

**TOWN OF PLATTSBURGH  
OFFICE OF THE TOWN CLERK  
151 BANKER ROAD  
PLATTSBURGH, NY 12901  
Phone: (518) 563-8100 Fax: (518) 5638136**

**APPLICATION FOR SOLICITORS, PEDDLERS AND TRANSIENT RETAIL MERCHANTS**

Pursuant to Local Law No. 3 of the Year 1994, the following  
information is submitted for a permit.

\_\_\_\_\_  
Applicant's Name

\_\_\_\_\_  
Application Fee

\_\_\_\_\_  
Residential Address

\_\_\_\_\_  
Date Paid

\_\_\_\_\_  
City State Zip

\_\_\_\_\_  
Applicant's Phone No.

\_\_\_\_\_  
Firm's Name

\_\_\_\_\_  
Firm's Phone No.

\_\_\_\_\_  
Address  
\_\_\_\_\_

Other names this firm operates under for public recognition: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please read attached, then list all documentation that is submitted with this application:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Brief description of your business:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Location within the Town of Plattsburgh where this sales event will be held.

\_\_\_\_\_  
\_\_\_\_\_

Time frame that business will be conducted:

\_\_\_\_\_

Will signage be used with this sales event? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, the applicant must submit an application for signage in accordance with the Town Ordinance.

If required, has a copy of Worker's Compensation been submitted? Yes \_\_\_\_\_ No \_\_\_\_\_

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STATE OF NEW YORK)

ss:

COUNTY OF CLINTON)

Deponent, being duly sworn, says that he/she is the owner or authorized agent for which the foregoing application is proposed, and that he/she is duly authorized to perform such work, and that all workmen to be employed are covered by contract or compensation insurance, and that all work will be performed in accordance with all existing State Laws and Local Ordinances. I further state that all information is true and correct to the best of my knowledge.

\_\_\_\_\_  
Signature of Applicant

Sworn to this \_\_\_\_\_ day of \_\_\_\_\_, 19\_\_\_\_\_.

\_\_\_\_\_  
Notary Public

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( ) Approved ( ) Denied: For the following reasons:

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Date: \_\_\_\_\_ By: \_\_\_\_\_  
Code Enforcement Officer

**TOWN OF PLATTSBURGH**  
**Local Law No. 3 of the Year 1994**

**A LOCAL LAW IN RELATION TO PEDDLING, SOLICITING  
AND TRANSIENT RETAIL MERCHANTS.**

**SECTION 1            TITLE:**

“A local law regarding the regulating and licensing of peddlers, solicitors and transient retail merchants in the Town of Plattsburgh.

**SECTION 2            LEGISLATIVE INTENT:**

This local law is enacted for the purpose of regulating the conduct and business practices of transient vendors within the Town of Plattsburgh.

**SECTION 3:            DEFINITIONS:**

A.     The word “person” as used herein, shall be construed to mean an individual, firm, partnership, corporation, voluntary association, incorporated association and principal or agent thereof.

B.     A “peddler” is any person who, in any public street or public place, on foot, or from any non-motorized vehicle standing in a street, offers for sale or barter, or carries or exposes for sale or barter, any goods, wares, merchandise, food or service.

C.     A “solicitor” is a person doing business through the act of selling, offering for sale, soliciting orders for future sales or demonstrating or making estimates or making estimates of services, merchandise, works of art, or goods of any kind, meats, sea foods, vegetables or fruit by going from house to house, and not by remaining stationary in any private or public place or motor vehicle for the purpose of making or soliciting sales or demonstrating or making estimates of services to the general public.

D.     A “transient vendor” is a person who engages or proposes to engage in a transient retail business.

E.     A “transient retail business” is one conducted in a store, hotel, motel, building, tent, lot, car, truck, tractor-trailer or structure for the retail or discount sale of any goods, wares, food and merchandise, or by a solicitor or peddler, and from which is intended to be conducted for a temporary period of time and not permanently. If the place in which a business is conducted is rented or leased for a period of three months or less, such fact shall be presumptive that the business carried on therein is a transient business.

**SECTION 4            PURPOSE OF LAW:**

The purpose of this law is to assist the Town of Plattsburgh in the management of its business, the preservation of good order and the peace, health, safety and welfare of its inhabitants and the protection and security of its property.

**SECTION 5                    LICENSE REQUIREMENTS:**

No person shall engage in business as a peddler, solicitor or transient vendor unless he/she has first obtained a license from the Town Clerk, after submittal of all the necessary paperwork, as noted in Section 6, to the Town Code Enforcement Officer. The fee schedule for peddlers, solicitors and transient retail merchants, is as follows:

- A.     A nonrefundable fee of \$150.00 for each application under said Local Law No. 3 of the year 1994 shall be paid to the Town Clerk at the time of submitting each application.
  
- B.     A fee of \$25.00 for the initial month of the license shall be paid to the Town Clerk at the time of submitting each application. This fee shall be refunded to the applicant if for any reason the application is denied or not granted within forty-five (45) days of filing the application.
  
- C.     The license fee to be paid for each successive month the license is renewed shall be the sum of \$100.00 to be paid to the Town Clerk prior to the commencement of the renewal month. The original one-month license shall not be eligible for renewal beyond the end of the eleventh successive month following the initial month.

**SECTION 6                    APPLICATION FOR LICENSE**

- A.     An application for a Transient Vendor's