

**TOWN OF PLATTSBURGH  
TOWN BOARD WORKSESSION  
MARCH 10, 2008**

During the regularly scheduled work session resolution 08-111 was brought to the table for further discussing and action as noted by the minutes.

<b>MEMBERS:</b>	<u>Present</u>	<u>Absent</u>
<b>Bernard C. Bassett, Supervisor</b>	X	
<b>Martin D. Mannix, Councilperson</b>	X	
<b>Thomas E. Wood, Councilperson</b>	X	
<b>Sheila A. Brockway, Councilperson</b>	X	
<b>Gerard A. Renadette, Councilperson</b>		X
<b>Amy L. Duquette, Town Clerk</b>	X	
<b>James J. Coffey, Town Attorney</b>	X	

**RESOLUTION NO.08-111**

**Account Clerk Typist Ms. Stephanie Mitchell**

<b>Motion by:</b>	<b>Sheila A. Brockway</b>	<b>Seconded by:</b>	<b>Thomas E. Wood</b>
<b>Carried by:</b>	<b>Ayes     4</b>	<b>Nays       0</b>	

**WHEREAS**, the Town of Plattsburgh has a vacancy in the position of Account Clerk Typist; and

**WHEREAS**, the position of Account Clerk Typist was duly posted and interviews were conducted based on a list of qualified candidates received from the Clinton County Personnel Department; and

**WHEREAS**, interviews for the aforementioned position were held by the Supervisor, Personnel Committee Member Sheila A. Brockway, Diane Miller Sr. Account Clerk and Nikki Martin Senior Account /Clerk Typist; and

**WHEREAS**, the interview committee had made recommendation as to the selection of the appointee to aforementioned position; now, therefore, it is

**RESOLVED**, that the Town Board of the Town of Plattsburgh hires Ms. Stephanie Mitchell, as Account Clerk Typist effective as soon as possible at an hourly rate of \$15.31, step one of the 2008 pay scale to commence on her start date of employment, pending approval and has had a probation period of six months from that date and it is further,

**RESOLVED**, that the Supervisor is hereby authorized to sign all necessary documents for the hiring of Stephanie Mitchell; and it is further

**RESOLVED**, that a certified copy of this resolution be forwarded to the Clinton County Department of Personnel for Civil Service final approval and filing.

**Discussion: Yes**

**Respectfully Submitted,**

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**Amy Duquette, Town Clerk**

