 with rotary Brush and equipment as noted on the bid spec sheet from Group Bros., Inc., 8092 Rt. 9, Plattsburgh, NY 12901, in the amount of \$15,752.75.

**Discussion: Supervisor Bassett stated that Giroux Bros. was the low Bidder, Councilor Mannix added that the availability of used low usage equipment was researched but due to the location of the equipment found would not have made it a cost effective purchase.**

**ADJOURNMENT**

**Motion by: Gerard A. Renadette**  
**Carried by: Ayes 5**

**Seconded by: Sheila A. Brockway**  
**Nays 0**

**RESOLVED**, that this Town Board Meeting be adjourned at 6:45PM.

**Respectfully Submitted,**

---

**Amy Duquette , Town Clerk**

